

# BOROUGH OF LEESPORT

**JANUARY 18, 2023**

The meeting of the Council of the Borough of Leesport was called to order by President Ronald Strause., on the above date for the Leesport Borough Council, 27 S. Canal Street, Leesport PA, 19533, in the Leesport Borough Hall, Leesport PA 19533, at 6 P.M. Present were Reimer, Maderia, Fronina, Walborn, Moquin, Moyer and Strause. Absent was Mayor Berger. Also present were MST Sandra L. Pascavage, Engineer Jason Newhard, Code Enforcement Officer Brad Pflum and Solicitor Chris Hartman.

## **FINANCIAL REPORT DECEMBER 31, 2022**

### **GENERAL**

<b>CHECKING</b>	<b>321.63</b>
<b>MM</b>	<b>336,672.77</b>
<b>CD</b>	<b>31,945.37</b>

### **WATER**

<b>CHECKING</b>	<b>521.97</b>
<b>MM</b>	<b>116,780.38</b>
<b>CD I</b>	<b>48,254.41</b>
<b>CD II</b>	<b>41,618.69</b>

### **STATE**

<b>CHECKING</b>	<b>196.89</b>
<b>MM</b>	<b>30,940.77</b>

<b>CODE ENFORCEMENT</b>	<b>3,398.50</b>
<b>DISTRICT JUSTICE</b>	<b>1,279.29</b>

### **SPECIAL FUNDS**

<b>Sesquicentennial Fund</b>	<b>13,868.80</b>
<b>Recreation-Rec Board</b>	<b>94,146.24</b>
<b>Payroll fund</b>	<b>936.48</b>
<b>Pension</b>	<b>325,114.50 (11/30/2022)</b>

A motion was made by Fronina and seconded by Walborn to accept tonight's agenda as advertised, all voted for the motion.

A motion was made by Moquin and seconded by Reimer to approve the December 21, 2022, minutes, all yes.

**BILLS PAID**

18-Jan-23

**STATE**

01/20/2023	1580	First Energy	2000 · Accounts Payable	4,090.00
01/20/2023	1581	Frontier	2000 · Accounts Payable	37.33
				<b>4127.33</b>

**WATER**

01/20/2023	4176	Anderson Insurance ...	2000 · Accounts Payable	20,219.00
01/20/2023	4177	Hartman Valeriano ...	2000 · Accounts Payable	2,266.50
01/20/2023	4178	Kris Wholaver	2000 · Accounts Payable	150.00
01/20/2023	4179	M.J. Reider Associat...	2000 · Accounts Payable	179.85
01/20/2023	4180	MET-ED	2000 · Accounts Payable	3,320.00
01/20/2023	4181	Petty Cash-Sandra L...	2000 · Accounts Payable	240.00
01/20/2023	4182	Rhoads Energy	2000 · Accounts Payable	463.29
01/20/2023	4183	Spotts, Stevens and ...	2000 · Accounts Payable	5,186.79
01/20/2023	4184	Summit Valley Outd...	2000 · Accounts Payable	7,509.21
				<b>39534.64</b>

**GENERAL**

01/20/2023	8258	Animal Rescue Leag...	200.20 · Accounts Pay...	611.00
01/20/2023	8259	Berks County Planni...	200.20 · Accounts Pay...	300.00
01/20/2023	8260	Comcast	200.20 · Accounts Pay...	231.65
01/20/2023	8261	Frontier	200.20 · Accounts Pay...	400.84
01/20/2023	8262	Highmark Blue Shield	200.20 · Accounts Pay...	5,452.29
01/20/2023	8263	Kantners Tire Service	200.20 · Accounts Pay...	537.02
01/20/2023	8264	Kuzans Hardware	200.20 · Accounts Pay...	103.95
01/20/2023	8265	Longhorn Landscape	200.20 · Accounts Pay...	2,500.00
01/20/2023	8266	LTL Consultants, LT...	200.20 · Accounts Pay...	3,399.76
01/20/2023	8267	MET-ED	200.20 · Accounts Pay...	810.00
01/20/2023	8268	Miller Municipal Su...	200.20 · Accounts Pay...	127.00
01/20/2023	8269	Northern Berks Regi...	200.20 · Accounts Pay...	38,685.02
01/20/2023	8270	Office Basics	200.20 · Accounts Pay...	847.02
01/20/2023	8271	Southern States Bank...	200.20 · Accounts Pay...	1,444.78
01/20/2023	8272	Storks Auto Inc.	200.20 · Accounts Pay...	126.14
01/20/2023	8273	Thren's Auto	200.20 · Accounts Pay...	324.14
01/20/2023	8274	Twenty First Century	200.20 · Accounts Pay...	1,666.85
01/20/2023	8275	Twiford Electrical Se...	200.20 · Accounts Pay...	3,462.03
01/20/2023	8276	UGI Utilities, Inc.	200.20 · Accounts Pay...	400.00
01/20/2023	8277	United Concordia Inc.	200.20 · Accounts Pay...	327.96
01/20/2023	8278	Waste Industries Inc.	200.20 · Accounts Pay...	16,864.00
				<b>78621.45</b>

A motion was made by Moyer and seconded by Madeira to approve the January bills, all yes.

A motion was made by Fronina and seconded by Reimer to approve the December financial report, all yes.

A motion was made by Moyer and seconded by Walborn to approve the December budget, all yes.

### **Correspondence**

- 1. our engineer's monthly report**
- 2. NBRP monthly report**
- 3. code enforcement report and copies of letters sent to residents**
- 4. our trash and recycling totals**
- 5. our chlorine totals for the month**
- 6. our water report**
- 7. a copy of a letter to Ontelaunee Twp from the Epting Developers informing them that they have submitted a Remedial Investigation/Risk Assessment/Cleanup Plan to the DEP**
- 8. copies of letters sent to Dollar General, Peachtree ( funeral home), Growmark, and the Brickel Properties (Schoolside Plaza) regarding their meters not recording properly and to have the meters changed**
- 9. minutes from the NBRP**
- 10. a thank you letter from the NBEMS thanking the borough for the donation**

Mayor – Mayor Berger reported the following:

1. all looks good in our town

### **Committee Reports**

Sewer- Madeira reported the following:

1. all is going good
2. we are in preliminary construction stage of our project
3. we will be meeting the 3<sup>rd</sup> Tuesday of each month from now on and it has been advertised
4. we are still dealing with Bern Township regarding their fees

Code Enforcement- Brad Pflum reported the following:

1. our monthly report is on file
2. we are working with the solicitor regarding an inspection ordinance
3. we have fined a resident on Degler Avenue
4. we have notified a resident on Elm St to remove their boat from the street
5. we have notified a resident on Grant Ave to remove their boat from the street
6. two cars on Main Street are not inspected and they have been notified
7. we cited a landlord on N. Centre Avenue
8. we still have two cars in the triangle that are out of inspection...the police are working on it
9. a waiver of land development has been denied for the property at 133 N. Centre Avenue (old bank building)

Personnel – Reimer reported the following:

1. we are looking into enhancing our utility billing program
2. we have an employee that will be retiring the end of March

Police – Chief Keiser reported the following:

1. Our monthly report is on file
2. this will be the NBRP's 25<sup>th</sup> anniversary this year
3. we had 7,646 calls in 2022
4. we added the body cameras
5. we have a \$6,270 grant for the cameras
6. we now have a computerized evidence control
7. we will have 2 new officers in 2023 and 2 corporals
8. we have ordered new guns that should be here shortly
9. we will be getting training shortly for the Stinger Spike system

Fire Company – Ethan Moquin reported the following:

1. our monthly and yearly reports are on file
2. we have applied for \$900,000 in grants along with several other fire companies
3. our bingo program is doing very well
4. our barbeque orders are coming in along with online orders...we also take credit cards now
5. we will be having a gun raffle

Recycling – Fronina reported the following:

1. our totals are on file

Engineer- Jason Newhard reported the following:

1. our monthly report is on file
2. we have submitted our application for the grant for the SV School District water line and have written to the school to ask their help with the matching monies the borough will owe
3. we have an estimated figure of \$3M to overlay all our roads and will consider loaning the funds
4. we are having a drainage problem on Canal and Wall Streets, we will be walking the area

Solicitor – Chris Hartman, Esq., reported the following:

1. we are working on several new ordinances for the borough
2. we have a Joint Comprehensive Plan with Ontelaunee and Perry Townships...Ontelaunee will be rezoning 500 acres from residential to agricultural for land preservation...we will be amending our Joint Comprehensive Plan

Building & Properties- Moyer reported the following:

1. our Archives/Library is almost complete
2. the carpet is ordered for our office
3. our outside windows have been capped
4. the siding and stairs will begin shortly
5. the updates to our bathroom and closet will begin shortly
6. we are working on installing new windows at the pool's concession stand

Memorials –Strause reported the following:

1. our new banners we received are up, they were installed for us by a local business, they are too loose, they need more straps

Water & Municipal Authority- Walborn reported the following:

1. our totals are on file
2. we are reviewing our Well Head Protection Plan and proposed Ordinance to be advertised
3. we are reviewing an agreement with Bern and Ontelaunee Twps., regarding the well head protection ordinance
4. our solicitor is suggesting we make this ordinance part of our Zoning Ordinance and is working with our engineer and code enforcement officer
5. a motion was made by Moyer and seconded by Moquin to increase our purchase of meters from 122 to 254 meters that are not reading, all yes.
6. we have not heard back from St Luke's regarding their water allocation
7. we are still dealing with Americold regarding their additional EDUs
8. we will be meeting with the Epting Developers shortly regarding their land development plans

Roads and Lights-Madeira reported the following:

1. our monthly report is on file
2. our engineer will visit a site on Canal St for a drainage issue and to review the storm sewer condition on W. Shackamaxon St
3. we have contacted a company for curb and line painting throughout the borough
4. we will approach the owner of the corner of Water Street and Shackamaxon Street to purchase the land....
5. our engineer is checking into a low interest loan for resurfacing our roads
6. our men will be gathering all the replacement signs to take to the scrap yard
7. we will be asking the state to recover the yellow line they eliminated on Main Street that has again reappeared due to the failing black paint
8. we will also be asking the state to put a broken yellow line at the sharp corner of W. Wall St and Railroad Avenue at the dance studio

Recreation- Fronina reported the following:

1. all is going very well and we are making our plans for the playground and pool improvements for this coming season
2. we will be looking into updating or constructing a pool office and shower
3. we will be installing new windows in the concession stand
4. we will be paying one half of the SVUB's recent bill to replace and rewire the electric and outlets at the baseball concession stand

Unfinished Business –

1. Epting Project.... our PC gave them preliminary approval of the retention pond with conditions being met of SSM letter and the outcome of Ontelaunee's PC meeting, they will be attending our February
2. 133 N. Centre Avenue (old bank) attended our PC meeting asking for a waiver of land development....they were told they needed to submit land development plans with the proper fees...
3. Well Head Protection Ordinance ..
4. Trucks' brakes' noise ordinance....
5. Intermunicipal Agreement with Ontelaunee and Bern Twps. for our Well Head Protection Ordinance....
6. Real Estate Reinspection Ordinance

New Business

1. the proposed car wash aside of Dunkin Donuts has withdrawn their Zoning Hearing application for a variance

EMC – Reimer reported the following:

1. all is working well

Good and Welfare - none

A motion was made by Fronina and seconded by Walborn to adjourn at 7:58 P.M., all yes, meeting adjourned at 7:58 P.M.

Attested \_\_\_\_\_

# BOROUGH OF LEESPORT

**FEBRUARY 15, 2023**

The meeting of the Council of the Borough of Leesport was called to order by President Ronald Strause., on the above date for the Leesport Borough Council, 27 S. Canal Street, Leesport PA, 19533, in the Leesport Borough Hall, Leesport PA 19533, at 6 P.M. Present were Reimer, Maderia, Fronina, Walborn, Moquin, Moyer, Berger (Zoom)s and Strause. Also present were MST Sandra L. Pascavage, Engineer Jason Newhard, Code Enforcement Officer Brad Pflum and Solicitor Chris Hartman.

## **FINANCIAL REPORT JANUARY 31, 2023**

### **GENERAL**

<b>CHECKING</b>	<b>878.36</b>
<b>MM</b>	<b>277,040.56</b>
<b>CD</b>	<b>31,954.37</b>

### **WATER**

<b>CHECKING</b>	<b>987.81</b>
<b>MM</b>	<b>142,639.19</b>
<b>CD I</b>	<b>48,301.16</b>
<b>CD II</b>	<b>41,782.91</b>

### **STATE**

<b>CHECKING</b>	<b>269.58</b>
<b>MM</b>	<b>26,741.52</b>

<b>CODE ENFORCEMENT</b>	<b>1,473.50</b>
<b>DISTRICT JUSTICE</b>	<b>378.76</b>

### **SPECIAL FUNDS**

<b>Sesquicentennial Fund</b>	<b>13,912.16</b>
<b>Recreation-Rec Board</b>	<b>95,061.59</b>
<b>Payroll fund</b>	<b>954.96</b>
<b>Pension</b>	<b>315,244.60 (12/31/2022)</b>

A motion was made by Fronina and seconded by Madeira to accept tonight's agenda as advertised, all voted for the motion.

A motion was made by Moquin and seconded by Reimer to approve the January 18, 2023, minutes, all yes.

A motion was made by Madeira and seconded by Moquin to approve the February bills, all yes.

**BILLS PAID**

15-Feb-23

**STATE**

02/17/2023	1582	First Energy	2000 · Accounts Payable	6,150.00
02/17/2023	1583	Frontier	2000 · Accounts Payable	38.39
02/17/2023	1584	Telco Inc.	2000 · Accounts Payable	363.45

**6551.84**

**WATER**

02/17/2023	4185	Diversified Tech Corp	2000 · Accounts Payable	629.65
02/17/2023	4186	Highmark Blue Shiel...	2000 · Accounts Payable	5,452.29
02/17/2023	4187	L/B Water	2000 · Accounts Payable	728.19
02/17/2023	4188	M.J. Reider Associat...	2000 · Accounts Payable	324.85
02/17/2023	4189	MET-ED	2000 · Accounts Payable	3,120.00
02/17/2023	4190	Summit Valley Outd...	2000 · Accounts Payable	5,824.00
02/17/2023	4191	Triangle Communica...	2000 · Accounts Payable	100.00
02/17/2023	4192	United Concordia-De...	2000 · Accounts Payable	640.77

**16819.75**

**GENERAL**

02/17/2023	8279	Alarm Tech Systems ...	200.20 · Accounts Pay...	43.64
02/17/2023	8280	Anderson Ins Co., Inc	200.20 · Accounts Pay...	14,578.00
02/17/2023	8281	Animal Rescue Leag...	200.20 · Accounts Pay...	611.00
02/17/2023	8282	Berks County Conser...	200.20 · Accounts Pay...	500.00
02/17/2023	8283	Centerport Flower Sh...	200.20 · Accounts Pay...	159.00
02/17/2023	8284	Comcast	200.20 · Accounts Pay...	231.65
02/17/2023	8285	Frontier	200.20 · Accounts Pay...	408.92
02/17/2023	8286	Hartman, Valeriano, ...	200.20 · Accounts Pay...	2,169.00
02/17/2023	8287	Kris Wholaver	200.20 · Accounts Pay...	225.00
02/17/2023	8288	Longhorn Landscape	200.20 · Accounts Pay...	2,500.00
02/17/2023	8289	LTL Consultants, LT...	200.20 · Accounts Pay...	4,245.84
02/17/2023	8290	MET-ED	200.20 · Accounts Pay...	660.00
02/17/2023	8291	Miller Municipal Su...	200.20 · Accounts Pay...	390.00
02/17/2023	8292	Northern Berks Regi...	200.20 · Accounts Pay...	38,685.02
02/17/2023	8293	Office Basics	200.20 · Accounts Pay...	513.28
02/17/2023	8294	PA Assn of Mun Ad...	200.20 · Accounts Pay...	150.00
02/17/2023	8295	Rhoads Energy	200.20 · Accounts Pay...	496.53
02/17/2023	8296	Southern States Bank...	200.20 · Accounts Pay...	600.67
02/17/2023	8297	SV Youth aseball	200.20 · Accounts Pay...	335.00
02/17/2023	8298	Truckco Inc.	200.20 · Accounts Pay...	5,000.00
02/17/2023	8299	Twenty First Century	200.20 · Accounts Pay...	889.47
02/17/2023	8300	Twiford Electrical Se...	200.20 · Accounts Pay...	1,482.74
02/17/2023	8301	UGI Utilities, Inc.	200.20 · Accounts Pay...	1,600.00
02/17/2023	8302	Waste Industries Inc.	200.20 · Accounts Pay...	16,864.00

**93338.76**



A motion was made by Fronina and seconded by Reimer to approve the January financial report, all yes.

A motion was made by Walborn and seconded by Moquin to approve the January budget, all yes.

#### Guests

1. Scott Zechman, owner of a car dealership on N. Centre Avenue, has a bucket truck for sale that he thought the borough might be interested in purchasing
2. Wendy Griffith, of Main Street, has made council aware of a problem at the rear of the homes at the lower end of Main Street, she was advised to talk with her attorney
3. Gregg Edelman Esq., solicitor for the Epting developers, asked council to approve the plans for the retention pond to be in the borough. Our solicitor explained we will not be approving the plan at this time until further information is presented.

