

# BOROUGH OF LEESPORT

**February 16, 2022**

The meeting of the Council of the Borough of Leesport was called to order by President Ronald Strause on the above date for the Leesport Borough Council, 27 S. Canal Street, Leesport PA, 19533, in the Leesport Fire Company Social Hall, 11 S. Canal Street, Leesport PA 19533, at 7 P.M. Present were Maderia, Reimer, Walborn, Strause, Fronina and Moyer. Moquin was absent. Also present were Mayor Charles Berger on zoom, Manager Secretary Treasurer **Sandra L.** Pascavage, Engineer Jason Newhard, Code Enforcement Officer Brad Pflum and Solicitor Elizabeth Macgovern..

A motion was made by Moyer and seconded by Madeira to approve tonight's meeting agenda as advertised, all yes

A motion was made by Reimer and seconded by Walborn to approve the January minutes, all yes. A motion was made by Madeira and seconded by Reimer to approve the February bills, all yes. A motion was made by Fronina and seconded by Moyer to approve the January financial report all yes. A motion was made by Reimer and seconded by Madeira to approve the January budget, all yes.

## FINANCIAL REPORT JANUARY 31, 2022

### GENERAL

CHECKING	1,324.65
MM	237,266.67
CD	31,842.12

### WATER

CHECKING	1,173.53
MM	124,075.31
CD I	47,939.13
CD II	41,523.59

### STATE

CHECKING	753.55
MM	50,266.82

### CODE ENFORCEMENT

DISTRICT JUSTICE	-
	254.32

### SPECIAL FUNDS

Sesquicentennial Fund	13,766.97
Recreation-Rec Board	79,244.00
Payroll fund	923.41
Pension	351,270.04 (12/31/2021)

**BILLS PAID**

16-Feb-22

**STATE**

02/15/2022	1545	Frontier	2000 · Accounts Payable	30.00
02/15/2022	1546	Met Ed	2000 · Accounts Payable	4,300.00
02/15/2022	1547	Telco Inc.	2000 · Accounts Payable	222.70
				<b>4552.70</b>

**WATER**

02/17/2022	4037	Anderson Insurance ...	2000 · Accounts Payable	14,448.00
02/17/2022	4038	Diversified Tech Corp	2000 · Accounts Payable	629.65
02/17/2022	4039	Highmark Blue Shiel...	2000 · Accounts Payable	4,707.18
02/17/2022	4040	Keystone Engineerin...	2000 · Accounts Payable	407.20
02/17/2022	4041	Kris Wholaver	2000 · Accounts Payable	150.00
02/17/2022	4042	M.J. Reider Associat...	2000 · Accounts Payable	360.00
02/17/2022	4043	21st Century Media -...	2000 · Accounts Payable	419.88
02/17/2022	4044	MET-ED	2000 · Accounts Payable	3,000.00
02/17/2022	4045	Spotts, Stevens and ...	2000 · Accounts Payable	2,121.87
02/17/2022	4046	United Concordia-De...	2000 · Accounts Payable	359.79
02/17/2022	4047	VIST Financial Corp.	2000 · Accounts Payable	21,000.00
				<b>47603.57</b>

**GENERAL**

02/17/2022	8028	Animal Rescue Leag...	200.20 · Accounts Pay...	1sr quarter	488.50
02/17/2022	8029	Centerport Flower Sh...	200.20 · Accounts Pay...	Christmas Wre...	75.00
02/17/2022	8030	Comcast	200.20 · Accounts Pay...		181.65
02/17/2022	8031	Cougles Recycling Inc.	200.20 · Accounts Pay...		592.18
02/17/2022	8032	Frontier	200.20 · Accounts Pay...		300.00
02/17/2022	8033	Hartman, Valeriano, ...	200.20 · Accounts Pay...		6,915.00
02/17/2022	8034	Highland Auto	200.20 · Accounts Pay...	2005 Dump Ford	1,607.57
02/17/2022	8035	Levan Machine Co.	200.20 · Accounts Pay...	LE044	537.65
02/17/2022	8036	LTL Consultants, LT...	200.20 · Accounts Pay...		1,233.09
02/17/2022	8037	MET-ED	200.20 · Accounts Pay...		800.00
02/17/2022	8038	Miller Municipal Su...	200.20 · Accounts Pay...		217.50
02/17/2022	8039	Northern Berks Regi...	200.20 · Accounts Pay...		34,340.52
02/17/2022	8040	Office Basics	200.20 · Accounts Pay...		91.80
02/17/2022	8041	PA Assn of Mun Ad...	200.20 · Accounts Pay...		150.00
02/17/2022	8042	Rhoads Energy	200.20 · Accounts Pay...		559.68
02/17/2022	8043	Storks Auto Inc.	200.20 · Accounts Pay...	plow parts	664.00
02/17/2022	8044	SV Community Libra...	200.20 · Accounts Pay...	Keystone Grant...	67,356.00
02/17/2022	8045	Truckco Inc.	200.20 · Accounts Pay...		50.00
02/17/2022	8046	UGI Utilities, Inc.	200.20 · Accounts Pay...		600.00
02/17/2022	8047	Waste Industries Inc.	200.20 · Accounts Pay...	January 2022	15,736.00
					<b>132496.14</b>

## Correspondence

1. our engineer's monthly report
2. NBRP monthly report
3. code enforcement report and copies of letters sent to residents
4. our trash and recycling totals
5. our monthly water report and monthly chlorine report
6. an invitation to the BC Public Libraries' System Awards on February 1, 2022, on zoom, to receive an award for Leesport Borough Council being the winner of the Outstanding Elected Officials Award

## Guests

1. NBRPD Chief Keiser
2. Elaine Strause representing the Historical Society and the Lockhouse, reported that they will meet the last Tuesday of the month at 6:30 P.M., at the old school house on Main Street.

