

# BOROUGH OF LEESPORT

**AUGUST 17, 2022**

The meeting of the Council of the Borough of Leesport was called to order by Vice President David J. Reimer, Sr., on the above date for the Leesport Borough Council, 27 S. Canal Street, Leesport PA, 19533, in the Leesport Borough Hall, Leesport PA 19533, at 6 P.M. Present were Mayor Charles Berger on Zoom, Madeira, Reimer, Strause on Zoom, Moyer, Moquin, Walborn and Fronina. Also present were MST Sandra L. Pascavage, Engineer Jason Newhard, Code Enforcement Officer Brad Pflum and Solicitor Chris Hartman.

A motion was made by Moyer and seconded by Maderia to accept tonight's agenda as advertised, all voted for the motion.

## **FINANCIAL REPORT JULY 31, 2022**

### **GENERAL**

<b>CHECKING</b>	<b>648.74</b>
<b>MM</b>	<b>552,133.96</b>
<b>CD</b>	<b>31,898.03</b>

### **WATER**

<b>CHECKING</b>	<b>697.56</b>
<b>MM</b>	<b>135,905.54</b>
<b>CD I</b>	<b>48,023.31</b>
<b>CD II</b>	<b>41,575.10</b>

### **STATE**

<b>CHECKING</b>	<b>629.84</b>
<b>MM</b>	<b>75,534.43</b>

### **CODE ENFORCEMENT**

**789.00**

### **DISTRICT JUSTICE**

**344.65**

### **SPECIAL FUNDS**

#### **Sesquicentennial Fund**

**13,777.28**

#### **Recreation-Rec Board**

**119,278.35**

#### **Payroll fund**

**976.24**

#### **Pension**

**299,833.95 (6/30/2022)**

A motion was made by Moquin and seconded by Fronina to approve the July minutes, all yes. A motion was made by Moyer and seconded by Walborn to approve the August bills, all yes. A motion was made by Maderia and seconded by Walborn to approve the July financial report all yes. A motion was made by Moquin and seconded by Moyer to approve the July budget, all yes.

**BILLS PAID**

17-Aug-22

**STATE**

08/19/2022	1564	First Energy	2000 · Accounts Payable	100.00
08/19/2022	1565	Frontier	2000 · Accounts Payable	37.93
08/19/2022	1566	Met Ed	2000 · Accounts Payable	3,000.00
				<b>3137.93</b>

**WATER**

08/19/2022	4120	David J. Reimer Sr.	2000 · Accounts Payable	201.26
08/19/2022	4121	Exeter Supply Inc.I	2000 · Accounts Payable	20,278.00
08/19/2022	4122	Hach Company	2000 · Accounts Payable	643.39
08/19/2022	4123	Highland Auto & Tru...	2000 · Accounts Payable	1,005.64
08/19/2022	4124	Highmark Blue Shiel...	2000 · Accounts Payable	5,450.45
08/19/2022	4125	Kris Wholaver	2000 · Accounts Payable	100.00
08/19/2022	4126	Kuzans	2000 · Accounts Payable	482.77
08/19/2022	4127	M.J. Reider Associat...	2000 · Accounts Payable	274.85
08/19/2022	4128	MET-ED	2000 · Accounts Payable	2,300.00
08/19/2022	4129	Office Basics Inc.	2000 · Accounts Payable	74.08
08/19/2022	4130	Petty Cash-Sandra L....	2000 · Accounts Payable	232.00
08/19/2022	4131	Phonetics - Sensapho...	2000 · Accounts Payable	119.40
08/19/2022	4132	Spotts, Stevens and ...	2000 · Accounts Payable	4,661.00
08/19/2022	4133	Twiford Electrical Se...	2000 · Accounts Payable	187.50
08/19/2022	4134	United Concordia-De...	2000 · Accounts Payable	327.96
08/19/2022	4135	V & M Towing	2000 · Accounts Payable	225.00
08/19/2022	4136	VIST Financial Corp.	2000 · Accounts Payable	21,000.00
				<b>57563.30</b>