#### Correspondence

1. **our engineer's monthly report**
2. **NBRP monthly report**
3. **code enforcement report and copies of letters sent to residents**
4. **our trash and recycling totals**
5. **our chlorine totals for the month**
6. **our water report**
7. **minutes from the NBRP**
8. **an email from DEP for the Act 2 Remediation for the Epting Development**
9. **an email from PennDot advising the submission for the scoping meeting application was withdrawn for the Epting Development**
10. **notice of intent to remediate for the Leesport Farmer's Market**
11. **Receipt for the filing of Ordinance #484 – International Property Maintenance Code with the Berks County Law Library**
12. **receipt of several applications for the Assistant Administrator's position**

Mayor – Mayor Berger reported the following:

1. speeding on Main Street is a problem

#### Committee Reports

Sewer- Madeira reported the following:

1. all is going good
2. we are in preliminary construction stage of our project
3. we will be meeting the 3<sup>rd</sup> Tuesday of each month from now on and it has been advertised
4. we are still dealing with Bern Township regarding their fees

Code Enforcement- Brad Pflum reported the following:

1. our monthly report is on file
2. we are working with the solicitor regarding an inspection ordinance
3. 80 N. Centre Avenue has become a problem

Personnel – Reimer reported the following:

1. we have an employee that will be retiring the end of March
2. we are exploring enhancements of our current utility billing program
3. we have received several applications for the Assistant Administrator position

Police – Chief Keiser reported the following:

1. Our monthly report is on file
2. this will be the NBRP's 25<sup>th</sup> anniversary this year
3. we have a \$6,270 grant for the cameras
4. we now have a computerized evidence control
5. we will have 2 new officers in 2023 and 2 corporals
6. we have ordered new guns that should be here shortly
7. we will have our Ford Explorer on the street in May
8. we will have MOUs with the officers' union regarding the vehicles GPS
9. we are working on the NNO for next year with Bern Township and Shoemakersville Borough

Fire Company – Ethan Moquin reported the following:

1. our monthly report is on file
2. our barbeque sales were very good with online sales, we had orders for 1700
3. our bingo program is doing very well
4. we will be replacing our engine soon
5. we will have our rescue engine for sale

Recycling – Fronina reported the following:

1. our totals are on file

Engineer- Jason Newhard reported the following:

1. our monthly report is on file
2. we are waiting for word regarding our MS4 grant we applied for to install a new SV School water line, we have asked the school to help with the matching funds
3. a motion was made by Moquin and seconded by Moyer to have our engineer apply for a loan of \$3M from the Pa Infrastructure Fund for 3.25 % interest for our upcoming road project, all yes.
4. we are having a drainage problem on Canal and Wall Streets, we will be walking the area

Solicitor – Chris Hartman, Esq., reported the following:

1. we are working on several new ordinances for the borough
2. we have a Joint Comprehensive Plan with Ontelaunee Townships...Ontelaunee will be rezoning 500 acres from residential to agricultural for land preservation...we will be amending our Joint Comprehensive Plan
3. we are working with the code enforcement officer on a checklist to present to council for the re-inspections for property resales

Building & Properties- Moyer reported the following:

1. our Archives/Library is almost complete
2. the carpet is ordered for our office
3. our outside windows have been capped
4. the siding and stairs will begin shortly
5. the updates to our bathroom and closet will begin shortly
6. we are working on installing new windows at the pool's concession stand

Memorials –Strause reported the following:

1. we have a Hometown Hero's banner that has been damaged in the wind
2. our two borough's signs need repair and new finials at the tank, the electric has been repaired at the bank sign

Water & Municipal Authority- Moquin reported the following:

1. our totals are on file
2. we are reviewing our Well Head Protection Plan and proposed Ordinance to be advertised
3. we are reviewing an agreement with Bern and Ontelaunee Twps., regarding the well head protection ordinance
4. our solicitor is suggesting we make this ordinance part of our Zoning Ordinance and is working with our engineer and code enforcement officer

Roads and Lights – Madeira reported the following:

1. Monthly Report is on file
2. We have planned for our engineer to visit a drainage problem on Canal St and to review the condition on W. Shackamaxon St
3. We are trying to contact the owner of the corner on Water Street to purchase the land
4. we should have quotes for line painting shortly
5. we have found a possible replacement for our bucket truck
6. We recently had a joint meeting with Ontelaunee regarding the Epting use of Hafer Drive
7. Our bucket truck is still nonoperational
8. We will have a joint traffic study prepared regarding the Epting Development with Ontelaunee
9. Met Ed is having tree trimming/removals done by ECI, an environmental company beginning next week
10. We have an email from PennDot advising that Epting Scoping Meeting Application has been withdrawn
11. Longhorn Landscaping contract will expire March 31, 2023...a motion was made by Fronina and seconded by Madeira to continue their contract until March 31, 2024, all yes

12. Shackamaxon St sinkholes were checked by Chris, our foreman...he said they are from the concrete storm drain and can be filled in..we have contacted a contractor to check the project
13. PennDot has covered the third yellow line on Main Street
14. We have asked PennDot to allow a no left turn sign to be put on E. Shackamaxon Street at #61
15. we have found a possible replacement bucket truck for purchase

Recreation- Fronina reported the following:

1. all is going very well and we are making our plans for the playground and pool improvements for this coming season
2. we will be looking into updating or constructing a pool office and shower
3. we will be installing new windows in the concession stand
4. we have contract for the construction of a stage at our playground
5. we will have the YMCA do our summer program again this year, we will be asking the borough to pay \$1000
6. the newsletter will now be the borough's project
7. we are working on some new projects

Unfinished Business –

1. 133 N. Centre Avenue (old bank) attended our PC meeting asking for a waiver of land development....they were told they needed to submit land development plans with the proper fees...
2. Well Head Protection Ordinance .. in progress
3. Trucks' brakes' noise ordinance....being worked on by our solicitor and codes officer
4. Intermunicipal Agreement with Ontelaunee and Bern Twps. for our Well Head Protection Ordinance....still being worked on
5. Real Estate Reinspection Ordinance being worked on by our code officer and solicitor

New Business

1. the proposed car wash aside of Dunkin Donuts has withdrawn their Zoning Hearing application for a variance

EMC – Reimer reported the following:

1. a motion was made by Moyer and seconded by Walborn to adopt and sign Resolution # 255-2023, for our updated Emergency Management Plan, all yes

A motion was made by Moyer and seconded by Moquin to adjourn at 8:13 P.M., all yes, meeting adjourned at 8:13 P.M.

Attested \_\_\_\_\_

# BOROUGH OF LEESPORT

**MARCH 15, 2023**

The meeting of the Council of the Borough of Leesport was called to order by President Ronald Strause., on the above date for the Leesport Borough Council, 27 S. Canal Street, Leesport PA, 19533, in the Leesport Borough Hall, Leesport PA 19533, at 5:46 P.M. Present were Reimer, Maderia, Fronina, Walborn, Moquin, Moyer, Berger (Zoom) and Strause. Also present were MST Sandra L. Pascavage, Engineer Jason Newhard, Code Enforcement Officer Brad Pflum and Matt Fessler Esq.

A motion was made by Moquin and seconded by Reimer to accept tonight's agenda as advertised, all voted for the motion.

## **FINANCIAL REPORT FEBRUARY 28, 2023**

### **GENERAL**

<b>CHECKING</b>	<b>863.14</b>
<b>MM</b>	<b>268,852.67</b>
<b>CD</b>	<b>32,196.64</b>

### **WATER**

<b>CHECKING</b>	<b>1,168.19</b>
<b>MM</b>	<b>155,394.12</b>
<b>CD I</b>	<b>48,347.95</b>
<b>CD II</b>	<b>41,942.89</b>

### **STATE**

<b>CHECKING</b>	<b>217.77</b>
<b>MM</b>	<b>20,242.07</b>

<b>CODE ENFORCEMENT</b>	<b>2,050.81</b>
<b>DISTRICT JUSTICE</b>	<b>-</b>

### **SPECIAL FUNDS**

<b>Sesquicentennial Fund</b>	<b>13,955.65</b>
<b>Recreation-Rec Board</b>	<b>95,117.69</b>
<b>Payroll fund</b>	<b>963.49</b>
<b>Pension</b>	<b>330,233.43 (1/31/2023)</b>

A motion was made by Fronina and seconded by Madeira to approve the February financial report, all yes.

A motion was made by Moyer and seconded by Walborn to approve the February budget, all yes.

**BILLS PAID**

**15-Mar-23**

**STATE**

03/23/2023	1585	American Rock Salt	2000 · Accounts Payable	4,783.00
03/23/2023	1586	Frontier	2000 · Accounts Payable	160.00
03/23/2023	1587	Met Ed	2000 · Accounts Payable	4,000.00
				<b>8943.00</b>

**WATER**

03/23/2023	4193	Anderson Insurance ...	2000 · Accounts Payable	14,578.00
03/23/2023	4194	Bonkovich, David	2000 · Accounts Payable	300.00
03/23/2023	4195	Delaware River Basi...	2000 · Accounts Payable	528.00
03/23/2023	4196	Exeter Supply Inc.l	2000 · Accounts Payable	203.00
03/23/2023	4197	Kris Wholaver	2000 · Accounts Payable	150.00
03/23/2023	4198	Longhorn Landscaping	2000 · Accounts Payable	2,500.00
03/23/2023	4199	M.J. Reider Associat...	2000 · Accounts Payable	514.70
03/23/2023	4200	MET-ED	2000 · Accounts Payable	4,000.00
03/23/2023	4201	Spotts, Stevens and ...	2000 · Accounts Payable	7,554.70
				<b>30328.40</b>

**GENERAL**

03/23/2023	8303	Aetna Coventry	200.20 · Accounts Pay...	2,686.31
03/23/2023	8304	Berks County Treasu...	200.20 · Accounts Pay...	231.11
03/23/2023	8305	Co of Berks	200.20 · Accounts Pay...	9,051.87
03/23/2023	8306	Comcast	200.20 · Accounts Pay...	231.65
03/23/2023	8307	Frontier	200.20 · Accounts Pay...	500.00
03/23/2023	8308	Hartman, Valeriano, ...	200.20 · Accounts Pay...	1,332.00
03/23/2023	8309	Highmark Blue Shield	200.20 · Accounts Pay...	5,452.29
03/23/2023	8310	Kuzans Hardware	200.20 · Accounts Pay...	650.75
03/23/2023	8311	LTL Consultants, LT...	200.20 · Accounts Pay...	4,435.87
03/23/2023	8312	MET-ED	200.20 · Accounts Pay...	700.00
03/23/2023	8313	Miller Municipal Su...	200.20 · Accounts Pay...	266.00
03/23/2023	8314	Northern Berks Regi...	200.20 · Accounts Pay...	38,685.02
03/23/2023	8315	Office Basics	200.20 · Accounts Pay...	234.08
03/23/2023	8316	Onsolve LLC	200.20 · Accounts Pay...	1,866.77
03/23/2023	8317	Rhoads Energy	200.20 · Accounts Pay...	468.52
03/23/2023	8318	Southern States Bank...	200.20 · Accounts Pay...	251.99
03/23/2023	8319	Thren's Auto	200.20 · Accounts Pay...	101.95
03/23/2023	8320	Truckco Inc.	200.20 · Accounts Pay...	298.95
03/23/2023	8321	Twenty First Century	200.20 · Accounts Pay...	169.12
03/23/2023	8322	Twiford Electrical Se...	200.20 · Accounts Pay...	768.73
03/23/2023	8323	UGI Utilities, Inc.	200.20 · Accounts Pay...	700.00
03/23/2023	8324	United Concordia Inc.	200.20 · Accounts Pay...	362.00
03/23/2023	8325	USABLE Life	200.20 · Accounts Pay...	156.00
03/23/2023	8326	Waste Industries Inc.	200.20 · Accounts Pay...	16,864.00
03/23/2023	8327	Well Care	200.20 · Accounts Pay...	428.40
				<b>86893.38</b>

A motion was made by Moyer and seconded by Moquin to approve the February, 2023, minutes, all yes.

A motion was made by Reimer and seconded by Walborn to approve the March bills, all yes.

Tonight was an advertised joint meeting of Leesport Borough and Ontelaunee Township

### **Comprehensive Plan – Leesport Borough and Ontelaunee Township**

A motion was made by Madeira and seconded by Moquin to pass and sign our Resolution #256-2023, amending our Comprehensive Plan with Ontelaunee Township to designate land in Ontelaunee Township to be in agricultural preservation, all voted yes. A motion was made for Ontelaunee Township by Gary Hadden and seconded by Josh Steingraber to pass and sign their Resolution #4-2023 for Ontelaunee Township to amend their joint Comprehensive Plan with Leesport Borough to designate land in Ontelaunee Township to be in agricultural preservation,, they voted yes.

Leesport Borough has decided to purchase new equipment for our public water system for monitoring and testing the quality of our water. Our well #3 is in Ontelaunee Township. Leesport Borough has asked Ontelaunee Township for permission to perform some light excavation at our well #3 site. A motion was made by Gary Hadden and seconded by Josh Steingraber to allow a test water line to be connected to their sanitary sewer line in Loose Lane, they voted yes.

#### Guests

1. Elaine Strause of the Leesport Lockhouse and the Leesport Historical Society reported
  - a. a step back in time event and bus tour on June 10 from 9am to 4pm leaving from the SV High School
  - b. Easter Plant Sale on S. Centre Avenue to begin shortly
  - c. repairs to the gutters to be made shortly at the Lockhouse
2. A resident from Earl Road requested council to reconsider allowing chickens as pets in the borough

#### Correspondence

1. **our engineer's monthly report**
2. **NBRP monthly report**
3. **code enforcement report and copies of letters sent to residents**
4. **our trash and recycling totals**
5. **our chlorine totals for the month**
6. **our water report**
7. **minutes from the NBRP**
8. **an email from PennDot advising that the scoping meeting application was resubmitted for the Epting Development**
9. **copy of proposed resolution with Ontelaunee Township regarding the Comprehensive plan**
10. **quote from LB Water for a RAFA System for our wells and reservoirs**
11. **emails to Ontelaunee regarding connecting a Chlorine Analyzer to our Well #3**

Mayor – Mayor Berger reported the following:

1. speeding on Main Street is a problem

#### Committee Reports

Sewer- Madeira reported the following:

1. all is going well
2. our Plan #3 treatment option equipment is in place
3. Our neighboring township of Bern still has not contributed for the improvements to our sewer plant
4. Eqting, proposed development in Ontelaunee Township, has considered connection to our sewer plant through Ontelaunee sanitary sewer lines, we will request that all our lines be replaced for the increased load

Code Enforcement- Brad Pflum reported the following:

1. our monthly report is on file
2. we are working with the solicitor regarding an inspection ordinance

**Personnel – Reimer reported the following:**

1. **Monthly Report**
2. **Kim Naja retirement March 31, 2023..A motion was made by Walborn and seconded by Moyer to accept Kim’s retirement as of March 31, 2023, all yes.**
3. **Christopher Hemmig resignation April 14, 2023..A motion was made by Madeira and seconded by Fronina to accept Chris’ resignation as of April 14, 2023, all yes.**
4. **Marga Row hire March 20, 2023, as parttime 20 hours weekly with 90 days probation at \$18 hourly...A motion was made by Walborn and seconded by Fronina to hire Marga starting March 20, 2023, as parttime 20 hours weekly with 90 days probation at \$18 hourly, all yes.**
5. **Branden Wenrich hire from parttime to fulltime March 20, 2023, with full benefits at \$23.82 hourly, A motion was made by Moquin and seconded by Walborn to hire Branden as fulltime starting March, 20,2023, with full benefits at \$23.82 hourly, all yes .**

Police – Strause reported the following:

1. weather resistant citations have been ordered
2. we will have a NNO meeting shortly, our event will be August 1, 2023, and Leesport Borough will have a table at the event this year.

Fire Company – Ethan Moquin reported the following:

1. our monthly report is on file
2. we will be selling our one fire truck to a company in Maine
3. we have several parts ordered for our equipment that are backlogged
4. we will be using new software along with the county for local businesses



Recycling – Fronina reported the following:

1. our totals are on file

Engineer- Jason Newhard reported the following:

1. our monthly report is on file
2. we are waiting for word regarding our MS4 grant we applied for to install a new SV School water line, we have asked the school to help with the matching funds
3. we presented council with a time line for the \$3MM loan at 3.75% interest to resurface our roads that was recently applied for
4. we will be planning replacement of our older water lines before we resurface the roads.
5. we are having a drainage problem on Canal and Wall Streets, we will be walking the area

Solicitor – Matt Fessler Esq., reported the following:

1. we are working on several new ordinances for the borough
2. we are working with the code enforcement officer on a checklist to present to council for the re-inspections for property resales

Building & Properties- Moyer reported the following:

1. our Archives/Library is almost complete
2. the carpet is ordered for our office
3. our outside windows have been capped
4. the siding and stairs and sidewalk replacement will be finished shortly
5. the updates to our bathroom and closet will begin shortly plus an installation of a water cooler in the office
6. we are working on installing new windows at the pool's concession stand
7. our employee will be repointing the borough hall bricks and the chimney in the garage

Memorials –Strause reported the following:

1. we have several Hometown Hero's banners that need attention when we have a bucket truck
2. our two borough signs need repair and new finials at the tank, we have been trying to reach the company for service

**Water & Municipal Authority- Moquin reported the following:**

- 1. Monthly report**
- 2. our totals are on file**
- 3. Review of the Well Head Protection Plan and proposed Ordinance to be considered for adoption.**
- 4. our Well Head Protection Ordinance to be made part of our Zoning Ordinance...we are waiting for the approval of Ontelaunee and Bern Townships**
- 5. Review of the Intermunicipal Agreement with Bern and Ontelaunee Twps., regarding the well head protection ordinance**
- 6. RAFA Water monitoring system purchase..A motion was made by Reimer and seconded by Moquin to purchase the RAFA system for \$44,530.89 cost and installation, all yes**

**7. We have a quote from Elite Water Ops for operation of our water system, instruct our employees, see below...motion was made by Walborn and seconded by Moquin to accept Option #2, all yes**

- Option #2- \$2,000/month (15 hours per month)
  - o Provide certified operators to satisfy DEP's requirements
  - o Borough employees conduct daily chlorine testing and meter readings
  - o Two visits per week to review daily operation logs and make process control changes as needed
  - o Complete secondary standard verification
  - o Provide monthly report
  - o Submit monthly reports to DEP for chlorine residuals (SDWA-1)
  - o Provide consulting to Borough employees via phone as needed
    - Onsite work rate \$100.00/hour (time beyond what is included in the contract)
    - Offsite work rate \$75.00/hour

\*Rates billed per operator/hour

\*Does not include any distribution system sampling or operation. Does not include any reporting or testing not stated above. All work outside of the normal visits to the wells will be billed at the rates listed above.

- Documentation Prep/SOP Creation \$750
  - o Provide daily and weekly worksheets for staff to record testing and operational data.
  - o Create Standard Operating Procedures
- Employee training and 334 certifications will be billed at the hourly rates established in the options above.
- Quarterly 334 Verification- \$100/quarter

**8. Epting updates...we have until April 10, 2023, to either approve or disapprove the Epting Development**

**9. Chlorine Monitoring system purchase..A motion was made by Moyer and seconded by Madeira to purchase 3 Chlorine Analyzers for our entry points for \$18,568.71, all yes**

**10. Hach also has Arsenic Analyzers, we will consider installing one at our well #3 if the Epting soil is remediated to along side our well #3 in Ontelaunee Township**

**11. we have applied for a grant to install a new water service for SV school and have asked the school to help with our matching fee...**

**12. we have repaired a water main break on N. Schuylkill Avenue recently**

**13. A motion was made by Reimer and seconded by Walborn to purchase Diversified Tech Co Cloud Based water billing program for \$240, a one time payment and \$2880 yearly support shared with our sewer authority, all yes.**

**14. Ontelaunee Township has asked if we would allow our hydrants in their township to be painted red, they were told yes.**

Roads and Lights – Madeira reported the following:

1. Monthly Report is on file
2. We have planned for our engineer to visit a drainage problem on Canal St and to review the condition on W. Shackamaxon St
3. We are trying to contact the owner of the corner on Water Street to purchase the land
4. we should have quotes for line painting shortly
5. we have found a possible replacement for our bucket truck
6. we need to put a new barricade at the end of Main Street at the river for safety
7. we will get a quote from Telco for traffic signal preemption at our three traffic lights for emergency traffic

Recreation- Fronina reported the following:

1. all is going very well and we are making our plans for the playground and pool improvements for this coming season.
2. we will be looking into updating or constructing a pool office and shower
3. we will be installing new windows in the concession stand
4. we have contract for the construction of a stage at our playground
5. we will have the YMCA do our summer program again this year, a motion was made by Moyer and seconded by Fronina to send the YMCA a check for \$1000 for the summer playground program, all yes
6. we have begun our summer employee interviews
7. we have started a Rec Board Face Book page
8. we are planning lights on the Connor Kleffel field in the front and back

Unfinished Business –

1. 133 N. Centre Avenue (old bank) attended our PC meeting asking for a waiver of land development....they were told they needed to submit land development plans with the proper fees...
2. Well Head Protection Ordinance .. in progress
3. Trucks' brakes' noise ordinance....being worked on by our solicitor and codes' officer
4. Intermunicipal Agreement with Ontelaunee and Bern Twps. for our Well Head Protection Ordinance....still being worked on
5. Real Estate Reinspection Ordinance being worked on by our code officer and solicitor

New Business

1. The borough will be continuing the newsletter now instead of the Rec Board...a motion was made by Reimer and seconded by Moquin to continue with the quarterly newsletter for the borough residents, all yes.

EMC – Reimer reported the following:

1. a motion was made by Reimer and seconded by Moyer to purchase emergency radio equipment from Motorola for \$5297.16 for our EMC's use if the fire company or the EMS doesn't have an extra unit that could be utilized for the EMC's use, all yes, except Strause voted no.
2. we submitted our plan to the county last year and will submit to FEMA and PEMA, we will need a motion to pass a sample resolution shortly.

Good and Welfare

Fornina may be able to obtain a bucket truck to use temporarily.

A motion was made by Moyer and seconded by Madeira to adjourn at 7:51 P.M., all yes, meeting adjourned at 7:51 P.M.

Attested \_\_\_\_\_

# BOROUGH OF LEESPORT

APRIL 19, 2023

The meeting of the Council of the Borough of Leesport was called to order by President Ronald Strause., on the above date for the Leesport Borough Council, 27 S. Canal Street, Leesport PA, 19533, in the Leesport Borough Hall, Leesport PA 19533, at 6 P.M. Present were Reimer, Maderia, Fronina, Walborn, Berger (Zoom) and Strause, those absent were Moquin and Moyer. Also present were MST Sandra L. Pascavage, Engineer Jason Newhard, Code Enforcement Officer Brad Pflum and Solicitor Chris Hartman Esq.