Mayor - Charles Berger reported the following:

1. our ambulance and firemen's association recently received \$16,000 and \$15,000 grants respectively
2. our recent Super Bowl Barbeque was a great success
3. our SV school basket ball teams did really well recently

## Committee Reports

Sewer- Madeira reported the following:

1. all is working good
2. we will begin our plant upgrade in March 2023
3. we have applied for a ARF grant from the county for our upgrade

Code Enforcement- Brad Pflum reported the following:

1. our monthly report is on file
2. a recommendation in our new proposed Landlord/Tenant License Ordinance will be an increase in our rental application fee to \$25 and our inspection fees to \$75 each

Personnel – Reimer reported the following:

1. we are working on our employee handbook....we have distributed some notes and information for the handbook to our committee members....we will meet next month after AdHoc

Police- Strause reported the following:

1. our monthly report is on file
2. our body and dash cameras are on order
3. we are doing maintenance on our cars
4. all is running is good
5. our new administrative assistant is doing a good job
6. we have training shortly
7. two of our cars overheat....we will be listing them on munibid after we remove the decals
8. our one officer has returned from sick leave

Engineer-Jason Newhard reported the following:

1. Our monthly report is on file
2. the library is almost finished
3. we will obtain the information necessary for a brake retarder ordinance draft
4. our code enforcement officer will inspect the library
5. we will have further discussion regarding the generators for the wells

Solicitor- Liz Magovern, Esq., reported the following:

1. we have prepared a draft landlord/tenant ordinance for next month's discussion
2. we will only have to advertise the council meeting agenda going forth and not the AdHoc agenda in the newspaper to be in compliance with the Sunshine Law according to our solicitor

Recycling – Fronina reported the following:

1. our totals are on file

Building & Properties- Moyer reported the following:

1. our Archives Library Room has begun
2. we will have Twiford Electric rewire the ceiling wires to prepare the ceiling for drywall
3. we have obtained the proper permits from our building inspector
4. we have on our agenda to improve the remaining restroom in the main office and carpet replacement and hall door
5. we are looking into a fire suppression system for the Archives Room..we have two estimates from ADT and Kistler for between \$18,000 and \$20,000
6. we will look into applying for a Museum grant for the Archives Room

Memorials – Strause reported the following:

1. our latest order of the Hometown Heros' banners has been ordered....the extra charge for ordering a smaller amount at a time has been covered by the Recreation Board

Water & Municipal Authority- Walborn reported the following:

1. our **totals are on file**

Roads and Lights-Maderia reported the following:

1. we had some plowing recently...one of our dump plows was in the garage
2. the state will be resurfacing #61 shortly throughout the borough from Arlington Street to #73
3. we will be resurfacing some of our roads shortly

Recreation- Reimer reported the following:

1. our employee hourly rates will be starting at \$10
2. we will be redoing the job descriptions and having less staff
3. we are planning to improve the sand filter and make some improvements in the

- pump house
4. we are planning to have all our events as previous years and the YMCA will be having a playground program for us
  5. we are working on our Newsletter and hope to have the first edition to our residents in mid May
  6. we are working on a master plan and grounds' landscaping with a company to cost approximately \$17,000....we plan to apply for a grant to do the improvements

#### New Business

1. A motion was made by Moyer and seconded by Fronina to amend our council agenda to discuss the Epting Project waiver that was recently given for land development and to rescind the waiver, all yes.
2. A motion was made by Madeira and seconded by Reimer to rescind a waiver previously given to the Epting Project for land development....the waiver was originally given to the Epting Project because ....as it was previously presented, it had no development in the borough....the new plan given to the borough recently for consideration had 32 units to be built within the borough, they also presented to the borough an application to our Zoning Hearing Board for a special exception to build 32 units in the borough, all yes.
3. our solicitor will contact Fred Hatt, Esq., our Zoning Hearing Board solicitor
4. we will post a revised agenda on our door and website tomorrow citing the changes
5. we will put on our AdHoc agenda and our Council agenda for next month's meetings to discuss the Epting project and to have our engineer, solicitor and code enforcement officer present

#### Good and Welfare

The SV Library nominated Leesport Borough Council to be presented with the Berks County's award for the top Municipal Officials' Award. The award was presented to the Leesport Borough Council recently at a zoom meeting

A motion was made by Madeira and seconded by Moyer to adjourn at 8:10 P.M., all yes, meeting adjourned at 8:10 P.M.

Attested \_\_\_\_\_