**GENERAL**

08/19/2022	8144	Animal Rescue Leag...	200.20 · Accounts Pay...	488.50
08/19/2022	8145	Comm of PA	200.20 · Accounts Pay...	500.00
08/19/2022	8146	Cougles Recycling Inc.	200.20 · Accounts Pay...	1,443.62
08/19/2022	8147	Frontier	200.20 · Accounts Pay...	285.30
08/19/2022	8148	Hartman, Valeriano. ...	200.20 · Accounts Pay...	1,144.50
08/19/2022	8149	JDR Contracting, LLC	200.20 · Accounts Pay...	6,036.87
08/19/2022	8150	LTL Consultants, LT...	200.20 · Accounts Pay...	2,923.47
08/19/2022	8151	Longhorn Landscape	200.20 · Accounts Pay...	2,500.00
08/19/2022	8152	MET-ED	200.20 · Accounts Pay...	350.00
08/19/2022	8153	New Enterprise Ston...	200.20 · Accounts Pay...	648.08
08/19/2022	8154	Northern Berks Regi...	200.20 · Accounts Pay...	34,340.52
08/19/2022	8155	Rhoads Energy	200.20 · Accounts Pay...	728.57
08/19/2022	8156	Seal Master/Allentown	200.20 · Accounts Pay...	1,545.00
08/19/2022	8157	SOS Business Machi...	200.20 · Accounts Pay...	553.77
08/19/2022	8158	Sunrise Co	200.20 · Accounts Pay...	4,937.00
08/19/2022	8159	Twenty First Century	200.20 · Accounts Pay...	824.45
08/19/2022	8160	Waste Industries Inc.	200.20 · Accounts Pay...	16,360.00
				<b>75609.65</b>

## Correspondence

1. our engineer's monthly report
2. NBRP monthly report
3. code enforcement report and copies of letters sent to residents
4. our trash and recycling totals
5. our chlorine totals for the month
6. our water report
7. change order for road work 2022 from our engineer
8. copy of a letter from our solicitor to PADEP regarding the Epting remediation
9. copy of the flow test for St. Luke's new land development in Ontelaunee Township
10. our well head protection source water plan from SSM
11. an offer from an agency to purchase our cell tower lease from Verizon
12. copy of the change order for New Enterprise for our 2022 road improvements
13. our MMO for 2023 will be \$11,973 for our pension plan
14. a letter from Blue Mt Railroad regarding a grant to reconstruct our three railroad crossings

## Guests

1. Peter Melan of Polity Inc., addressed council regarding a presentation he is able to prepare to suggest ways to make the borough more efficient...he will give the borough a quote of his services.
2. Elaine Strause of the Historical Society and Lockhouse reported the following:
  - a. Sept 9 and 10 is Community Days
  - b. Sept 24 Garden Tour
  - c. Oct 1 Open House Lockhouse
  - d. Oct 2 Open House Historical Society
  - e. Oct 22 Road Ramble
  - f. Oct 28 Fall Fling and Ghost Stories
  - g. Nov 6 Harvest Moon

## Committee Reports

Mayor - Charles Berger reported the following:

1. all is going good
2. NNO went very well...attendees were very pleased
3. school will be beginning shortly...we all need to drive carefully

Sewer- Madeira reported the following:

1. all is working good
2. we have awarded our up coming improvements at the plant
3. Todd Duffy has installed all the new meters
4. this last reading, we had 37 stopped meters

Code Enforcement- Brad Pflum reported the following:

1. our monthly report is on file
2. we have filed two complaints with the District Justice
3. we will be using a spread sheet to give council all the current violations
4. we are checking on cars parked at the triangle
5. we have sent letters out for weeds in pavements
6. we realized our Property Maintenance Code Ordinance had no penalty included and should be updated to the 2018 version. A motion was made by Strause and seconded by Moyer to have our solicitor update our Property Maintenance Code Ordinance to the 2018 version, all yes.(1)
7. a motion was made by Moquin and seconded by Moyer to have our solicitor prepare an amendment for our Parking Regulations' Ordinance, all yes.(2)
8. a motion was made by Walborn and seconded by Moquin to have our solicitor prepare our Well Head Protection Ordinance, all yes.(3)

Personnel/Budget – Reimer reported the following:

1. a motion was made by Moquin and seconded by Walborn to appoint Tom Fronina to the Recreation Board until 2026, all yes, except Fronina abstained, motion carried 6-0-1.
2. a motion was made by Madeira and seconded Moquin to accept David J. Reimer, Sr., resignation from the Recreation Board, his term was until 2027, all yes, except Moquin and Moyer voted no, Reimer abstained, motion carried 4-2-1.
3. a motion was made by Madeira and seconded by Moyer to give the employees an increase of 5% for 2023, all yes, except Moquin and Strause voted no, motion carried 5-2.