## FINANCIAL REPORT MARCH 31, 2023

### GENERAL

CHECKING	970.97
MM	326,420.24
CD	32,309.36

### WATER

CHECKING	840.21
MM	149,275.57
CD I	48,390.26
CD II	42,087.92

### STATE

CHECKING	274.85
MM	69,841.91

### CODE ENFORCEMENT

DISTRICT JUSTICE	2,694.00
	472.05 (2 mo)

### SPECIAL FUNDS

Sesquicentennial Fund	13,995.06
Recreation-Rec Board	133,516.29
Payroll fund	867.04
Pension	323,703.83 (2/28/2023)

A motion was made by Walborn and seconded by Fronina to accept tonight's agenda as advertised, all voted for the motion.

A motion was made by Madeira and seconded by Walborn to approve the March, 2023, minutes, all yes.

A motion was made by Fronina and seconded by Reimer to approve the April bills, all yes.

A motion was made by Madeira and seconded by Walborn to approve the March financial report, all yes.

A motion was made by Fronina and seconded by Reimer to approve the March budget, all yes.

**BILLS PAID**

19-Apr-23

**STATE**

04/20/2023	1588	First Energy	2000 · Accounts Payable	4,000.00
04/20/2023	1589	Frontier	2000 · Accounts Payable	38.39
04/20/2023	1590	Met Ed	2000 · Accounts Payable	60.00

**4098.39**

**WATER**

04/20/2023	4202	Diversified Tech Corp	2000 · Accounts Payable	240.00
04/20/2023	4203	Exeter Supply Inc.l	2000 · Accounts Payable	695.72
04/20/2023	4204	Hach Company	2000 · Accounts Payable	18,568.71
04/20/2023	4205	M.J. Reider Associat...	2000 · Accounts Payable	434.80
04/20/2023	4206	MET-ED	2000 · Accounts Payable	1,570.00
04/20/2023	4207	Micro Air Computers...	2000 · Accounts Payable	661.00
04/20/2023	4208	Spotts, Stevens and ...	2000 · Accounts Payable	2,821.70
04/20/2023	4209	Summit Valley Outd...	2000 · Accounts Payable	7,326.45
04/20/2023	4210	Threns	2000 · Accounts Payable	180.87

**GENERAL**

**32499.25**

04/20/2023	8328	Alarm Tech Systems ...	200.20 · Accounts Pay...	365.00
04/20/2023	8329	Comcast	200.20 · Accounts Pay...	231.65
04/20/2023	8330	Frontier	200.20 · Accounts Pay...	408.36
04/20/2023	8331	GenServe	200.20 · Accounts Pay...	68,068.00
04/20/2023	8332	Groff-Bobcat/Supplies	200.20 · Accounts Pay...	4,120.30
04/20/2023	8333	Hartman, Valeriano, ...	200.20 · Accounts Pay...	1,234.50
04/20/2023	8334	Highmark Blue Shield	200.20 · Accounts Pay...	5,452.29
04/20/2023	8335	Initials Only	200.20 · Accounts Pay...	105.00
04/20/2023	8336	Kantners Tire Service	200.20 · Accounts Pay...	355.00
04/20/2023	8337	Kuzans Hardware	200.20 · Accounts Pay...	3,361.18
04/20/2023	8338	Levan Machine Co.	200.20 · Accounts Pay... LE044	372.20
04/20/2023	8339	Lift Inc.	200.20 · Accounts Pay...	237.03
04/20/2023	8340	Longhorn Landscape	200.20 · Accounts Pay...	2,500.00
04/20/2023	8341	LTL Consultants, LT...	200.20 · Accounts Pay...	1,936.88
04/20/2023	8342	MET-ED	200.20 · Accounts Pay...	510.00
04/20/2023	8343	Micro Air Computers...	200.20 · Accounts Pay...	1,768.00
04/20/2023	8344	Miller's Lawnmower ...	200.20 · Accounts Pay...	489.60
04/20/2023	8345	Miller Municipal Su...	200.20 · Accounts Pay...	724.00
04/20/2023	8346	Northern Berks Regi...	200.20 · Accounts Pay...	38,685.02
04/20/2023	8347	Office Basics	200.20 · Accounts Pay...	271.80
04/20/2023	8348	Reading Eagle	200.20 · Accounts Pay...	370.60
04/20/2023	8349	Rhoads Energy	200.20 · Accounts Pay...	403.39
04/20/2023	8350	Sams	200.20 · Accounts Pay...	85.92
04/20/2023	8351	Southern States Bank...	200.20 · Accounts Pay...	854.88
04/20/2023	8352	Spotts, Stevens and ...	200.20 · Accounts Pay...	787.80
04/20/2023	8353	Summit Valley Outd...	200.20 · Accounts Pay...	19,731.10
04/20/2023	8354	Truckco Inc.	200.20 · Accounts Pay...	65.00
04/20/2023	8355	Twenty First Century	200.20 · Accounts Pay...	84.56
04/20/2023	8356	UGI Utilities, Inc.	200.20 · Accounts Pay...	300.00
04/20/2023	8357	W D Zwicky & Son I...	200.20 · Accounts Pay...	2,800.00
04/20/2023	8358	Waste Industries Inc.	200.20 · Accounts Pay...	16,864.00
04/20/2023	8359	YMCA	200.20 · Accounts Pay...	1,000.00

**174543.06**

## Correspondence

1. **our engineer's monthly report**
2. **NBRP monthly report**
3. **code enforcement report and copies of letters sent to residents**
4. **our trash and recycling totals**
5. **our chlorine totals for the month**
6. **our water report**
7. **minutes from the NBRP**
8. **A request from Ontelaunee Twp for a letter of explanation of our chlorine analyzer waste water line into their sewer line from our engineer**

Mayor – Mayor Berger reported the following:

1. speeding on Main Street is a problem
2. there is more activity at night now with the nicer weather, we need more police presence
3. they are installing handicap ramps on #61

## Committee Reports

Sewer- Madeira reported the following:

1. all is going well
2. our tentative project schedule is to begin June 1, demo by August, and completed by December 15, 2023
3. we met last evening

Code Enforcement- Brad Pflum reported the following:

1. our monthly report is on file
2. we are working with the solicitor regarding an inspection ordinance, we have a sample ordinance to look over until next month.
3. we recently had our audit from the Auditor General for three borough projects, all was good
4. a property on Railroad Avenue has several violations and is cleaning up

Police – Chief Keiser reported the following:

1. our monthly report is on file
2. we will have GIS in our cars soon
3. we had a shooting on Railroad Avenue
4. we will be hiring shortly, we have several applications and will be hiring two officers
5. Our NNO event will be August 1, 2023, others that will be participating this year will be, Fleetwood, Hamburg, Tilden, Bern and Shoemakersville Borough
6. we might have bike patrols some day

Fire Company – Chief Quell reported the following:

1. our monthly report is on file
2. we sold #37 fire truck to a company in Maine
3. our egg hunt went very good
4. our Thursday night Bingo is doing well
5. we will be having a corn hole event and a gun raffle together in the fall

Recycling – Fronina reported the following:

1. our totals are on file

Engineer- Jason Newhard reported the following:

1. our monthly report is on file
2. we are waiting for word regarding our MS4 grant we applied for to install a new SV School water line, we have asked the school to help with the matching funds
3. we have been asked to prepare a letter explaining the chlorine analyzer waste water line going into Ontelaunee's sewer line by the township
4. we are discussing the generators for #4 and #5, if they should be natural or propane gas or diesel

Solicitor – Chris Hartman, Esq., reported the following:

1. we are working on several new ordinances for the borough
2. we have a sample draft re-inspection ordinance for the council to review until next month

Building & Properties

1. our Archives/Library is almost complete
2. new carpet has been installed in our office
3. our outside windows have been capped
4. the siding and stairs and sidewalk replacement will be finished shortly
5. the updates to our bathroom and closet will begin shortly plus an installation of a water cooler in the office
6. we are working on installing new windows at the pool's concession stand
7. a motion was made by Walborn and seconded by Reimer to have the borough hall building bricks and 2 chimneys repointed for \$9000, all yes.

Memorials –Strause reported the following:

1. we have several Hometown Hero's banners that need attention when we have a bucket truck
2. May 29 at 1 P.M. will be our Memorial Day Celebration at the Walt Pearson Memorial Field sponsored by the Lockhouse, we will have refreshments in the pavilion
3. we have purchased a tent for use during the NNO and other borough functions

Water & Municipal Authority-Walborn reported the following:

1. Monthly report
2. our totals are on file
3. a motion was made by Madeira and seconded by Reimer to accept the Epting letter's date of July 8, 2023, to either approve or disapprove the Epting Development, all yes.
4. We are considering installation of an arsenic analyzer at well #3
5. have agreement prepared with Ontelaunee Twp for discharge of waste water from well #3 into their sewer line..our engineer will prepare a letter and a sketch
6. we will get quotes for French drains at wells #4 and #5 for the discharge of waste water from our chlorine analyzers
7. Ashley Way 6" water line requested from 5 Star/Ascendance Truck Facility in 2019 has contacted Ontelaunee Twp yesterday to renew request



Roads and Lights - Madeira reported the following:

1. Monthly Report
2. We have visited a site on Canal and Shackamaxon Sts regarding a drainage problem..
3. we are getting quotes for line painting shortly
4. A motion was made by Fronina and seconded by Madeira to purchase a repainted bucket truck from Scott Zechman for \$9500, all yes
5. we are having our cinders cleaned up April 20 and 21
6. we will begin hot patching as soon as our cinders are cleaned
7. we will be installing a guard rail at the end of Main Street at the river for safety, a motion was made by Madeira and seconded by Fronina to purchase guard rail supplies for \$301, all yes.
8. a motion was made by Madeira and seconded by Fronina to purchase a second trailer for our mowers for \$3245, all yes
9. a motion was made by Madeira and seconded by Walborn to have repairs made to our dump truck for \$7102, all yes
10. a motion was made by Fronina and seconded by Reimer to use ground penetrating radar to locate a pipe at the Lockhouse for a cost of \$1050, all yes,

Recreation-

1. monthly report
2. we have vandalism at the Rachel Trois Playground
3. we will be increasing our cement area behind our diving board to prevent water from ponding in the grass
4. we are getting quotes for resurfacing the basketball courts
5. a motion was made by Fronina and seconded by Walborn to purchase a sliding board for the Rachael Trois Playground that was damaged for \$1006.42, all yes.

Unfinished Business –

1. 133 N. Centre Avenue (old bank) attended our PC meeting asking for a waiver of land development....they were told they needed to submit land development plans with the proper fees...
2. Well Head Protection Ordinance .. in progress
3. Trucks' brakes' noise ordinance....being worked on by our solicitor and codes' officer
4. Intermunicipal Agreement with Ontelaunee and Bern Twps. for our Well Head Protection Ordinance....still being worked on
5. Real Estate Reinspection Ordinance being worked on by our code officer and solicitor

EMC – Reimer reported the following:

1. all is going well
2. our newsletter in June will have a postage increase

A motion was made by Fronina and seconded by Madeira to adjourn at 7:17 P.M., all yes, meeting adjourned at 7:17 P.M.

Attested \_\_\_\_\_

# BOROUGH OF LEESPORT

MAY 17, 2023

The meeting of the Council of the Borough of Leesport was called to order by President Ronald Strause., on the above date for the Leesport Borough Council, 27 S. Canal Street, Leesport PA, 19533, in the Leesport Borough Hall, Leesport PA 19533, at 6 P.M. Present were Reimer, Maderia, Moquin, Moyer, Walborn, Berger (Zoom) and Strause. Fronina was absent. Also present were MST Sandra L. Pascavage, Engineer Jason Newhard, Code Enforcement Officer Representative and Solicitor Chris Hartman Esq.

## FINANCIAL REPORT APRIL 30, 2023

### GENERAL

CHECKING	1,430.32
MM	327,747.45
CD	32,434.57

### WATER

CHECKING	1,146.30
MM	202,272.70
CD I	48,437.13
CD II	42,249.08

### STATE

CHECKING	276.49
MM	65,870.32

### CODE ENFORCEMENT DISTRICT JUSTICE

350.00
1,400.91

### SPECIAL FUNDS

Sesquicentennial Fund	14,038.81
Recreation-Rec Board	136,507.91
Payroll fund	847.94
Pension	328,747.93 (3/31/2023)

A motion was made by Reimer and seconded by Moyer to accept tonight's agenda as advertised, all voted for the motion.

A motion was made by Madeira and seconded by Walborn to approve the April, 2023, minutes, all yes.

A motion was made by Walborn and seconded by Moyer to approve the May bills, all yes.

## STATE

05/20/2023	1591	First Energy	2000	Accounts Payable	4,000.00
05/20/2023	1592	Frontier	2000	Accounts Payable	50.00
05/20/2023	1593	Met Ed	2000	Accounts Payable	80.00
					<b>4130.00</b>

## WATER

05/20/2023	4211	Commonwealth of Pe...	2000	Accounts Payable	4,000.00
05/20/2023	4212	Diversified Tech Corp	2000	Accounts Payable	629.65
05/20/2023	4213	Kohl Bros., Inc.	2000	Accounts Payable	3,051.00
05/20/2023	4214	Kris Wholaver	2000	Accounts Payable	300.00
05/20/2023	4215	L/B Water	2000	Accounts Payable	7,323.35
05/20/2023	4216	M.J. Reider Associat...	2000	Accounts Payable	584.80
05/20/2023	4217	MET-ED	2000	Accounts Payable	1,400.00
05/20/2023	4218	Micro Air Computers...	2000	Accounts Payable	230.00
05/20/2023	4219	Millers Lawnmower ...	2000	Accounts Payable	720.08
05/20/2023	4220	Rhoads Energy	2000	Accounts Payable	1,820.91
05/20/2023	4221	SOS	2000	Accounts Payable	621.25
05/20/2023	4222	Spotts, Stevens and ...	2000	Accounts Payable	14,955.22
05/20/2023	4223	Summit Valley Outd...	2000	Accounts Payable	7,630.31
05/20/2023	4224	Threns	2000	Accounts Payable	360.11
05/20/2023	4225	Truck Components L...	2000	Accounts Payable	166.00
					<b>43792.68</b>

## GENERAL

05/20/2023	8360	Albright Coliege	200.20	Accounts Pay...	500.00
05/20/2023	8361	All Temp	200.20	Accounts Pay...	294.68
05/20/2023	8362	Com of PA	200.20	Accounts Pay...	82.00
05/20/2023	8363	Comcast	200.20	Accounts Pay...	231.65
05/20/2023	8364	Domain Listing	200.20	Accounts Pay...	288.00
05/20/2023	8365	Frontier	200.20	Accounts Pay...	475.41
05/20/2023	8366	Groff-Bobcat/Supplies	200.20	Accounts Pay...	4,104.77
05/20/2023	8367	Hartman, Valeriano, ...	200.20	Accounts Pay...	796.50
05/20/2023	8368	Highmark Blue Shield	200.20	Accounts Pay...	8,129.42
05/20/2023	8369	Historic Oley Masonry	200.20	Accounts Pay...	9,200.00
05/20/2023	8370	Industrial Grounds M...	200.20	Accounts Pay...	4,200.00
05/20/2023	8371	JDR Contracting, LLC	200.20	Accounts Pay...	11,455.74
05/20/2023	8372	Kantners Tire Service	200.20	Accounts Pay...	226.00
05/20/2023	8373	Kuzans Hardware	200.20	Accounts Pay...	8,823.43
05/20/2023	8374	Lift Inc.	200.20	Accounts Pay...	77.85
05/20/2023	8375	Longhorn Landscape	200.20	Accounts Pay...	2,500.00
05/20/2023	8376	LTL Consultants, LT...	200.20	Accounts Pay...	2,862.25
05/20/2023	8377	MET-ED	200.20	Accounts Pay...	540.00
05/20/2023	8378	Northern Berks Regi...	200.20	Accounts Pay...	38,685.02
05/20/2023	8379	Office Basics	200.20	Accounts Pay...	35.72
05/20/2023	8380	Poster Compliance C...	200.20	Accounts Pay...	72.03
05/20/2023	8381	RTC	200.20	Accounts Pay...	225.45
05/20/2023	8382	Scott Zechman	200.20	Accounts Pay...	9,872.00
05/20/2023	8383	Southern States Bank...	200.20	Accounts Pay...	1,173.49
05/20/2023	8384	Straub Roofing & Co...	200.20	Accounts Pay...	2,710.00
05/20/2023	8385	Twenty First Century	200.20	Accounts Pay...	79.02
05/20/2023	8386	UGI Utilities, Inc.	200.20	Accounts Pay...	300.00
05/20/2023	8387	Waste Industries Inc.	200.20	Accounts Pay...	16,864.00
					<b>124804.43</b>

A motion was made by Moyer and seconded by Reimer to approve the April financial report, all yes.

A motion was made by Madeira and seconded by Walborn to approve the April budget, all yes.

### **Correspondence**

- 1. our engineer's monthly report**
- 2. NBRP monthly report**
- 3. code enforcement report and copies of letters sent to residents**
- 4. our trash and recycling totals**
- 5. our chlorine totals for the month**
- 6. our water report**
- 7. minutes from the NBRP**
- 8. copy of a letter from TPD Traffic Planning Co regarding Epting**
- 9. copy of a letter from Chris Kern of Liberty Environmental regarding Epting**
- 10. copy of a letter of deficiency for Epting regarding Arsenic remediation from DEP**

Mayor – Mayor Berger reported the following:

1. speeding on Main Street is a problem

Guests – Elaine Strause of the Lockhouse and Historical Society shared the following:

1. our yard sale was successful, we made a profit and had many visitors
2. June 10 is the Strawberry Festival, also there are still some space on their June 10 tours of the east side of Leesport
3. September 8 and 9 is Community Days

### **Committee Reports**

Sewer- Madeira reported the following:

1. all is going well
2. our tentative project schedule is to begin June 1, demo by August, and completed by December 15, 2023
3. we have not received Bern's Twp contribution as yet

### **Code Enforcement**

1. our monthly report is on file
2. we are working with the solicitor regarding an inspection ordinance, we have a sample ordinance to look over until next month.

Police – Chief Keiser reported the following:

1. our monthly report is on file
2. we now have our NNO flyers for distribution
3. our parking tickets have been ordered and should be here shortly
4. our next NNO meeting will be June 7, 6:30 pm at Ontelaunee Twp

Fire Company – Chief Quell reported the following:

1. our monthly report is on file
2. we sold #37 fire truck to a company in Maine
3. we are having our meat raffle on June 18
4. Bern Twp had a Firemen's Festival on May 6 that we attended
5. our rescue engine is out of service temporarily

Recycling

1. our totals are on file

Engineer- Jason Newhard reported the following:

1. our monthly report is on file
2. we are waiting for word regarding our MS4 grant we applied for to install a new SV School water line, we have asked the school to help with the matching funds
3. we have been asked to prepare a letter explaining the chlorine analyzer waste water line going into Ontelaunee's sewer line by the township
4. we are waiting to hear about our loan for our roads' projects
5. we have a quote from Suburban Propane for the generators at wells #4 and #5, our engineer will be getting one also from another supplier
6. We have a quote to remove the tree at the Lockhouse that is interfering with the drainage....ground penetrating radar found the pipe for the drainage...we will be getting a second quote for the removal and have a motion made by Moyer and seconded by Madeira to have the tree removed for not more than \$3150, the amount of the first quote, all yes.
7. we have a letter of comments from DEP of the Epting development
8. a motion was made by Madeira and seconded by Walborn to have French drains dug at wells #3,4 and 5 to take the waste water away from the wells created by the testing chlorine analyzers, all yes

Solicitor – Chris Hartman, Esq., reported the following:

1. we are working on several new ordinances for the borough
2. a motion was made by Reimer and seconded by Moyer to advertise the re-inspection ordinance, all yes
3. a motion was made by Moyer and seconded by Madeira to advertise Leesport's version of the MS4 ordinance, all yes.
4. we will have a sample Well Head Protection Ordinance next month

Building & Properties – Moyer reported the following:

1. the updates to our bathroom and closet will begin shortly plus an installation of a water cooler in the office
2. we are working on installing new windows at the pool's concession stand

Memorials –Strause reported the following:

1. we have several Hometown Hero's banners that need attention when we have a bucket truck
2. May 29 at 1 P.M. will be our Memorial Day Celebration at the Walt Pearson Memorial Field sponsored by the Lockhouse, we will have refreshments in the pavilion

Water & Municipal Authority- Walborn reported the following:

1. Monthly report
2. our totals are on file
3. Review of the Well Head Protection Plan and proposed Ordinance to be considered for adoption.
4. Ordinance to be made part of our Zoning Ordinance...we are waiting for the approval of Ontelaunee and Bern Townships.....
5. Review of the Intermunicipal Agreement with Bern and Ontelaunee Twps.. regarding the well head protection ordinance....
6. Epting updates...we have until July 8, 2023, to either approve or disapprove the Epting Development
7. We are considering installation of an arsenic analyzer at well #3

Roads and Lights – Madeira reported the following:

1. Monthly Report
2. Utility truck in need of costly repair, we will advertise as is and purchase other truck..
3. we are still waiting for quotes for line painting
4. the parts are here for the guard rail to be placed at the river end of Main Street by our men
5. a motion was made by Madeira and seconded by Moquin to put the 1990 E 250 Bucket truck on Muni bid, all yes.
6. a motion was made by Madeira and seconded by Reimer to put the 2009 GMC 3500 Utility truck on Muni Bid, all yes
7. our engineer remarked we can use the loan of \$3MM to pay for a new truck

Recreation- Moyer reported the following:

1. monthly report
2. we are increasing our cement area behind our diving board to prevent water from ponding in the grass
3. we are getting quotes for resurfacing the basketball courts
4. we have had some concrete work done to the showers for better drainage
5. we had our water valve replaced
6. we are having windows replaced at the concession stand
7. a motion was made by Moyer and seconded by Moquin to pay \$15,000 for the cement extension that was made behind the diving board, all yes
8. a motion was made by Moyer and seconded by Reimer to pay \$3500 for the cement work that was completed to relieve a drainage problem in the bathhouse, all yes
9. a motion was made by Moyer and seconded by Madeira to pay \$1359 for the valve replacement at the pool, all yes.

Unfinished Business –

1. 133 N. Centre Avenue (old bank) attended our PC meeting asking for a waiver of land development....they were told they needed to submit land development plans with the proper fees...
2. Well Head Protection Ordinance .. in progress
3. Trucks' brakes' noise ordinance....being worked on by our solicitor and codes' officer
4. Intermunicipal Agreement with Ontelaunee and Bern Twps. for our Well Head Protection Ordinance....still being worked on

New Business

1. our skid loader is in the garage for a problem, we will be getting a quote for the repairs
2. our new newsletter will be out next week....

EMC – Reimer reported the following:

1. all is going well

A motion was made by Madeira and seconded by Walborn to adjourn at 7:51 P.M., all yes, meeting adjourned at 7:51 P.M.

Attested \_\_\_\_\_



# BOROUGH OF LEESPORT

**JUNE 21, 2023**

The meeting of the Council of the Borough of Leesport was called to order by President Ronald Strause., on the above date for the Leesport Borough Council, 27 S. Canal Street, Leesport PA, 19533, in the Leesport Borough Hall, Leesport PA 19533, at 6 P.M. Present were Reimer, Maderia, Moquin, Moyer, Walborn, Strause and Fronina . Also present were MST Sandra L. Pascavage, Engineer Jason Newhard, and Solicitor Chris Hartman, Esq.

After a moment of silence and the pledge to the flag, an executive session was called at 6:12 P.M., on personnel, they returned at 6:22 P.M.

A motion was made by Moyer and seconded by Reimer to accept tonight's agenda as advertised, all voted for the motion.

## **FINANCIAL REPORT MAY 31, 2023**

### **GENERAL**

<b>CHECKING</b>	<b>627.55</b>
<b>MM</b>	<b>433,886.09</b>
<b>CD</b>	<b>32,556.21</b>

### **WATER**

<b>CHECKING</b>	<b>548.99</b>
<b>MM</b>	<b>231,793.42</b>
<b>CD I</b>	<b>48,482.55</b>
<b>CD II</b>	<b>42,405.62</b>

### **STATE**

<b>CHECKING</b>	<b>246.52</b>
<b>MM</b>	<b>61,895.37</b>

### **CODE ENFORCEMENT DISTRICT JUSTICE**

<b>2,325.01</b>
<b>884.51</b>

### **SPECIAL FUNDS**

<b>Sesquicentennial Fund</b>	<b>14,081.28</b>
<b>Recreation-Rec Board</b>	<b>126,517.83</b>
<b>Payroll fund</b>	<b>879.47</b>
<b>Pension</b>	<b>330,714.92 (4/30/2023)</b>

BILLS PAID

21-Jun-23

STATE	1594	VOID		
	1595	VOID		
	1596	VOID		
	06/23/2023	1597	Frontier	2000 - Accounts Payable 30.00
	06/23/2023	1598	Met Ed	2000 - Accounts Payable 4,150.00
	1599	Telec. Inc.	2000 - Accounts Payable 832.00	
				<b>5012.00</b>
WATER	4226	VOID		
	4227	VOID		
	4228	VOID		
	06/23/2023	4229	American Continent ...	2000 - Accounts Payable 2,686.31
	06/23/2023	4230	Coyne Chemical Inc.	2000 - Accounts Payable 3,955.00
	06/23/2023	4231	Delaware River Basi...	2000 - Accounts Payable 7,678.00
	06/23/2023	4232	christopher C. Hemmig	2000 - Accounts Payable 6,395.00
	06/23/2023	4233	Elite Water Ops	2000 - Accounts Payable 4,250.00
	06/23/2023	4234	Hartman Valeriano ...	2000 - Accounts Payable 1,530.00
	06/29/2023	4235	M.J. Reider Associat...	2000 - Accounts Payable 4,324.80
	06/29/2023	4236	MET-ED	2000 - Accounts Payable 1,670.00
	06/29/2023	4237	Summit Valley Outd...	2000 - Accounts Payable 4,563.64
	06/29/2023	4238	Well Care	2000 - Accounts Payable 428.40
				<b>37481.15</b>
GENERAL	8388	VOID		
	8389	VOID		
	8390	VOID		
	06/23/2023	8391	All Temp	200.20 - Accounts Pay... 328.60
	06/23/2023	8392	Anderson Ins Co., Inc	200.20 - Accounts Pay... 14,578.00
	06/23/2023	8393	Animal Rescue Leag...	200.20 - Accounts Pay... 611.00
	06/29/2023	8394	Basement Solutions	200.20 - Accounts Pay... 7,000.00
	06/29/2023	8395	Berks Co Conservati...	200.20 - Accounts Pay... 500.00
	06/29/2023	8396	Berks Soil & Stone	200.20 - Accounts Pay... 92.00
	06/29/2023	8397	Centerport Flower Sh...	200.20 - Accounts Pay... 318.00
	06/29/2023	8398	Frontier	200.20 - Accounts Pay... 401.09
	06/29/2023	8399	Genserve LLC	200.20 - Accounts Pay... 7,230.00
	06/29/2023	8400	Geo-Grof Inc.	200.20 - Accounts Pay... 1,050.00
	06/29/2023	8401	George Ely	200.20 - Accounts Pay... 1,006.42
	06/29/2023	8402	Highmark Blue Shield	200.20 - Accounts Pay... 5,435.06
	06/29/2023	8403	Keystone Engineering	200.20 - Accounts Pay... 532.50
	06/29/2023	8404	Kris Wholaver	200.20 - Accounts Pay... 375.00
	06/29/2023	8405	Kuzans Hardware	200.20 - Accounts Pay... 3,995.46
	06/29/2023	8406	Lift Inc.	200.20 - Accounts Pay... 164.66
	06/29/2023	8407	Longhorn Landscape	200.20 - Accounts Pay... 2,500.00
	06/29/2023	8408	LTL Consultants, LT...	200.20 - Accounts Pay... 3,403.66
	06/29/2023	8409	MET-ED	200.20 - Accounts Pay... 100.00
	06/29/2023	8410	Miller Municipal Su...	200.20 - Accounts Pay... 726.00
	06/29/2023	8411	New Enterprise Ston...	200.20 - Accounts Pay... 3,068.98
	06/29/2023	8412	Northern Berks Regi...	200.20 - Accounts Pay... 38,685.02
	06/29/2023	8413	Rhoads Energy	200.20 - Accounts Pay... 895.13
	06/29/2023	8414	RTC	200.20 - Accounts Pay... 1,550.00
	06/29/2023	8415	Sam's Club	200.20 - Accounts Pay... 418.43
	06/29/2023	8416	Seal Master/Allentown	200.20 - Accounts Pay... 1,582.00
	06/29/2023	8417	Southern States Bank...	200.20 - Accounts Pay... 3,139.58
	06/29/2023	8418	Sunrise Plumbing	200.20 - Accounts Pay... 1,359.00
	06/29/2023	8419	Truckco Inc.	200.20 - Accounts Pay... 65.00
	06/29/2023	8420	Twenty First Century	200.20 - Accounts Pay... 468.82
06/29/2023	8421	UGI Utilities, Inc.	200.20 - Accounts Pay... 300.00	
06/29/2023	8422	United Concordia Inc.	200.20 - Accounts Pay... 686.60	
06/29/2023	8423	USAbile Life	200.20 - Accounts Pay... 78.00	
06/29/2023	8424	Waste Industries Inc.	200.20 - Accounts Pay... 16,864.00	
06/29/2023	8425	William Orr	200.20 - Accounts Pay... 301.00	
06/29/2023	8426	Zimmerman Farm Se...	200.20 - Accounts Pay... 1,637.52	
				<b>121446.53</b>
	06/30/2023	191	Highway Constructio...	439 - HIGHWAY CO... 86,715.00

A motion was made by Fronina and seconded by Reimer to approve the May, 2023, minutes, all yes.

A motion was made by Walborn and seconded by Moquin to approve the June bills, all yes.

A motion was made by Madeira and seconded by Moquin to approve the May financial report, all yes.

A motion was made by Fronina and seconded by Moyer to approve the May budget, all yes.

#### Correspondence

1. our engineer's monthly report
2. NBRP monthly report
3. code enforcement report and copies of letters sent to residents
4. our trash and recycling totals
5. our chlorine totals for the month
6. our water report
7. minutes from the NBRP
8. an electronic copy of the resubmission of the Epting Arsenic Remediation to DEP
9. a letter from Traffic Planning and Design regarding the Epting traffic study

#### Guests

1. Elaine Strause of the Lockhouse and Historical Society reported that their event last weekend and bus trips went very well
  - a. upcoming is the Garden Tour
  - b. Community Days will be in September
  - c. the large sycamore tree aside of the Lockhouse has been removed
2. Charles Berger, Jr., thanked council for their floral tribute to his father, our former Mayor, who recently passed away. He mentioned that his father's passing was mentioned on a facebook page that he thought belonged to the borough. Council explained to him that the borough does not have a facebook page. It was decided that council will have a disclaimer added to our email regarding confidentiality in the future.

## Mayor

We have 2 applications for an interim mayor to be appointed to fill the unexpired term of our late mayor until the next general election. Thomas Fronina and Richard Sensenig.

1. A motion was made by Moquin and seconded by Madeira to appoint Thomas Fronina as interim mayor until the next general election, all voted yes, except Fronina abstained, motion carried 6-0.
2. a motion was made by Moyer and seconded by Reimer to accept Fronina's resignation from council with regret, all yes, except Fronina abstained, motion carried 6-0.
3. council has a letter of interest to fill the unexpired term of Fronina who left his council seat to take the mayor position from Charles Orr.
4. a motion was made by Strause and seconded by Reimer to appoint Charles Orr to fill the unexpired term of council left vacant by Fronina, all voted yes., motion carried 6-0.
5. Thomas Fronina and Charles Orr were both given their Oaths of Office and took their new positions.

## Committee Reports

Sewer- Madeira reported the following:

1. all is going well
2. our tentative project schedule is to begin June 1, demo by August, and completed by December 15, 2023
3. we have not received Bern's Twp contribution as yet

## Code Enforcement

1. our monthly report is on file

Personnel – Reimer reported the following:

1. a motion was made by Reimer and seconded by Moyer to increase our administrative assistant's hourly rate to \$19.50, all yes.

Police- Chief Keiser reported the following:

1. Monthly Report is on file
2. we have been issuing parking tickets
3. NNO is August 1, 2023
4. we had our officers recently tested for fire arms' handling
5. we will be purchasing our officers dress uniforms for special events
6. we will begin interviews for new officers after July 4

Fire Company – Chief Quell reported the following:

1. we recently received a letter of retirement from our fire chief, he is pleased to announce, he will not be retiring at this time.

Recycling – Orr reported the following:

1. our totals are on file

Engineer-

1. Monthly report
2. updates for SV school water/MS4 grant/loan
3. loan for resurfacing all roads has been denied
4. we will be using French drains at our wells for the chlorine analyzers' waste water
5. we need an extension letter from Epting for their development in Ontelaunee Township, the one we have expires July 8. A motion was made by Moyer and seconded by Madeira stating if we do not have an extension letter from them before July 8, we will reject their plan by a revocable rejection, all yes.
6. we have prepared the CCR for advertising on our website
7. we have renewed the DRBC docket along with a check for \$7000
8. we have contacted Elite propane for a quote for our generators at wells #4 and 5, we have not heard back from them. We will contact them again for a quote, we have a quote from Suburban Propane.
9. we will be advertising specs for our fall street work for Miriam and Grant Avenues

Solicitor -

1. An ordinance for reinspections of properties for resale has been advertised, the floor was opened to the public, hearing no comments, the floor was closed.. A motion was made by Reimer and seconded by Moquin to pass Ordinance #485 all yes, motion carried 7-0.
2. We have a resolution setting the cost of real estate reinspections.. to be passed. A motion was made by Moyer and seconded by Madeira to pass Resolution #257-2023, all yes, motion carried 7-0.
2. An ordinance regarding the MS4 Stormwater program has been advertised, the floor was opened to the public, hearing no comments, the floor was closed. A motion was made by Madeira and seconded by Walborn to pass Ordinance #486, all yes, motion carried 7-0.

Building and Properties – Moyer reported the following:

1. Monthly Report
2. Our siding will be completed shortly
3. We had 2 quotes to finish our bathroom and water cooler, Sunrise Plumbing for \$5450 and Hemmig Plumbing for \$4200
4. The generator has been set at the borough hall
5. We have a quote from Suburban Propane for propane tanks to lease at our wells #4 and 5 for our generators, our engineer will obtain a second quote for the Propane tanks

6. Ground penetrating radar has located the drainage pipe at the Lockhouse, we are having the large tree removed that is obstructing the drainage
7. We will be advertising 2 trucks shortly

Memorials – Strause reported the following:

1. our Memorial Day ceremony went very well
2. our banners have been hung with our new bucket truck

Recreation - Moyer and Fronina reported the following:

1. Our banners are hung
2. Playground cameras are needed ..the library would like to install cameras also, we may have found a T-Mobile hot spot
3. New lighting for pool and playground is being discussed, we have two lights that are being replaced. We rented a portable light for our recent swim meet.
4. New pumps are ordered, we had an issue with the baby pool pump recently.
5. The large shed will be replaced
6. The small shed was reroofed
7. Our water line was moved
8. We recently had concrete work done at the pool
9. We opened Memorial Day Weekend
10. We are having new windows installed in the concession stand
11. our large pool has two pumps to be replaced
12. we have a \$500 donation from Subaru for our concrete work
13. the Connor Kleffel Tournament will be this weekend
14. our councilman has fixed the swim team starting pads
15. our audio system is not performing too well
16. we have a new bench that was recently donated by Subaru
17. the old ground well at the pool will be taken to ground level shortly by our men

Water and Municipal Authority - Walborn and Moquin reported the following:

1. Monthly Report
2. Our totals are on file
3. Review of Well Head Protection Plan and Proposed ordinance to make part of our Zoning Ordinance
4. Review of Intermunicipal Agreement with Bern and Ontelaunee
5. RAFA Water monitoring to be installed
6. Chlorine monitoring system to be installed
7. Hemmig invoice for fire company valve installation
8. We have applied for a grant to install a new water service for SV school and have asked the school to help with our matching fee
9. Well #4 fencing to be decided
10. We are having French drains dug at our 3 wells
11. We are having 3 damaged hydrants replaced

Roads and Lights – Madeira reported the following:

1. We have purchased a new dump truck
2. Loan for our road's resurfacing was not approved
3. Specs for road work in the Gardens to advertise
4. Quote for line painting, we will have shortly
5. MS4 ordinance was advertised and passed
6. Decals for trucks and men's shirts ordered
7. Our new bucket truck is here
8. we will develop a capital plan for resurfacing our roads...a motion was made by Madeira and seconded by Moquin to have our engineer advertise for the fall road resurfacing of Miriam and Grant Avenues for our 2023 road's project, all yes.

Unfinished Business –

1. Well Head Protection Ordinance being worked on
2. Trucks' brakes' noise ordinance being worked on
3. Intermunicipal Agreement with Ontelaunee and Bern Twps. for our Well Head Protection Ordinance being worked on

New Business

1. We will be including a confidentiality clause to our emails, to be prepared by our solicitor

Good and Welfare –

Our new Mayor, Thomas Fronina, thanked council for his appointment to the position of mayor.

A motion was made by Moquin and seconded by Moyer to adjourn at 7:26 P.M., all yes, meeting adjourned at 7:26 P.M.

Attested \_\_\_\_\_

# BOROUGH OF LEESPORT

**JULY 19, 2023**

The meeting of the Council of the Borough of Leesport was called to order by President Ronald Strause.. on the above date for the Leesport Borough Council, 27 S. Canal Street, Leesport PA, 19533, in the Leesport Borough Hall, Leesport PA 19533, at 6 P.M. Present were Reimer, Maderia, Moyer, Walborn, Strause and Orr. Moquin was absent. Also present were Mayor Thomas Fronina, MST Sandra L. Pascavage, Engineer Jason Newhard, Code Enforcement Officer Brad Pflum and Solicitor Chris Hartman, Esq.

## **FINANCIAL REPORT JUNE 30, 2023**

### **GENERAL**

<b>CHECKING</b>	<b>181.91</b>
<b>MM</b>	<b>350,013.68</b>
<b>CD</b>	<b>32,682.38</b>

### **WATER**

<b>CHECKING</b>	<b>1,068.15</b>
<b>MM</b>	<b>142,489.50</b>
<b>CD I</b>	<b>48,529.51</b>
<b>CD II</b>	<b>42,567.99</b>

### **STATE**

<b>CHECKING</b>	<b>234.55</b>
<b>MM</b>	<b>57,009.55</b>

### **CODE ENFORCEMENT DISTRICT JUSTICE**

<b>599.50</b>
<b>1,525.84</b>

### **SPECIAL FUNDS**

<b>Sesquicentennial Fund</b>	<b>14,125.30</b>
<b>Recreation-Rec Board</b>	<b>136,733.59</b>
<b>Payroll fund</b>	<b>926.74</b>
<b>Pension</b>	<b>326,744.70 (5/31/2023)</b>

A motion was made by Walborn and seconded by Moyer to accept tonight's agenda as advertised, all voted for the motion.

A motion was made by Maderia and seconded by Reimer to approve the June, 2023, minutes, all yes.

A motion was made by Moyer and seconded by Walborn to approve the July bills, all yes.

A motion was made by Madeira and seconded by Reimer to approve the June financial report, all yes.

A motion was made by Walborn and seconded by Moyer to approve the June budget, all yes.