Police - Chief Keiser of the NBRP reported the following:

1. Our monthly report is on file
2. NNO was a huge success
3. Our body cameras came in, the Berks County District Attorney's Office contributed to their cost.
4. Leesport speed signs are all not posted, the Chief will make a list for us to install them properly.
5. a motion was made by Strause and seconded by Moyer to give the police a \$1000 donation for the NNO event for this year, 2022, all yes.

Fire Company – Ethan Moquin reported the following:

1. our monthly report is on file

Recycling – Fronina reported the following:

1. our totals are on file

Engineer- Jason Newhard reported the following:

1. a motion was made buy Madeira and seconded by Moquin to approve a work change directive including the Lockhouse for \$150,080.36, all voted for the motion....they will begin on Monday August 22, 2022, that will bring the total to \$315,000 for this year's road work.

Solicitor- Chris Hartman, Esq., reported the following:

1. Our solicitor will be preparing, for council's review, a draft ordinance of the updated 2018 Property Maintenance Code Ordinance, an ordinance amending our Parking Ordinance, and a draft of a Well Head Protection Ordinance....these motions and approvals are included in the Code Enforcement Officer's report.

Building & Properties- Moyer reported the following:

1. our Archives/Library is almost complete
2. a motion was made by Moyer and seconded by Moquin to amend the agenda for approval of quotes for the upgrading maintenance of the borough hall, all yes.
  - a. we have quotes from JDR Contracting for replacing the wooden outer second floor wall for \$3935, for the recapping of 13 windows for \$2840 and replacing the second floor porch and safety stairs for \$6489, a motion was made by Moquin and seconded by Madeira to accept JDR's quote with conditional approval while soliciting 2 more quotes within a one week period for comparison of costs, all voted the motion.
3. a motion was made by Moyer and seconded by Madeira to amend the agenda for approval of a quote for the carpet replacement in the borough office, all yes.
  - a. A motion was made by Moyer and seconded by Madeira to approve the quote of Corey's Flooring of Leesport for \$1300 to replace the carpet in the existing office, bathroom and closet, all yes.

Memorials – Strause reported the following:

1. our banners will be here shortly
2. we have contacted Tim Grant regarding the borough sign that is being repaired by him at the bank and to remind him to replace the gold balls at the top of our sign at the memorial park

Water & Municipal Authority- Moquin reported the following:

1. our totals are on file
2. we have sent a letter to PADEP regarding the Epting remediation
3. a motion was made by Walborn and seconded by Moquin to approve and accept the Well Head Protection Plan, all yes

Roads and Lights-Madeira reported the following:

1. our motion for the road work has been completed in the Engineer's Report and they will begin August 22, 2022

Recreation- Moyer and Fronina reported the following:

1. council has accepted David J. Reimer, Sr., resignation from the Recreation Board and has thanked him for all his service and dedication
2. things seemed to go better this year with adult managers and the help of college students

New Business

1. a motion was made by Madeira and seconded by Moquin to have Reimer attend the PSAB Conference, October 14, 15, and 16, for a cost of \$509, all voted for the motion, Reimer abstained, motion carried 6-0-1
- 2.

EMC -- Reimer reported the following:

1. all is going good so far

Good and Welfare

Elaine Strause mentioned that the steam engine #2102 went through Leesport last Saturday at 8 A.M. and 9 A.M.

A motion was made by Moyer and seconded by Fronina to adjourn at 7:36 P.M.. all yes. meeting adjourned at 7:36 P.M.

Attested \_\_\_\_\_