BILLS PAID

19-Jul-23

STATE

07/21/2023	1600	First Energy	2000 · Accounts Payable	4,150.00
07/21/2023	1601	Frontier	2000 · Accounts Payable	40.00
07/21/2023	1602	Telco Inc.	2000 · Accounts Payable	100.00

WATER

4290.00

07/21/2023	4239	Diversified Tech Corp	2000 · Accounts Payable	335.00
07/21/2023	4240	Elite Opps	2000 · Accounts Payable	2,000.00
07/21/2023	4241	Exeter Supply Inc.]	2000 · Accounts Payable	615.56
07/21/2023	4242	Highmark Blue Shiel...	2000 · Accounts Payable	5,435.06
07/21/2023	4243	Kuzans	2000 · Accounts Payable	2,956.12
07/21/2023	4244	L/B Water	2000 · Accounts Payable	18,190.96
07/21/2023	4245	M.J. Reider Associat...	2000 · Accounts Payable	649.65
07/21/2023	4246	MET-ED	2000 · Accounts Payable	2,900.00
07/21/2023	4247	Petty Cash-Sandra L....	2000 · Accounts Payable	140.76
07/21/2023	4248	Phonetics - Sensapho...	2000 · Accounts Payable	131.40
07/21/2023	4249	Southern States -Mas...	2000 · Accounts Payable	2,853.99
07/21/2023	4250	Spotts, Stevens and ...	2000 · Accounts Payable	7,642.50
07/21/2023	4251	Summit Valley Outd...	2000 · Accounts Payable	14,307.71
07/21/2023	4252	Twiford Electrical Se...	2000 · Accounts Payable	2,235.92
07/21/2023	4253	United Concordia-De...	2000 · Accounts Payable	327.96

60722.59

GENERAL

07/21/2023	8427	Anderson Ins Co., Inc	200.20 · Accounts Pay...	1,143.75
07/21/2023	8428	Esterly Concrete	200.20 · Accounts Pay...	333.90
07/21/2023	8429	Frontier	200.20 · Accounts Pay...	398.62
07/21/2023	8430	Full Landscaping	200.20 · Accounts Pay...	4,900.00
07/21/2023	8431	Hartman, Valeriano, ...	200.20 · Accounts Pay...	2,657.00
07/21/2023	8432	JDR Contracting, LLC	200.20 · Accounts Pay...	1,603.67
07/21/2023	8433	Kantners Tire Service	200.20 · Accounts Pay...	372.00
07/21/2023	8434	Keystone Graphix	200.20 · Accounts Pay...	979.90
07/21/2023	8435	Leesport Recreation ...	200.20 · Accounts Pay...	9,500.00
07/21/2023	8436	Lift Inc.	200.20 · Accounts Pay...	1,120.57
07/21/2023	8437	Longhorn Landscape	200.20 · Accounts Pay...	2,500.00
07/21/2023	8438	LTL Consultants, LT...	200.20 · Accounts Pay...	2,758.52
07/21/2023	8439	MET-ED	200.20 · Accounts Pay...	270.00
07/21/2023	8440	Micro Air Computers...	200.20 · Accounts Pay...	127.20
07/21/2023	8441	New Enterprise Ston...	200.20 · Accounts Pay...	2,356.38
07/21/2023	8442	Northern Berks Regi...	200.20 · Accounts Pay...	38,685.02
07/21/2023	8443	Office Basics	200.20 · Accounts Pay...	174.16
07/21/2023	8444	Rhoads Energy	200.20 · Accounts Pay...	1,143.37
07/21/2023	8445	Robert J. Davidson A...	200.20 · Accounts Pay...	4,400.00
07/21/2023	8446	Spotts, Stevens and ...	200.20 · Accounts Pay...	380.00
07/21/2023	8447	Storks Auto Inc.	200.20 · Accounts Pay...	7,950.40
07/21/2023	8448	Threns	200.20 · Accounts Pay...	1,549.00
07/21/2023	8449	TPD Traffic	200.20 · Accounts Pay...	1,973.75
07/21/2023	8450	Twiford Electrical Se...	200.20 · Accounts Pay...	766.38
07/21/2023	8451	Waste Industries Inc.	200.20 · Accounts Pay...	16,864.00

104907.59

## Correspondence

1. our engineer's monthly report
2. NBRP monthly report
3. code enforcement report and copies of letters sent to residents
4. our trash and recycling totals
5. our chlorine totals for the month
6. our water report
7. minutes from the NBRP
8. a letter from Epting extending their project approval/rejection until September 20, 2023
9. Union Fire Company #1 of Leesport's monthly report
10. the year to date June 30, 2023, report from our EMS

## Guests

1. Glenn Peiffer of N. Centre Avenue mentioned that the fire police did a good job detouring the traffic from #61 to Spring Garden Street during the recent flooding event..and..
2. the water flow from Scott drive floods the rear of the homes on N. Centre Ave...he was told our engineer will check into it....

Mayor – Mayor Fronina reported the following:

1. our men did a great job during and after the recent flooding event
2. our stage has begun
3. things are working better at our pool

## Committee Reports

**Sewer- Monthly Report – Madeira reported the following:**

- 1. our project work is under way and on schedule**
- 2. we do not have payment from Bern Twp as yet**
- 3. we met last evening**

Code Enforcement – Brad Pflum reported the following:

1. our monthly report is on file
2. Children and Youth and the ARL were recently at a home on Main St
3. an abandoned home on Canal Street recently was sold, we will be contacting the new owner regarding the mowing and cleanup and the removal of an illegal roof
4. the lower part of Grape St will be trimmed back from the road, we will have our landscaper take care of it
5. we will be checking on the chain link fence and its height also at the end of the street

Police- Chief Keiser reported the following:

1. Monthly Report is on file
2. we have been issuing parking tickets
3. NNO is August 1, 2023
4. we had our officers recently trained in new hand guns
5. our new cars are currently being outfitted and should have them shortly
6. we have interviewed seven (7) potential new hires today
7. we will be appointing 2 men to corporals
8. we are participating in NNO this year with a booth and cotton candy

Fire Company – Ethan Moquin reported the following:

1. we will host Corn Hole/Bingo September 23
2. we just sponsored a meat raffle
3. we received a \$14,400 grant that we used for electric cutters and the left over money was used to purchase water rescue supplies

Recycling – Orr reported the following:

1. our totals are on file

Engineer- Jason Newhard reported the following:

1. Monthly report
2. we have quotes for our 2023 road work for Miriam and Grant Avenues from PennBid that were opened on July 18, 2023, see below.... a motion was made by Madeira and seconded by Walborn to award Construction Master Services for \$148,588.50, all yes



**BID TABULATION**

1605 N. Cedar Crest Blvd., Suite 106  
Allentown, PA 18104  
Telephone: 610-849-9700  
Fax: 610-621-2001

Client: Borough of Leesport  
Project: 2023 Street Improvements  
Bid Opening Date: 7/18/23

Project No.: 100489.0034  
ENR Index: 13004.47 (5/22)

Description	Est Qty	Units	Construction Master Svcs. LLC		New Enterprise Stone & Lime Inc.		Schlouch Inc.		Ronnie C. Folk Paving Inc.	
			Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
1 Berco's and Insurance	1	L.S.	\$ 3,100.00	\$ 3,100.00	\$ 1,240.00	\$ 1,240.00	\$ 2,696.34	\$ 2,696.34	\$ 3,700.00	\$ 3,700.00
2 Mobilization and Demobilization	1	L.S.	\$ 5,500.00	\$ 5,500.00	\$ 6,390.00	\$ 6,390.00	\$ 3,475.06	\$ 3,475.06	\$ 1,400.00	\$ 1,400.00
Grant Street- Leesport Ave to Reeser St.										
3a. Roadway milling full cartway	3010	S.Y.	\$ 2.10	\$ 6,321.00	\$ 2.11	\$ 6,351.10	\$ 3.40	\$ 10,234.00	\$ 2.80	\$ 8,428.00
3b. Furnish and install 1.5 inches avg. depth of Superpave Wearing Course Overlay.	3010	S.Y.	\$ 9.00	\$ 27,090.00	\$ 9.38	\$ 28,233.80	\$ 10.06	\$ 30,280.60	\$ 11.60	\$ 34,816.00
Grant St - Elm St. to Degler Ave.										
4a. Roadway milling full cartway	1,525	S.Y.	\$ 2.10	\$ 3,202.50	\$ 2.11	\$ 3,217.75	\$ 3.35	\$ 5,108.75	\$ 2.80	\$ 4,270.00
4b. Furnish and install 1.5 inches avg. depth of Superpave Wearing Course Overlay.	1525	S.Y.	\$ 9.00	\$ 13,725.00	\$ 9.38	\$ 14,304.50	\$ 9.95	\$ 15,173.75	\$ 11.60	\$ 17,690.00
Miriam Ave - Reeser St. to Leesport Ave.										
5a. Roadway milling full cartway	5200	S.Y.	\$ 2.10	\$ 10,920.00	\$ 2.11	\$ 10,972.00	\$ 2.89	\$ 15,028.00	\$ 2.80	\$ 14,560.00
5b. Furnish and install 1.5 inches avg. depth of Superpave Wearing Course Overlay.	5200	S.Y.	\$ 8.50	\$ 44,200.00	\$ 9.38	\$ 48,776.00	\$ 9.61	\$ 49,972.00	\$ 11.60	\$ 60,320.00
7. Furnish and install roadway base replacement consisting of 6 inches of 2A Stone and 4 inches of 25 mm bituminous base course.	250	S.Y.	\$ 41.60	\$ 10,400.00	\$ 50.00	\$ 12,500.00	\$ 77.71	\$ 19,427.50	\$ 70.00	\$ 17,500.00
8. Furnish and install bituminous leveling course, maximum application 60 lbs./sq. on areas as directed by ENGINEER	200	S.Y.	\$ 95.65	\$ 19,130.00	\$ 104.63	\$ 20,926.00	\$ 106.72	\$ 21,344.00	\$ 110.00	\$ 22,000.00
9 Allowance for miscellaneous work as directed by ENGINEER	1	Lump Sum	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
<b>TOTAL BID PRICE</b>			<b>\$ 148,588.50</b>		<b>\$ 167,911.16</b>		<b>\$ 177,740.00</b>		<b>\$ 189,784.00</b>	

Other Bids Received:  
5. Livengood Excavators, Inc. \$196,504.90  
6. H&K Group, Inc. \$204,342.12

3. we have quotes from Suburban and Countryside for LP tanks for our generators at wells #4 and 5 ...it was decided that 1000 gallon LP tanks leased would better serve the borough and lessen the chance of condensation...the two (2) CoStars' quotes were reviewed and a motion was made by Moyer and seconded by Reimer to have our engineer contact Countryside (even though they are the lower bid for the leasing of the tanks) and inquire if they would match the yearly maintenance fee of \$150 each tank and no minimum requirement of gallons purchased yearly, that was part of Suburban's bid, if not then we will accept Suburban's quote, all voted for the motion.
4. we have Epting's extension letter to September 20, 2023

Solicitor - Chris Hartman, Esq.

1. after much discussion with our solicitor, it was decided that we accept WMs offer to replace our recycling that was overlooked and not delivered to Cougles' by them for the last eight (8) months as long as it is the same quality of the recycling usually picked up in our town, our engineer will be in touch with Cougles and WM to inform them
2. our solicitor will have a confidentiality clause shortly for our emails

Building and Properties – Moyer reported the following:

1. Monthly Report
2. our borough hall siding has been completed
3. we have purchased new T shirts and jackets for our employees

Memorials – Strause reported the following:

1. we have contacted Grant's Signs regarding some maintenance needed for our signs, they have not responded as yet

Recreation – Moyer and Fronina reported the following:

1. Playground cameras are needed ..library would like to install cameras also
2. New lighting for pool and playground is being discussed
3. our new stage construction has begun
4. our borough employees have lowered our natural well to ground level and covered with a plate cover
5. our pumps have been repaired, we have one more to go
6. we will be preparing a list of projects for next year
7. our new light is working
8. our concession stand is working out well this year
9. our stage is coming along,....tomorrow, we will be taking photos with the stage benefactor, Rocky Santilli
10. we are looking into TMobile instead of Comcast for WiFi

Water and Municipal Authority - Walborn reported the following:

1. Monthly Report
2. Our totals are on file
3. Review of Well Head Protection Plan and Proposed ordinance to make part of our Zoning Ordinance
4. Review of Intermunicipal Agreement with Bern and Ontelaunee Twps

5. RAFA Water monitoring to be installed
6. Chlorine monitoring system to be installed
7. We have applied for a grant to install a new water service for SV school and have asked the school to help with our matching fee
8. we have an extension letter from the Epting Project until September 20, 2023
9. French drains will be dug at our Wells #3-4-5 as soon as our generators and LP tanks are placed before our chlorine analyzers and RAFA systems are installed
10. We are having fence and gate repairs done to the fence at well #4

Roads and Lights – Madeira reported the following:

1. we have purchased a new dump truck
2. we have been asked to look into resolving a water issue at Scott Drive
3. we have accepted our fall road work bid tonight....a motion was made by Madeira and seconded by Moyer to apply, by Resolution #258-2023, for a \$250,000 loan from Tompkins Financial, all yes.
4. our line painting will begin shortly
5. a motion was made by Madeira and seconded by Reimer to purchase a snow plow for our new truck from Stork's for \$7000, all yes
6. a motion was made by Madeira and seconded by Moyer to purchase a salt box insert for our new truck from Stork's for \$7950.40, all yes

Unfinished Business

1. Well Head Protection Ordinance being worked on
2. Trucks' brakes' noise ordinance being worked on
3. Intermunicipal Agreement with Ontelaunee and Bern Twps. for our Well Head Protection Ordinance being worked on
4. we are waiting for an appraisal for the Emery property on Water Street

NEW BUSINESS

1. The county will begin accepting credit card payments for real estate taxes, we have been asked by the county to have our real estate tax collector join their endeavor by having council sign a resolution to allow our tax collector to use credit cards also for tax collections. The county will supply the resolution for council to sign shortly.

2. The Historical Society has contacted PennDot regarding the placement of a banner across #61 announcing our upcoming Community Days

EMC – Reimer reported the following:

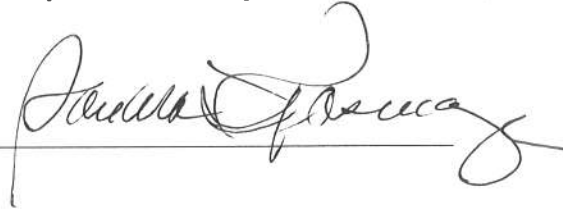
1. we have sent our report of our flood damage to the agencies
2. this is a work in progress
3. our radio should be here August 11
4. Walborn inquired if and when do we have to end our emergency, our EMC said we should remain in emergency status until the county closes theirs.

Good and Welfare –

1. we have recently seen some homeless persons in our town and will try to help them

A motion was made by Moyer and seconded by Madeira to adjourn at 7:14 P.M.. all yes, meeting adjourned at 7:14 P.M.

Attested \_\_\_\_\_

A handwritten signature in cursive script, appearing to read "Paula Frezza", written over a horizontal line.

# BOROUGH OF LEESPORT

**AUGUST 16, 2023**

The meeting of the Council of the Borough of Leesport was called to order by President Ronald Strause., on the above date for the Leesport Borough Council, 27 S. Canal Street, Leesport PA, 19533, in the Leesport Borough Hall, Leesport PA 19533, at 6 P.M. Present were Reimer, Maderia, Moyer, Walborn, Strause and Orr. Moquin was absent. Also present were Mayor Thomas Fronina, MST Sandra L. Pascavage, Engineer Jason Newhard, Code Enforcement Officer Brad Pflum and Solicitor Chris Hartman, Esq.

## **FINANCIAL REPORT JULY 31, 2023**

### **GENERAL**

<b>CHECKING</b>	<b>275.50</b>
<b>MM</b>	<b>282,314.90</b>
<b>CD</b>	<b>32,804.96</b>

### **WATER**

<b>CHECKING</b>	<b>346.02</b>
<b>MM</b>	<b>129,705.14</b>
<b>CD I</b>	<b>48,575.01</b>
<b>CD II</b>	<b>42,725.72</b>

### **STATE**

<b>CHECKING</b>	<b>144.58</b>
<b>MM</b>	<b>52,917.73</b>

<b>CODE ENFORCEMENT</b>	<b>1,632.82</b>
<b>DISTRICT JUSTICE</b>	<b>2,078.89</b>

### **SPECIAL FUNDS**

<b>Sesquicentennial Fund</b>	<b>14,168.03</b>
<b>Recreation-Rec Board</b>	<b>116,292.11</b>
<b>Payroll fund</b>	<b>894.79</b>
<b>Pension</b>	<b>337,030.89 (6/30/2023)</b>

A motion was made by Moyer and seconded by Madeira to accept tonight's agenda as advertised, all voted for the motion.

A motion was made by Maderia and seconded by Reimer to approve the July, 2023, minutes, all yes.

A motion was made by Walborn and seconded by Moyer to approve the August bills, all yes.

BILLS PAID

16-Aug-23

		STATE		
08/17/2023	1603	Met Ed	2000 · Accounts Payable	5,150.00
		<b>WATER</b>		<b>5150.00</b>
08/17/2023	4254	Comm. of FA	2000 · Accounts Payable	500.00
08/17/2023	4255	Commonwealth of Pe...	2000 · Accounts Payable	100.00
08/17/2023	4256	Diversified Tech Corp	2000 · Accounts Payable	545.62
08/17/2023	4257	Elite Opps	2000 · Accounts Payable	2,000.00
08/17/2023	4258	Exeter Supply Inc.]	2000 · Accounts Payable	29,842.26
08/17/2023	4259	M.J. Reider Associat...	2000 · Accounts Payable	239.80
08/17/2023	4260	MET-ED	2000 · Accounts Payable	3,020.00
08/17/2023	4261	Millers Lawnmower ...	2000 · Accounts Payable	720.08
08/17/2023	4262	Spotts, Stevens and ...	2000 · Accounts Payable	1,078.00
08/17/2023	4263	Summit Valley Outd...	2000 · Accounts Payable	6,769.52
08/17/2023	4264	T.A.Duffey	2000 · Accounts Payable	1,460.00
		<b>GENERAL</b>		<b>46673.28</b>
08/16/2023	8488	Tompkins Financial	200.20 · Accounts Pay...	32,000.00
08/17/2023	8452	A-1 Traffic Control P...	200.20 · Accounts Pay...	4,972.50
08/17/2023	8453	Berks Soil & Stone	200.20 · Accounts Pay...	56.00
08/17/2023	8454	Cougles Recycling Inc.	200.20 · Accounts Pay...	4,635.36
08/17/2023	8455	Frontier	200.20 · Accounts Pay...	400.00
08/17/2023	8456	Groff Tractor	200.20 · Accounts Pay...	2,060.10
08/17/2023	8457	Hartman, Valeriano, ...	200.20 · Accounts Pay...	749.50
08/17/2023	8458	Highmark Blue Shield	200.20 · Accounts Pay...	5,435.06
08/17/2023	8459	JDR Contracting, LLC	200.20 · Accounts Pay...	281.40
08/17/2023	8460	Kantners Tire Service	200.20 · Accounts Pay...	24.00
08/17/2023	8461	Knights Rental	200.20 · Accounts Pay...	216.70
08/17/2023	8462	Kris Wholaver	200.20 · Accounts Pay...	300.00
08/17/2023	8463	Kuzans Hardware	200.20 · Accounts Pay...	4,279.26
08/17/2023	8464	L/B Water Service Inc.	200.20 · Accounts Pay...	303.99
08/17/2023	8465	Lee Tree Care	200.20 · Accounts Pay...	7,260.00
08/17/2023	8466	Levan Machine Co.	200.20 · Accounts Pay... LE044	154.28
08/17/2023	8467	Lift Inc.	200.20 · Accounts Pay...	77.85
08/17/2023	8468	Longhorn Landscape	200.20 · Accounts Pay...	2,500.00
08/17/2023	8469	LTL Consultants, LT...	200.20 · Accounts Pay...	1,712.59
08/17/2023	8470	MET-ED	200.20 · Accounts Pay...	230.00
08/17/2023	8471	Miller's Lawnmower ...	200.20 · Accounts Pay...	30.00
08/17/2023	8472	New Enterprise Ston...	200.20 · Accounts Pay...	423.49
08/17/2023	8473	Northern Berks Regi...	200.20 · Accounts Pay...	38,685.02
08/17/2023	8474	Premier Fleet Servicee	200.20 · Accounts Pay...	7,345.00
08/17/2023	8475	Rhoads Energy	200.20 · Accounts Pay...	1,029.33
08/17/2023	8476	RTC	200.20 · Accounts Pay...	240.62
08/17/2023	8477	Sam's Club	200.20 · Accounts Pay... 771509022586...	76.82
08/17/2023	8478	SOS Copy Center	200.20 · Accounts Pay...	327.00
08/17/2023	8479	Southern States Bank...	200.20 · Accounts Pay...	3,139.35
08/17/2023	8480	Spotts, Stevens and ...	200.20 · Accounts Pay...	5,497.50
08/17/2023	8481	Storks Auto Inc.	200.20 · Accounts Pay...	7,400.00
08/17/2023	8482	Thren's Auto	200.20 · Accounts Pay...	533.49
08/17/2023	8483	Truck Components I...	200.20 · Accounts Pay...	73.00
08/17/2023	8484	Twenty First Century	200.20 · Accounts Pay...	1,239.03
08/17/2023	8485	Twiford Electrical Se...	200.20 · Accounts Pay...	3,729.94
08/17/2023	8486	United Concordia Inc.	200.20 · Accounts Pay...	327.96
08/17/2023	8487	Waste Industries Inc.	200.20 · Accounts Pay...	16,864.00
				<b>154610.14</b>



A motion was made by Moyer and seconded by Madeira to approve the July financial report, all yes.

A motion was made by Walborn and seconded by Reimer to approve the July budget, all yes.

### **Correspondence**

- 1. our engineer's monthly report**
- 2. NBRP monthly report**
- 3. code enforcement report and copies of letters sent to residents**
- 4. our trash and recycling totals**
- 5. our chlorine totals for the month**
- 6. our water report**
- 7. minutes from the NBRP**
- 8. a letter from Epting extending their project approval/rejection until September 20, 2023**
- 9. a letter from our pension actuary informing the borough that our MMO for 2024 is \$6092**

### **Guests**

1. Elaine Strause reported that Community Days will be September 8 and 9.
2. the Lockhouse replaced the barrels of flowers through out town

Mayor – Mayor Fronina reported the following:

1. our stage is coming along great
2. we need to have the homes on Centre Avenue cleaned up
3. the Kleffel tournament is soon
4. the planters placed by the Lockhouse look nice
5. we have too much speeding throughout the borough..we need speed bumps

### **Committee Reports**

**Sewer- Monthly Report – Madeira reported the following:**

- 1. our project work is under way and on schedule**
- 2. we do not have payment from Bern Twp as yet**
- 3. we met last evening**
- 4. we received our first payment of \$213,323**

Code Enforcement – Brad Pflum reported the following:

1. our monthly report is on file
2. we have an application for a fence on W. Wall Street, we will be issuing the permit shortly

Police- Chief Keiser reported the following:

1. our monthly report is on file
2. our NNO went very well, over 5000 folks attended....we had several fire companies, other police forces and 2 helicopters....boats from Blue March....lots of food....our administrative assistant, Alysia did a great job
3. we are still in the process of hiring, we have been having good interviews
4. we will have promotions in October
5. we recently stopped in to check on our new cars that are ordered, a black truck and a white explorer....we should have an October delivery

Fire Company – Ken Quell reported the following:

1. our monthly report is on file
2. we are having our Christmas event with the Recreation Board this year

Recycling – Orr reported the following:

1. our totals are on file

**Engineer- Jason Newhard reported the following:**

- 1. Monthly Report**
- 2. Our 2023 road work will begin about the third week of September**
- 3. a motion was made by Moyer and seconded by Walborn to award our LP Propane tank lease to Suburban Propane for Wells #4 and #5 for \$5000 and a maintenance plan for \$150 per tank per year and no minimum of propane gas purchase yearly, all voted for the motion. The other quote we had from Countyside Propane was for \$3468.26 and required a minimum of 1200 gallons propane purchased a year or \$390 maintenance per tank per year...they were asked to drop the requirement of purchasing 1200 gallons yearly and reduce the yearly maintenance fee of \$390 to \$150 per tank per year...they declined, so the lease was awarded to Suburban Propane.**
- 4. we will get a quote to put a rolled curb on the east side of Scott Drive and have the pitch changed by our road's contractor**

Solicitor – Chris Hartman, Esq., reported the following:

1. we are working on several items
2. we are preparing an SOP for our emergency radio
3. we will schedule a meeting with Ontelaunee regarding the Epting Development

Building and Properties – Moyer reported the following:

1. Monthly Report
2. our borough hall sidewalk has been repaired
3. we are having a problem with bees/wasps this summer

Memorials – Strause reported the following:

1. we have contacted Grant's Signs regarding some maintenance needed for our signs, they should be out shortly

**Recreation - Moyer reported the following:**

1. **Monthly Report**
2. **Our stage is almost complete**
3. **We have had our property line remarked at the 9 acres we received from the Greenways on Washington Street...our fence is on the property line..we have sent letters to the homeowners bordering our fence to clean their side up and remove items on the fence**
4. **We had a professional exterminator remove several bee/wasp hives this past month**
5. **We are preparing a list of projects for the future**
6. **We have made many improvements at the recreational areas this year**
7. **We have plans to have the playground bathrooms refinished**
8. **We might be seeking help from a professional group with plans for the Rec area**
9. **a motion was made by Moyer and seconded by Maderia to increase our tax millage by 1 mil to 6.72 mils for 2024 to be used for recreational purposes, all yes, except Orr voted no...motion carried 5-1**
- 10 **a thank you was given to Matt Walborn for all his help with our pool plumbing**

**Water and Municipal Authority –Walborn reported the following:**

1. **Monthly Report**
2. **Our totals are on file**
3. **Review of Well Head Protection Plan and Proposed Ordinance to make part of our Zoning Ordinance.... Coming shortly**
4. **Review of Intermunicipal Agreement with Bern and Ontelaunee..we will have soon**
5. **French drains will be dug at our Wells #3-4-5 as soon as our generators and LP tanks are placed before our chlorine analyzers and RAFA systems are installed**
6. **We are having fence and gate repairs done to the fence at well #4**
7. **We have received an extension from the Epting development for approval or rejection of their plan until September 20, 2023**
8. **we have awarded our lease of LP Propane tanks for wells #4 and 5 to Suburban Propane**
9. **Elite Water will get a quote for gas chlorine monitors at our wells shortly for us**

**Roads and Lights – Madeira reported the following:**

1. **Our line painting has been completed, some spots have been missed....we will have the company come back and finish them shortly**
2. **Our road work will begin shortly**
3. **We have been asked to consider deflecting the water flow from Scott Drive to a catch basin before it enters Spring Garden St to prevent the water entering the back yards on N. Centre Ave., our engineer is working on it**
4. **We are having 2 street lights repaired on Degler Avenue**

**Unfinished Business**

1. **We are waiting for the appraisal for the Emery property on Water St**

**New Business**

1. **A motion was made by Moyer and seconded by Walborn to sign Resolution #259-2023, to allow our tax collector to accept credit card payments for real estate taxes, all yes.**
2. **WM has delivered our previously missed recycling to Cougles**
3. **Our MMO for our Pension plan is \$6092 for 2024**
4. **A motion was made by Madeira and seconded by Reimer to appoint Ronald Kohler to our Sewer Authority to fill Charles Berger's unfulfilled term to 2027..all yes.**
5. **A vacant lot at Main Street, near the railroad is going up for sheriff sale. A motion was made by Moyer and seconded by Walborn to have our Solicitor attend the sale and bid on the property for the borough, all yes, except Reimer voted no, motion carried 5-1. An executive session was called at 7:09 P.M., to determine the bidding ceiling for our solicitor to bid, they returned at 7:13 P.M.**

EMC – Reimer reported the following:

1. our Declaration of Emergency report will be coming up shortly

A short report was given by our code enforcement officer, Brad Pflum regarding properties on Main Street. Some councilmen will meet with Brad to walk the area.

A motion was made by Moyer and seconded by Reimer to adjourn at 7:20 P.M., all yes, meeting adjourned at 7:20 P.M.

Attested \_\_\_\_\_

# BOROUGH OF LEESPORT

**SEPTEMBER 20, 2023**

The meeting of the Council of the Borough of Leesport was called to order by Vice President David Reimer., on the above date for the Leesport Borough Council, 27 S. Canal Street, Leesport PA, 19533, in the Leesport Borough Hall, Leesport PA 19533, at 6 P.M. Present were Reimer, Maderia, Moyer, Walborn, Strause (on Zoom) and Orr. Moquin was absent. Also present were Mayor Thomas Fronina, MST Sandra L. Pascavage, Engineer Jason Newhard, Code Enforcement Officer Brad Pflum and Solicitor Chris Hartman, Esq.

A motion was made by Moyer and seconded by Orr to accept tonight's agenda as advertised, all voted for the motion.

## **FINANCIAL REPORT AUGUST 31, 2023**

### **GENERAL**

<b>CHECKING</b>	<b>666.71</b>
<b>MM</b>	<b>459,126.95</b>
<b>CD</b>	<b>32,932.09</b>

### **WATER**

<b>CHECKING</b>	<b>672.95</b>
<b>MM</b>	<b>134,216.10</b>
<b>CD I</b>	<b>48,622.07</b>
<b>CD II</b>	<b>42,889.31</b>

### **STATE**

<b>CHECKING</b>	<b>194.59</b>
<b>MM</b>	<b>47,816.19</b>

### **CODE ENFORCEMENT**

<b>DISTRICT JUSTICE</b>	<b>899.00</b>
	<b>1,287.20</b>

### **SPECIAL FUNDS**

<b>Sesquicentennial Fund</b>	<b>14,228.57</b>
<b>Recreation-Rec Board</b>	<b>112,901.28</b>
<b>Payroll fund</b>	<b>902.36</b>
<b>Pension</b>	<b>343,278.44 (7/31/2023)</b>

A motion was made by Maderia and seconded by Walborn to approve the August 2023, minutes, all yes.

**BILLS PAID**

20-Sep-23

**STATE**

09/22/2023	1604	Met Ed	2000 · Accounts Payable	4,150.00
09/22/2023	1605	Telco Inc.	2000 · Accounts Payable	1,067.52
				<b>5217.52</b>

**WATER**

09/22/2023	4265	American Continent ...	2000 · Accounts Payable	2,773.23
09/22/2023	4266	Elite Opps	2000 · Accounts Payable	2,000.00
09/22/2023	4267	Exeter Supply Inc.l	2000 · Accounts Payable	570.00
09/22/2023	4268	Highmark Blue Shiel...	2000 · Accounts Payable	5,435.06
09/22/2023	4269	Kris Wholaver	2000 · Accounts Payable	360.00
09/22/2023	4270	Longhorn Landscaping	2000 · Accounts Payable	2,500.00
09/22/2023	4271	M.J. Reider Associat...	2000 · Accounts Payable	444.80
09/22/2023	4272	MET-ED	2000 · Accounts Payable	1,070.00
09/22/2023	4273	Promax Inc.	2000 · Accounts Payable	3,286.00
09/22/2023	4274	Southern States -Mas...	2000 · Accounts Payable	4,813.49
09/22/2023	4275	Spotts, Stevens and ...	2000 · Accounts Payable	3,317.80
09/22/2023	4276	Summit Valley Outd...	2000 · Accounts Payable	7,089.00
09/22/2023	4277	T.A.Duffey	2000 · Accounts Payable	9,335.50
09/22/2023	4278	United Concordia-De...	2000 · Accounts Payable	327.96
09/22/2023	4279	USAbLe Life Ins.	2000 · Accounts Payable	117.00
09/22/2023	4280	Well Care	2000 · Accounts Payable	428.40

**GENERAL**

**43868.24**

09/22/2023	8489	Affordable Pest Cont...	200.20 · Accounts Pay...	616.00
09/22/2023	8490	Berks County Solid ...	200.20 · Accounts Pay...	500.00
09/22/2023	8491	Cougles Recycling Inc.	200.20 · Accounts Pay...	1,356.62
09/22/2023	8492	Frontier	200.20 · Accounts Pay...	324.81
09/22/2023	8493	Hartman, Valeriano, ...	200.20 · Accounts Pay...	2,425.50
09/22/2023	8494	JDR Contracting, LLC	200.20 · Accounts Pay...	844.11
09/22/2023	8495	Kantners Tire Service	200.20 · Accounts Pay...	1,392.00
09/22/2023	8496	Kistler & O'Brien Inc.	200.20 · Accounts Pay...	241.32
09/22/2023	8497	Kuzans Hardware	200.20 · Accounts Pay...	7,958.20
09/22/2023	8498	Lift Inc.-Reading Tra...	200.20 · Accounts Pay...	233.79
09/22/2023	8499	LTL Consultants, LT...	200.20 · Accounts Pay...	3,527.79
09/22/2023	8500	MET-ED	200.20 · Accounts Pay...	380.00
09/22/2023	8501	Northern Berks Regi...	200.20 · Accounts Pay...	38,685.02
09/22/2023	8502	Rhoads Energy	200.20 · Accounts Pay...	1,618.51
09/22/2023	8503	RTC	200.20 · Accounts Pay...	1,550.00
09/22/2023	8504	Tompkins Financial	200.20 · Accounts Pay...	32,000.00
09/22/2023	8505	Truckco Inc.	200.20 · Accounts Pay...	200.00
09/22/2023	8506	Waste Industries Inc.	200.20 · Accounts Pay...	18,027.40

**111881.07**

A motion was made by Moyer and seconded by Maderia to approve the September bills, all yes.

A motion was made by Walborn and seconded by Moyer to approve the August financial report, all yes.

A motion was made by Madeira and seconded by Walborn to approve the August budget, all yes.

### **Correspondence**

- 1. our engineer's monthly report**
- 2. NBRP monthly report**
- 3. code enforcement report and copies of letters sent to residents**
- 4. our trash and recycling totals**
- 5. our chlorine totals for the month**
- 6. our water report**
- 7. minutes from the NBRP**
- 8. a letter from Epting extending their project approval/rejection until December 20, 2023**
- 9. a letter from our pension actuary informing the borough that our MMO for 2024 is \$6092**
- 10. a copy of a letter from DEP to Epting developers regarding their last submission to them for the Arsenic remediation**

### **Guests**

1. Jordan Becker of 465 Miriam Avenue regarding his driveway issues after the road resurfacing ...the engineer will look into the issues of the driveways on Miriam Avenue after the resurfacing
2. Stephanie Schrubber and Marissa Loeb representing the SVCL thanking the borough for their support in the past and hoping for continued support in the future
3. Elaine Strause of the Historical Society sharing that Community Days was a success and the new stage donated by Rocky Santilli for his wife Virginia is great
4. Wendy Griffith of 115 Main Street asking clarification of recent violations and for an extension to complete all the tasks....she was given a 30 day extension
5. Chris Waskco of 37 Railroad Avenue, also asking clarification of recent violations and for an extension to complete all the tasks...he was given a 30 day extension also
6. Mary Landis of 29 Railroad Avenue experiencing parking issues on Railroad Avenue

Mayor – Mayor Fronina reported the following:

1. our stage is coming along great
2. we need to have the homes on Centre Avenue cleaned up -
3. the Kleffel tournament is soon
4. the planters placed by the Lockhouse look nice
5. we have too much speeding throughout the borough..we need speed bumps

## Committee Reports

### **Sewer - Madeira reported the following:**

- 1. Monthly Report**
- 2. Work is underway**
- 3. Bern Twp has not contributed**
- 4. our project is on schedule**
- 5. our temporary treatment is on site and running well**

### Code Enforcement – Brad Pflum reported the following:

1. our monthly report is on file

### Personnel – Reimer reported the following:

1. we will be considering hiring a part-time road maintenance worker...we are working on the qualifications to share with our committee and council

### Police- Chief Keiser reported the following:

1. our monthly report is on file
2. the borough's electronic speed sign was struck by a school bus on Main St...the bracket is bent...we will have it checked and repaired or replaced if necessary

### Fire Company – Ken Quell reported the following:

1. our monthly report is on file
2. the fire company is asking council to prepare and adopt an ordinance that allows the fire company to begin billing for calls
3. a gun raffle and corn hole tournament will be this weekend

### Recycling – Orr reported the following:

1. our totals are on file
2. we are discussing bringing our recycling yard back to our area and applying for a grant through the Berks County Solid Waste Authority for equipment and fencing
3. we are discussing the renewal of our contract with Berks Soil and Stone

### **Engineer- Jason Newhard reported the following:**

- 1. we discussed the DEP letter sent to the Epting developers**
- 2. we may not need a traffic light at Shackamaxon St if the Epting project goes forth**
- 3. we should meet with Ontelaunee Twp sometime in October regarding the Epting agreement conditions going forth if the development materializes**
- 4. we are having some issues with the driveways on Miriam Avenue after the resurfacing**
- 5. the contractor gave us a price of \$40,000 to make improvements to Scott Drive to eliminate water runoff onto Centre Avenue**
- 6. we should have an appraisal shortly for the Emery property on Water Street**
- 7. well #5 electric is being installed today for the new generator**



Solicitor – Chris Hartman, Esq., reported the following:

1. we were unable to purchase the lot on Main Street at the sheriff's sale due to the owner paying the delinquent taxes

Building and Properties – Moyer reported the following:

1. Monthly Report
2. we are looking into purchasing a piece of land from Frontier Communications
3. our solicitor attended a sheriff's sale recently to purchase a piece of land for the borough but the owner paid the taxes, and the land was pulled off the sale docket

Recreation – Moyer reported the following:

1. **Monthly Report**
2. **Our stage is almost complete..we will be naming it shortly for our donation benefactor's wife, the Virginia Santilli Memorial Stage**
3. **We recently received an offer of picnic tables from a church in Reading**
4. **We will have our stage door knobs keyed to our master keys and have keys made for the stage rental**
5. **We are preparing a list of projects for the future**
6. **We have made many improvements at the recreational area this year**
7. **We have plans to have the playground bathrooms refinished**
8. **we recently had a tree at the playground that split and had it removed**
9. **the pool will be closed up September 25**
10. **Steve Moyer's employees cleaned up the trash at the playgrounds for us recently.....**

Water and Municipal Authority – Walborn reported the following:

1. **Monthly Report**
2. **Our totals are on file**
5. **Elite Ops, our water operator, has suggested we purchase chlorine detectors and alarms for our three wells..a motion was made by Walborn and seconded by Moyer to purchase the chlorine detectors and alarms for our three wells for \$6402 from Hydro Instruments, all voted for the motion**
6. **French drains will be dug at our Wells #3-4-5 as soon as our generators and LP tanks are placed before our chlorine analyzers and RAFA systems are installed**
7. **We have awarded the LP tank project to Suburban Propane**
8. **We have received an extension from the Epting development for approval or rejection of their plan until December 20, 2023**

Roads and Lights – Madeira reported the following:

1. **Our truck was recently repaired and after front end work, we were told that our Boss plow is too large for that truck and is causing damage, discussion of replacing Boss plow with a Western plow of the correct size for this truck..we can get a quote and purchase from Storks on Co Stars.....we will get a quote**

2. We are having 2 street lights repaired on Degler Avenue
3. We have a Co Stars quote from Plasterer for \$141,500 for a new backhoe
4. Our backhoe has become unusable because of needed costly repairs and old age...we are able to rent/lease a new backhoe from Fishers Rental for \$17,982 (\$2997 a month) for 6 month, which includes, repairs, maintenance, glass, tires ..we have three quotes.. Kuzans was least expensive, but when they delivered one to us, it was found to be damaged, and they did not have another one....a motion was made by Madeira and seconded by Moyer to extend the time lease for the backhoe from Fisher Rental for 6 months, all yes
5. Hopefully, we are able to apply for and be awarded a grant for a backhoe and fencing if we start up a recycling yard again

#### **Unfinished Business**

1. We are waiting for the appraisal for the Emery property on Water St
2. council was asked to consider celebrating Halloween on the weekend before Halloween....after discussion, it was decided to keep the Halloween celebration on October 31....a motion was made by Moyer and seconded by Walborn to advertise Halloween Trick or Treat for October 31, from 6 pm to 9 pm, all yes

#### **Old Business**

We are still discussing the remedy for the poor drainage at the Lockhouse property

#### **New Business**

1. We have a new draft contract from the ARL for \$2.50 per capita for one year then the cost will go up to \$7 per capita following years.. We have contacted a resident in town that is very involved with feral cat care and they said there is not too much out there anymore for service and that the ARL might be expensive, but they are the only ones offering any service and we do need a contract with someone...a motion was made by Moyer and seconded by Madeira to accept a contract with the ARL for \$2.50 per capita for 2024, all yes
2. Our MMO for our Pension plan is \$6092 for 2024
3. Our Christmas tree lighting will be December 2.
4. Our upcoming Harvest Moon event will be November 4
5. We have our draft 2024 budget for review....we should have a motion in October to advertise to pass in November
6. We also have our 2024 Tax Rate Ordinance to have a motion to advertise in October and pass in November

EMC – Reimer reported the following:

1. we have just completed some training
2. we are currently conducting the five year review of the Ontelaunee Dam Emergency Plan..we will be posting signs

Good and Welfare

1. Brad Pflum thanked the fire company for refreshing a memorial for this brother Tom at the fire company lawn between the engine house and the post office

A motion was made by Madeira and seconded by Orr to adjourn at 7:23 P.M., all yes, meeting adjourned at 7:23 P.M.

Attested \_\_\_\_\_

# BOROUGH OF LEESPORT

**OCTOBER 18, 2023**

The meeting of the Council of the Borough of Leesport was called to order by President Ronald Strause on the above date for the Leesport Borough Council, 27 S. Canal Street, Leesport PA, 19533, in the Leesport Borough Hall, Leesport PA 19533, at 6 P.M. Present were Reimer, Maderia, Moyer, Walborn, Strause, Moquin and Orr. Also present were Mayor Thomas Fronina, MST Sandra L. Pascavage, Engineer Jason Newhard, Code Enforcement Officer Brad Pflum and Solicitor Chris Hartman, Esq.

## **FINANCIAL REPORT SEPTEMBER 30, 2023**

### **GENERAL**

<b>CHECKING</b>	<b>786.53</b>
<b>MM</b>	<b>415,498.01</b>
<b>CD</b>	<b>33,059.72</b>

### **WATER**

<b>CHECKING</b>	<b>805.09</b>
<b>MM</b>	<b>113,585.73</b>
<b>CD I</b>	<b>48,669.17</b>
<b>CD II</b>	<b>43,053.53</b>

### **STATE**

<b>CHECKING</b>	<b>177.11</b>
<b>MM</b>	<b>42,703.31</b>

### **CODE ENFORCEMENT DISTRICT JUSTICE**

<b>2,109.50</b>
<b>1,529.78</b>

### **SPECIAL FUNDS**

<b>Sesquicentennial Fund</b>	<b>14,288.86</b>
<b>Recreation-Rec Board</b>	<b>112,612.62</b>
<b>Payroll fund</b>	<b>876.25</b>
<b>Pension</b>	<b>336,508.09 (8/31/2023)</b>

A motion was made by Walborn and seconded by Moquin to accept tonight's agenda as advertised, all voted for the motion.

A motion was made by Reimer and seconded by Moyer to approve the September 2023, minutes, all yes.

A motion was made by Moyer and seconded by Madeira to approve the October bills, all yes.

**STATE**

10/20/2023	1606	Met Ed	2000	Accounts Payable	5,150.00
10/20/2023	1607	Telco Inc.	2000	Accounts Payable	287.75

**WATER**

**5437.75**

10/20/2023	4281	Elite Opps	2000	Accounts Payable	2,100.00
10/20/2023	4282	Gen Serve	2000	Accounts Payable	31,768.50
10/20/2023	4283	Groff Tractor	2000	Accounts Payable	2,184.68
10/20/2023	4284	L/B Water	2000	Accounts Payable	44,530.89
10/20/2023	4285	M.J. Reider Associat...	2000	Accounts Payable	379.75
10/20/2023	4286	MET-ED	2000	Accounts Payable	3,260.00
10/20/2023	4287	Pa Rural Water	2000	Accounts Payable	529.00
10/20/2023	4288	Spotts, Stevens and ...	2000	Accounts Payable	6,757.57
10/20/2023	4289	21st Century Media -...	2000	Accounts Payable	303.00
10/20/2023	4290	Suburban Propane	2000	Accounts Payable	5,000.00
10/20/2023	4291	Summit Valley Outd...	2000	Accounts Payable	3,518.30

**GENERAL**

**100331.69**

10/20/2023	8507	A-1 Traffic Control P...	200.20	Accounts Pay...	795.00
10/20/2023	8508	Animal Rescue Leag...	200.20	Accounts Pay...	609.50
10/20/2023	8509	Berks Soil & Stone	200.20	Accounts Pay...	835.00
10/20/2023	8510	Cross Keys Millworks	200.20	Accounts Pay...	12,000.00
10/20/2023	8511	Frontier	200.20	Accounts Pay...	419.64
10/20/2023	8512	Hartman, Valeriano, ...	200.20	Accounts Pay...	3,241.11
10/20/2023	8513	Highmark Blue Shield	200.20	Accounts Pay...	5,435.06
10/20/2023	8514	Kantners Tire Service	200.20	Accounts Pay...	1,662.00
10/20/2023	8515	Kuzans Hardware	200.20	Accounts Pay...	4,712.77
10/20/2023	8516	Lee Tree Care	200.20	Accounts Pay...	4,980.00
10/20/2023	8517	Levco	200.20	Accounts Pay...	1,775.75
10/20/2023	8518	Lift Inc.	200.20	Accounts Pay...	1,048.47
10/20/2023	8519	Longhorn Landscape	200.20	Accounts Pay...	2,500.00
10/20/2023	8520	LTL Consultants, LT...	200.20	Accounts Pay...	1,534.74
10/20/2023	8521	Manderbach Ford Inc	200.20	Accounts Pay...	16,262.50
10/20/2023	8522	MET-ED	200.20	Accounts Pay...	300.00
10/20/2023	8523	Micro Air Computers...	200.20	Accounts Pay...	100.00
10/20/2023	8524	Motorola	200.20	Accounts Pay...	5,155.67
10/20/2023	8525	Northern Berks Regi...	200.20	Accounts Pay...	38,685.02
10/20/2023	8526	Ontelaunee Township	200.20	Accounts Pay...	1,800.00
10/20/2023	8527	PA State Mayors Ass...	200.20	Accounts Pay...	70.00
10/20/2023	8528	PSAB	200.20	Accounts Pay...	16,495.25
10/20/2023	8529	Rodney W. Beard	200.20	Accounts Pay...	943.50
10/20/2023	8530	Sandra L. Pascavage	200.20	Accounts Pay...	132.00
10/20/2023	8531	Southern States Bank...	200.20	Accounts Pay...	1,903.36
10/20/2023	8532	Thren's Auto	200.20	Accounts Pay...	387.66
10/20/2023	8533	Tompkins Financial	200.20	Accounts Pay...	32,000.00
10/20/2023	8534	Triangle Communica...	200.20	Accounts Pay...	1,174.00
10/20/2023	8535	Truckco Inc.	200.20	Accounts Pay...	975.00
10/20/2023	8536	Twiford Electrical Se...	200.20	Accounts Pay...	606.38
10/20/2023	8537	Union Fire Co. No. J...	200.20	Accounts Pay...	11,249.07
10/20/2023	8538	United Concordia Inc.	200.20	Accounts Pay...	327.96
10/20/2023	8539	Waste Industries Inc.	200.20	Accounts Pay...	17,256.00

**187372.41**

A motion was made by Madeira and seconded by Reimer to approve the September financial report. all yes.

A motion was made by Moyer and seconded by Walborn to approve the September budget. all yes.

### **Correspondence**

- 1. our engineer's monthly report**
- 2. NBRP monthly report**
- 3. code enforcement report and copies of letters sent to residents**
- 4. our trash and recycling totals**
- 5. our chlorine totals for the month**
- 6. our water report**
- 7. minutes from the NBRP**
- 8. a letter to a resident that moved our traffic control device on W. Wall Street**
- 9. an update from the BCCD regarding the mosquito surveillance**
- 10. a zoning review letter from the BCPC regarding our well head protection draft ordinance**

### **Committee Reports**

#### **Sewer - Madeira reported the following:**

- 1. Monthly Report**
- 2. Work is underway**
- 3. Bern Twp has not contributed, we will be meeting with their solicitor**
- 4. we will be sharing the cost of the new meter reading equipment with the borough**

#### **Code Enforcement – Brad Pflum reported the following:**

1. our monthly report is on file
2. we have given the Main Street folks an extension for their recent violation letters

#### **Personnel – Reimer reported the following:**

1. a motion was made by Reimer and seconded by Moquin to advertise for a part time maintenance person for 30 hours per week at \$22 hourly and after a 90 day probation period, the rate will be \$23 hourly, all voted for the motion

#### **Police- Moquin reported the following:**

1. our monthly report is on file
2. we will have a Trunk or Treat at the station on October 26, from 6 P.M. to 8 P.M.
3. we have hired one officer and they will start shortly
4. we will have a budget meeting October 24

Fire Company – Ken Quell reported the following:

1. our monthly report is on file
2. we will have our Trunk or Treat shortly
3. we have applied for a grant for water rescue equipment
4. Ken thanked the borough for the 1 mil tax increase for fire company use

Recycling – Orr reported the following:

1. our totals are on file
2. we are discussing bringing our recycling yard back to our area and applying for a grant through the Berks County Solid Waste Authority for equipment and fencing

Engineer- Jason Newhard reported the following:

1. Monthly Report
2. we should have an update shortly for the SV Water line grant
3. we will have the appraisals for the 2 lots shortly
4. the installation of the LP tanks for wells #4 and #5 are scheduled for Monday, October 23. installation
5. the driveway adjustments will be made tomorrow on Miriam and Grant Avenues due to the recent resurfacing....we will receive their bill after the adjustments

Solicitor – Chris Hartman, Esq., reported the following:

1. we have prepared a draft well head protection ordinance for council's review
2. we just received a letter from the Berks County Planning Commission regarding the draft well head protection ordinance to review
3. we will be working on a cost recovery ordinance for the fire company and a lockbox ordinance for the fire company also

Building and Properties – Moyer reported the following:

1. Monthly Report
2. we are looking into purchasing a piece of land from Frontier Communications
3. we will be contacting the owner of a lot on Main Street at the railroad crossing regarding purchasing the lot

Recreation – Moyer reported the following:

1. Monthly Report
2. We are preparing a list of projects for the future
3. We have made many improvements at the recreational area this year
4. We have plans to have the playground bathrooms refinished
5. We have a price for 8 cameras and recorders for the Rec area and the SV Library of \$4500, \$1200 of this amount is for the library....we have included the new stage also....a motion was made by Moyer and seconded by Madeira to have our both men trained for a 10 hour at \$75 per hour program totaling \$1500 for them to be able to install other cameras in the future for the Borough, all voted the motion
6. December 2, is our tree lighting
7. Treat or Trick is October 31
8. We will be winterizing shortly
9. thank you to our guys for the old stage removal

Water and Municipal Authority - Walborn reported the following:

1. Monthly Report
2. Well Head Protection Ordinance being worked on for next month
3. We are moving along with our LP tanks, generators, French drains, chlorine analyzers, alarm system and RAFA system
4. installation and grant for the SV water line still pending
5. We have a quote to purchase updated meter reading equipment through CoStars and our sewer authority to share the cost....a motion was made by Walborn and seconded by Moquin to purchase the Harmony Meter Reading system from Exeter Supply under the Co-Stars program for \$21,384.84 and the sewer authority will be sharing the cost, all voted yes
6. Review and sign Resolution #260 -2023, a water billing increase..a motion was made by Walborn and seconded by Moquin to sign and pass Resolution #260-2023, increasing our water minimum rate by \$10 an edu...this resolution was also passed at our Water Authority's meeting in September, all voted yes

Roads and Lights - Madeira reported the following:

1. Monthly Report
2. Our road work has been completed, they are still finishing up some driveways
3. we have a quote to purchase a Western Plow and trade our Boss Plow from Storks for \$5285.80 with an included trade in for the Boss plow of \$3000...a motion was made by Madeira and seconded by Moyer to purchase from Storks the Western Plow and trade the Boss plow for \$5285.80, all voted for the motion
4. we have a quote for the Scott Drive water issue
5. Simplicity Zero Turn Mower new engine \$2550 repair....a motion was made by Madeira and seconded by Moquin to have a new engine installed in our zero turn mower for \$2550, all voted yes

Unfinished Business

1. We are waiting for the appraisal for the Emery property on Water St and the vacant lot on Main Street
2. We advertised Halloween for October 31, 6 pm to 9 pm

New Business

1. a motion was made by Moquin and seconded by Madeira to advertise our 2024 budget to adopt in November, all voted for the motion...
2. a motion was made by Moquin and seconded by Madeira to advertise our 2024 tax rate at 8.72 mills....1 mill for recreation....1 mill for the fire fighting use and 6.72 mills for general purposes, all voted yes
3. We have a quote from Safety Net for our feral cat issues for 2024 for \$3500, we have voted previously to contract with ARL for \$2.50 per capita for 2024 but have not signed their contract as yet...we will do more research for next month ....we have contacted CELG for their advice



EMC – Reimer reported the following:

1. we have the EOP plan for the Ontelaunee Dam ready for signatures
2. we will be training this fall

Good and Welfare

Our Harvest Moon Festival will be November 4

A motion was made by Moyer and seconded by Moquin to adjourn at 6:58 P.M., all yes, meeting adjourned at 6:58 P.M.

Attested \_\_\_\_\_

# BOROUGH OF LEESPORT

**NOVEMBER 15, 2023**

The meeting of the Council of the Borough of Leesport was called to order by President Ronald Strause on the above date for the Leesport Borough Council, 27 S. Canal Street, Leesport PA, 19533, in the Leesport Borough Hall, Leesport PA 19533, at 6 P.M. Present were Reimer, Maderia, Moyer, Walborn, Strause, Moquin and Orr. Also present were Mayor Thomas Fronina, MST Sandra L. Pascavage, Engineer Jason Newhard, Code Enforcement Officer Brad Pflum and Solicitor Chris Hartman, Esq.

## **FINANCIAL REPORT OCTOBER 31, 2023**

### **GENERAL**

<b>CHECKING</b>	<b>1,415.82</b>
<b>MM</b>	<b>244,642.88</b>
<b>CD</b>	<b>33,183.71</b>

### **WATER**

<b>CHECKING</b>	<b>2,194.28</b>
<b>MM</b>	<b>90,533.50</b>
<b>CD I</b>	<b>48,879.72</b>
<b>CD II</b>	<b>43,213.06</b>

### **STATE**

<b>CHECKING</b>	<b>239.38</b>
<b>MM</b>	<b>37,282.56</b>

### **CODE ENFORCEMENT DISTRICT JUSTICE**

<b>1,229.50</b>
<b>1,017.27</b>

### **SPECIAL FUNDS**

<b>Sesquicentennial Fund</b>	<b>14,347.45</b>
<b>Recreation-Rec Board</b>	<b>110,590.93</b>
<b>Payroll fund</b>	<b>836.45</b>
<b>Pension</b>	<b>324,936.71 (9/30/2023)</b>

A motion was made by Moyer and seconded by Walborn to accept tonight's agenda as advertised, all voted for the motion.

A motion was made by Madeira and seconded by Moquin to approve the October 2023, minutes, all yes.

A motion was made by Walborn and seconded by Madeira to approve the November bills, all yes.

## STATE

11/17/2023	1608	American Rock Salt	2000	Accounts Payable	3,551.20
11/17/2023	1609	Frontier	2000	Accounts Payable	50.00
11/17/2023	1610	Met Ed	2000	Accounts Payable	2,150.00
11/17/2023	1611	Twiford Electrical Se...	2000	Accounts Payable	4,974.05
					<b>10725.25</b>

## WATER

11/17/2023	4292	Diversified Tech Corp	2000	Accounts Payable	629.65
11/17/2023	4293	Elite Opps	2000	Accounts Payable	2,000.00
11/17/2023	4294	Environmental Servi...	2000	Accounts Payable	6,402.00
11/17/2023	4295	christopher C. Hemmig	2000	Accounts Payable	457.77
11/17/2023	4296	Gen Serve	2000	Accounts Payable	29,069.50
11/17/2023	4297	M.J. Reider Associat...	2000	Accounts Payable	284.80
11/17/2023	4298	MET-ED	2000	Accounts Payable	2,260.00
11/17/2023	4299	Pa Rural Water	2000	Accounts Payable	270.00
11/17/2023	4300	Spotts, Stevens and ...	2000	Accounts Payable	5,813.20
11/17/2023	4301	Suburban Propane	2000	Accounts Payable	4,848.00
11/17/2023	4302	Twiford Electrical Se...	2000	Accounts Payable	320.00
					<b>52354.92</b>

## GENERAL

11/17/2023	8540	Affordable Pest Cont...	200.20	Accounts Pay...	157.94
11/17/2023	8541	Berks Soil & Stone	200.20	Accounts Pay...	1,227.00
11/17/2023	8542	Christopher C. Hem...	200.20	Accounts Pay...	10,780.00
11/17/2023	8543	Cougles Recycling Inc.	200.20	Accounts Pay...	562.02
11/17/2023	8544	Crime Alert	200.20	Accounts Pay...	500.00
11/17/2023	8545	Fisher's Rental	200.20	Accounts Pay...	3,156.40
11/17/2023	8546	Frontier	200.20	Accounts Pay...	432.03
11/17/2023	8547	Hartman, Valeriano, ...	200.20	Accounts Pay...	1,377.00
11/17/2023	8548	Hassler Diesel	200.20	Accounts Pay...	2,920.72
11/17/2023	8549	Highmark Blue Shield	200.20	Accounts Pay...	5,435.06
11/17/2023	8550	Kuzans Hardware	200.20	Accounts Pay...	2,194.93
11/17/2023	8551	Lift Inc.	200.20	Accounts Pay...	476.27
11/17/2023	8552	Longhorn Landscape	200.20	Accounts Pay...	2,500.00
11/17/2023	8553	LTL Consultants, LT...	200.20	Accounts Pay...	4,453.82
11/17/2023	8554	MET-ED	200.20	Accounts Pay...	700.00
11/17/2023	8555	Miller's Lawnmower ...	200.20	Accounts Pay...	2,550.00
11/17/2023	8556	NASASP	200.20	Accounts Pay...	39.00
11/17/2023	8557	Northern Berks Regi...	200.20	Accounts Pay...	38,685.02
11/17/2023	8558	Pa Dept of Agriculture	200.20	Accounts Pay...	35.00
11/17/2023	8559	Rhoads Energy	200.20	Accounts Pay...	2,583.13
11/17/2023	8560	SOS Business Machi...	200.20	Accounts Pay...	34.20
11/17/2023	8561	Southern States Bank...	200.20	Accounts Pay...	4,921.92
11/17/2023	8562	Storks Auto Inc.	200.20	Accounts Pay...	6,180.80
11/17/2023	8563	Straub Roofing & Co...	200.20	Accounts Pay...	650.00
11/17/2023	8564	Threns	200.20	Accounts Pay...	886.54
11/17/2023	8565	Tompkins Financial	200.20	Accounts Pay...	32,000.00
11/17/2023	8566	United Concordia Inc.	200.20	Accounts Pay...	327.96
11/17/2023	8567	V & M Towing	200.20	Accounts Pay...	333.75
11/17/2023	8568	Waste Industries Inc.	200.20	Accounts Pay...	17,256.00
					<b>143356.51</b>

A motion was made by Moquin and seconded by Reimer to approve the October financial report, all yes.

A motion was made by Moyer and seconded by Madeira to approve the October budget, all yes.

#### Correspondence

1. our engineer's monthly report
2. NBRP monthly report
3. code enforcement report and copies of letters sent to residents
4. our trash and recycling totals
5. our chlorine totals for the month
6. our water report
7. minutes from the NBRP
8. email regarding WAWA possibly submitting land development information in the future
9. email from DEP regarding permit application submission from the Epting developers

#### Guests

1. Elaine Strause, representing the Leesport Lockhouse, announcing that there is an Open House this weekend on Saturday from 10 am until 4 pm and on Sunday from 12 noon until 3 pm....free admission

Mayor – Mayor Thomas Fronina reported the following:

1. our Harvest Moon Festival was very well attended
2. our stage is finished and ready for use
3. Mayor Fronina congratulated the new mayor elect and gave condolences for the loss of our one councilman's father

#### Committee Reports

##### Sewer

1. Monthly Report
2. Work is underway
3. Bern Twp has not contributed
4. we will be sharing the cost of the new borough meter reading equipment

Code Enforcement – Brad Pflum reported the following:

1. our monthly report is on file

Personnel – Reimer reported the following:

1. we had two candidates apply for our outside/laborer part time position
2. a motion was made by Reimer and seconded by Madeira to hire Kenneth Quell as a part time employee to start now for \$22 hourly for 3 months probation for 30 hours weekly. After a 90 day probation, the hourly rate will be \$23, all voted yes
3. a motion was made by Reimer and seconded by Walborn to give our current 2 outside/laborers a 5% increase as of January 1, 2024

Police- Chief Keiser reported the following:

1. our monthly report is on file
2. we hired a new officer
3. we should have our new cars shortly
4. we had a very safe Trick or Treat
5. we adopted our 2024 budget
6. the borough contribution should remain the same
7. we have purchased several new computers
8. we attended the chief's Convention in San Diego

Fire Company- Kenny Quell reported the following:

1. Monthly report is on file
2. November 22, is the Memorial Connor Kleffel Thanksgiving meal
3. December 22, is our Santa Run at 2:30 P.M.
4. December 2, is the borough's tree lighting at 4:30 P.M.
5. December 10, is the school's tree lighting at 3:30 P.M. to 7 P.M.

Recycling – Orr reported the following:

1. our totals are on file
2. we are discussing bringing our recycling yard back to our area and applying for a grant through the Berks County Solid Waste Authority for equipment and fencing

Engineer- Jason Newhard reported the following:

1. Monthly Report
2. We have no updates for SV water grant/loan at this time
3. Letter sent to SV School to contribute to cost of water line
4. our solicitor will prepare a Deed of Dedication for the Emery piece of land at the intersection of Water Street and Shackamaxon Street
5. we should have an appraisal for the lot on Main Street at the railroad shortly
6. the Epting time extension letter will run out December 20, if we do not receive an updated letter, we will disapprove their plan

Solicitor – Chris Hartman, Esq., reported the following:

1. we have prepared a draft well head protection ordinance for council's review and submitted it to the Berks County Planning Commission for their review
2. a motion was made by Moquin and seconded by Reimer to have our solicitor advertise our draft fire company billing reimbursement ordinance, all voted yes
3. a motion was made by Reimer and seconded by Moquin to advertise a draft Knox lock box ordinance for our fire company, all yes, except Strause voted no, motion carries 6-1...we have submitted the draft ordinance to the Department of Labor and Industry for their input
4. we have entered into a contract for new meter reading equipment from Master Meter...our solicitor has approved our signing the contract after he read it

Building and Properties – Moyer reported the following:

1. we are trying to contact Frontier Communications regarding a lot on Leesport Avenue
2. we are having a lot on Main Street appraised for future purchase
3. our solicitor is preparing a Deed of Dedication for the Emery property at the intersection of Water Street and Shackamaxon Street
4. we have winterized all our buildings
5. we have heated our pole barn now so we are able to keep all our equipment in a warm enclosure

Memorials – Strause reported the following:

1. we have banner orders to place shortly
2. we have been trying to reach our municipal sign contractor

Recreation – Moyer reported the following:

1. Monthly Report
- 2 We are preparing a list of projects for the future
3. We have a price for 8 cameras and recorders for the Rec area and the SV Library of \$4500, \$1200 of this amount is for the library, we will have them installed and our men trained on their installation shortly
4. December 2 is our tree lighting
5. we are cleaning up the recreation area for the season end
6. We will be hosting Deck the Houses again this year
7. We are moving along with our brick project
8. Rocco “Rocky” Santilli passed away earlier this month...he has been a large benefactor to our town improvements
9. We have brought our AED to the borough hall for the winter
10. our leftover waters and sodas will be donated

Water and Municipal Authority – Walborn reported the following:

1. Monthly Report
2. Well Head Protection Ordinance being worked on
3. We are moving along with our LP tanks, generators, French drains, chlorine analyzers, alarm system and RAFA system
4. we are waiting for the SV water line grant/loan review

Roads and Lights – Madeira reported the following:

1. Monthly Report
2. we are working on our five year road plan

Unfinished Business

1. We have advertised our 2024 Tax Rate Ordinance #487.  
A motion was made by Moyer and seconded by Moquin to pass and sign Ordinance #487, our Tax Rate Ordinance for 2024, all yes
- 2... We have advertised our 2024 Budget. A motion was made by Maderia and seconded by Moyer to pass our 2024 budget, all yes, except Orr voted no, motion carries 6 – 1.

New Business

1. We have a quote from Safety Net for our feral cat issues for 2024 for \$3500, we have voted previously to contract with ARL for \$2.50 per capita for 2024 but have not signed their contract as yet, we will table this discussion until December....our vice president will be attending a meeting with them

EMC

1. We have Resolution #261-2023 regarding a Hazard Mitigation Program adopted by the county. A motion was made by Reimer and seconded by Moyer to sign and pass Resolution #261 – 2023, all yes
- 2... We will be doing a review of Onsolve (code red) shortly
- 3...we have attended a summit on several topics regarding municipalities

Good and Welfare

We will be forming a committee for our newly adopted Fire Company use 1 mill tax with the following: Kenny Quell, Ron Kessler, Dennis Heck, Todd Wenrich and Sam Wright with council.

Our Christmas Party Dinner will be sponsored by our solicitor, engineer and code enforcement officer this year.

The Connor Kleffel Thanksgiving dinner will be November 22, at the Leesport Market Hall from 5:30 to 6:30 P.M.

A motion was made by Moyer and seconded by Moquin to adjourn at 7:26 P.M., all yes, meeting adjourned at 7:26 P.M.

Attested \_\_\_\_\_

# BOROUGH OF LEESPORT

**DECEMBER 20, 2023**

The meeting of the Council of the Borough of Leesport was called to order by President Ronald Strause on the above date for the Leesport Borough Council, 27 S. Canal Street, Leesport PA, 19533, in the Leesport Borough Hall, Leesport PA 19533, at 6 P.M. Present were Reimer, Maderia, Moyer, Strause, Moquin and Orr (on zoom). Walborn and Mayor Fronina were absent. Also present were MST Sandra L. Pascavage, Engineer Jason Newhard, Code Enforcement Officer Brad Pflum and Solicitor Chris Hartman, Esq.

A motion was made by Moyer and seconded by Reimer to accept tonight's agenda as advertised, all voted for the motion.

## **FINANCIAL REPORT NOVEMBER 30, 2023**

### **GENERAL**

<b>CHECKING</b>	<b>560.69</b>
<b>MM</b>	<b>215,223.31</b>
<b>CD</b>	<b>33,312.31</b>

### **WATER**

<b>CHECKING</b>	<b>340.24</b>
<b>MM</b>	<b>68,510.88</b>
<b>CD I</b>	<b>49,092.73</b>
<b>CD II</b>	<b>43,378.52</b>

### **STATE**

<b>CHECKING</b>	<b>214.19</b>
<b>MM</b>	<b>26,642.93</b>

### **CODE ENFORCEMENT**

<b>DISTRICT JUSTICE</b>	<b>2134.00</b>
	<b>1130.96</b>

### **SPECIAL FUNDS**

<b>Sesquicentennial Fund</b>	<b>14,408.24</b>
<b>Recreation-Rec Board</b>	<b>94,336.11</b>
<b>Payroll fund</b>	<b>904.86</b>
<b>Pension</b>	<b>328,909.52 (10/31/2023)</b>

A motion was made by Madeira and seconded by Moquin to approve the November 2023, minutes, all yes.

A motion was made by Moquin and seconded by Moyer to approve the December bills, all yes.



## BILLS PAID

20-Dec-23

## STATE

12/22/2023	1612	Frontier	2000	Accounts Payable	8.63
12/22/2023	1613	Met Ed	2000	Accounts Payable	4,300.00

## WATER

**4308.63**

12/22/2023	4303	Aetna Coventry	2000	Accounts Payable	2,773.23
12/22/2023	4304	Elite Opps	2000	Accounts Payable	2,000.00
12/22/2023	4305	Highmark Blue Shiel...	2000	Accounts Payable	5,436.46
12/22/2023	4306	Keystone Engineerin...	2000	Accounts Payable	337.50
12/22/2023	4307	Kris Wholaver	2000	Accounts Payable	450.00
12/22/2023	4308	Kuzans	2000	Accounts Payable	4,071.00
12/22/2023	4309	Longhorn Landscaping	2000	Accounts Payable	2,500.00
12/22/2023	4310	M.J. Reider Associat...	2000	Accounts Payable	869.75
12/22/2023	4311	MET-ED	2000	Accounts Payable	3,450.00
12/22/2023	4312	Pa Rural Water	2000	Accounts Payable	165.00
12/22/2023	4313	Rhoads Energy	2000	Accounts Payable	1,022.31
12/22/2023	4314	Spotts, Stevens and ...	2000	Accounts Payable	684.00
12/22/2023	4315	Summit Valley Outd...	2000	Accounts Payable	3,712.32
12/22/2023	4316	United Concordia-De...	2000	Accounts Payable	327.96
12/22/2023	4317	USAbLe Life Ins.	2000	Accounts Payable	117.00
12/22/2023	4318	Well Care	2000	Accounts Payable	428.40

**28344.93**

## GENERAL

12/22/2023	8569	422 Car Wash Inc	200.20	Accounts Pay...	1,500.00
12/22/2023	8570	Berks Soil & Stone	200.20	Accounts Pay...	835.00
12/22/2023	8571	Centerport Flower Sh...	200.20	Accounts Pay...	120.00
12/22/2023	8572	Comcast	200.20	Accounts Pay...	261.65
12/22/2023	8573	Construction Masters...	200.20	Accounts Pay...	145,840.58
12/22/2023	8574	Cougles Recycling Inc.	200.20	Accounts Pay...	601.46
12/22/2023	8575	David Biehl	200.20	Accounts Pay...	150.00
12/22/2023	8576	Eagle Auto Radiator ...	200.20	Accounts Pay...	650.00
12/22/2023	8577	Fisher's Rental	200.20	Accounts Pay...	3,405.58
12/22/2023	8578	Hartman, Valeriano, ...	200.20	Accounts Pay...	2,070.00
12/22/2023	8579	JDR Contracting, LLC	200.20	Accounts Pay...	827.92
12/22/2023	8580	Keystone Graphix	200.20	Accounts Pay...	479.40
12/22/2023	8581	Kistler & O'Brien Inc.	200.20	Accounts Pay...	327.66
12/22/2023	8582	LTL Consultants, LT...	200.20	Accounts Pay...	2,937.41
12/22/2023	8583	M. Jane Lauser	200.20	Accounts Pay...	21.00
12/22/2023	8584	Main Stream Industries	200.20	Accounts Pay...	1,725.00
12/22/2023	8585	MET-ED	200.20	Accounts Pay...	340.00
12/22/2023	8586	Miller Municipal Su...	200.20	Accounts Pay...	78.30
12/22/2023	8587	Northern Berks EMS	200.20	Accounts Pay...	5,000.00
12/22/2023	8588	Northern Berks Regi...	200.20	Accounts Pay...	38,685.02
12/22/2023	8589	PSAB	200.20	Accounts Pay...	404.00
12/22/2023	8590	RTC	200.20	Accounts Pay...	1,790.62
12/22/2023	8591	Seal Master/Allentown	200.20	Accounts Pay...	718.44
12/22/2023	8592	SOS Business Machi...	200.20	Accounts Pay...	2,000.00
12/22/2023	8593	Southern States Bank...	200.20	Accounts Pay...	3,095.85
12/22/2023	8594	SV Community Libra...	200.20	Accounts Pay...	5,000.00
12/22/2023	8595	Threns	200.20	Accounts Pay...	1,603.81
12/22/2023	8596	Tompkins Financial	200.20	Accounts Pay...	32,000.00
12/22/2023	8597	Twenty First Century	200.20	Accounts Pay...	300.62
12/22/2023	8598	Union Fire Co. No. 1...	200.20	Accounts Pay...	5,000.00
12/22/2023	8599	Waste Industries Inc.	200.20	Accounts Pay...	16,740.00

**274937.43**

A motion was made by Madeira and seconded by Reimer to approve the November financial report, all yes.

A motion was made by Reimer and seconded by Moquin to approve the November budget, all yes.

### **Correspondence**

- 1. our engineer's monthly report**
- 2. NBRP monthly report**
- 3. code enforcement report and copies of letters sent to residents**
- 4. our trash and recycling totals**
- 5. our chlorine totals for the month**
- 6. our water report**
- 7. minutes from the NBRP**
- 8. a letter of resignation from David J. Reimer, Sr., from council as of January 2, 2024, to be sworn in as mayor**
- 9. a thank you letter from our engineer for this past year of his service**

### **Guests**

1. Elaine Strause, representing the Leesport Lockhouse, informed council that they held a Red Ware class at the SV Middle School and participated in their Williamsburg activity

### **Committee Reports**

Sewer - Madeira reported the following:

1. Monthly Report
2. Work is underway
3. Bern Twp has not contributed
4. Our project should be completed by January 16, 2024

Code Enforcement – Brad Pflum reported the following:

1. our monthly report is on file

Personnel – Reimer reported the following:

1. Monthly report
2. we would like to thank all of our folks, Clif, Branden, Kenny, Marga and Sandy for their help this past year
3. we would also like to thank our engineer Jason, Chris our solicitor and Brad our codes enforcement officer for all their help this past year
4. we would also like to thank our personnel committee for their work and council for support of our personnel committee for this past year's work

Police- Chief Keiser reported the following:

1. our monthly report is on file
2. we have 2 cars out of service...the Dodge Co will provide engines and parts for for cost and labor only..we will be selling them when repaired
3. we ordered 3 cars, they will be outfitted shortly
4. we swore in a new officer and promoted 2 officers
5. we adopted a new contract, both sides are happy with it..we will begin salary tiers in 2025..
6. it was smooth because of Franke and Strause's input and expertise
7. 2 of our officers, DeAngelo and Parks, qualified for life saving awards given by the FOP

**Fire Company - Kenny Quell reported the following:**

1. **Monthly Report**
2. **Our Fire Company billing reimbursement ordinance has been advertised....a motion was made by Moyer and seconded by Reimer to pass and sign it, all yes**
3. **Fire Company Knox box ordinance has been sent to L & I for their comments, we will put on our January 17, 2024, agenda to vote on, it will be advertised**
4. **we will be electing new officers shortly, we had 356 calls in 2023**

Recycling – Orr reported the following:

1. our totals are on file
2. we are discussing bringing our recycling yard back to our area and applying for a grant through the Berks County Solid Waste Authority for equipment and fencing
3. we will not renew our contract with Berks Soil and Stone for 2024..a motion was made by Moquin and seconded by Madeira to not renew our contract with Berks soil and Stone in 2024, all yes

**Engineer- Jason Newhard reported the following:**

1. **Monthly Report**
2. **Updates for SV Water line grant, we were awarded \$191,000 for our \$224,000 project, we will contact the school shortly**
3. **Letter was sent to SV School to contribute to cost of water line**
4. **We have an appraisal for the vacant lot on Main St at the railroad, our solicitor will contact the owner with our appraised offer of \$11,300**
5. **we are preparing the application for the grant monies for the generators**
6. **we have a new letter of extension for the Epting project of March 20, 2024**

**Solicitor – Chris Hartman, Esq., reported the following:**

- 1. we have prepared a draft well head protection ordinance**
- 2. we are preparing a Deed of Dedication for the corner of Water and Shackamaxon Streets from the Emery family**
- 3. we prepared a draft agreement for the Canal Street owner that owns the property aside of the Lockhouse property and the Lockhouse folks to review**
- 4. our solicitor asked our fire chief how the new reimbursement ordinance is working, our fire chief responded that it is working, we have billed \$14,000 to date and have received back \$300 so far**
- 5. our solicitor thanked council for their dedication and commented our council is one of the hardest working councils**

**Building and Properties – Moyer reported the following:**

- 1. look into purchasing lot from Frontier Communications on Leesport Avenue**
- 2. we will contact owner of lot on Main St to purchase**
- 3. our solicitor is preparing a Deed of Dedication to purchase the corner of Water and Shackamaxon Streets from the Emery family**

**Memorials – Strause reported the following:**

- 1. we have banner orders to place shortly**
- 2. we have been trying to reach our municipal sign contractor**

**Recreation – Moyer reported the following:**

- 1. Monthly Report**
- 2. we are sponsoring a brick campaign project to put a roof on our new stage for our stage project**
- 3. We are having “Light Up Leesport” decorating contest this season**
- 4. Our Rec board will join our February AdHoc meeting to discuss their new recreation projects**
- 5. Our Christmas Tree lighting event was very successful**

**Water and Municipal Authority – Moquin reported the following:**

- 1. Monthly Report**
- 2. Well Head Protection Ordinance is being worked on**
- 3. We are moving along with our LP tanks, generators, French drains, chlorine analyzers, alarm system and RAFA system install**
- 4. SV water line grant has been approved, we will ask SV School to contribute to the funding**
- 5. we are considering charging \$10 for delinquent notices and \$20 for the door hangers beginning in January 2024, we will be preparing a resolution**

**Roads and Lights – Madeira reported the following:**

- 1. Monthly Report**
- 2. we are working on our five year road plan**
- 3. we have an issue of water crossing Main Street after heavy rainfalls, our engineer will contact PennDOT**

**Unfinished Business**

1. our solicitor is preparing a Deed of Dedication for the corner of Water and Shackamaxon Streets

**New Business**

- 1. We have a sample contract from No Nonsense Neutering for neutering feral cats for \$40 each with a coupon from the borough that we receive from them, a motion was made by Madeira and seconded by Moquin to sign a contract with them and request 25 coupons and not sign a contract with the ARL, all yes**
- 2. We have 3 councilmen and our new mayor to swear in at our Reorganizational meeting on January 2, 2024**
- 2. a motion was made by Moyer and seconded by Moquin to accept David J. Reimer, Sr., resignation from council as of January 2, 2024, to be sworn in as mayor, we will have 30 days to appoint a councilman**
- 4. Our Munibid auction ended 12/12/23 at 5 P.M. ..our final bids were:**

Bucket truck	\$ 1,650
Truck	\$ 8,403
Backhoe	\$ 29,100

**EMC – Reimer reported the following:**

1. all is good....Main St has been flooding, the river stopped short of the flooding stages

**Good and Welfare**

- 1. Our Fire Co billing recovery ordinance has been advertised and passed**
- 2. Our solicitor has forwarded our draft Knox Box Ordinance for our fire company to Labor and Industry for their review**
- 3. New appointments for 2024 are as follows:**

**The following appointments were made for 2024:**

- a. Solicitor – Hartman, Valeriano & etal....1. Moquin 2. Madeira, all yes
- b. Engineer – SSM 1. Moyer 2. Reimer, all yes
- c. Code Enforcement Officer – LTL 1. Moquin 2. Moyer, all yes
- d. Earned Income Tax-/BEIT/LST Bureau 1. Reimer 2. Madeira, all yes
- e. Del PC Tax Coll- Berkheimer. 1. Moyer 2. Reimer, all yes
- f. Del Real Estate Tax Coll – Berks Co. 1. Madeira 2. Moquin, all yes
- g. VISTfc (Leesport) Bank- depositor 1. Reimer 2. Moyer, all yes
- h. Planning Comm – Cody Madeira 2028 1. Moquin 2. Reimer, all yes
- i. Recycling Board - Brad Binner 2027 1. Moyer 2. Moquin, all yes
- j. Recreation Board – Stephanie Luckey - 2029 1. Moyer 2. Reimer, all yes
- k. Zoning Hearing Board – Charles Moody 2027 1. Madeira 2. Reimer, all yes

- l. Zoning Hearing Board – Martin Goetz 2027 1.Moyer 2.Moquin, all yes
- m. Water Authority Charles Moody 2029 1.Moyer 2. Moquin, all yes
- n. Water Authority Matthew Walborn 2029 1.Madeira 2. Reimer, all yes

**4. We are meeting with the Fire Company regarding our tax increase of 1 mill for fire company purposes**

An executive session was called at 7:03 P.M. on real estate, they returned at 7:13 P.M.

Guests

- 1. Elaine Strause thanked council for the dinner at the Ontelaunee Grange

President Ron Strause thanked the engineer, solicitor and code enforcement officer for hosting our Christmas dinner

A motion was made by Moyer and seconded by Moquin to adjourn at 7:13 P.M., all yes, meeting adjourned at 7:13 P.M.

Attested \_\_\_\_\_