

**Minutes of the 716<sup>th</sup> Meeting  
of the Board of the  
LEESPORT BOROUGH AUTHORITY**

**May 26, 2026**

The Board of the Leesport Borough Authority met at 10 E. Wall St., Leesport, Pennsylvania, on Tuesday May 19, at 7 p.m. The meeting was called to order by Chairman Duane Knoll. Board Members Ron Kohler, Cody Madeira, Dennis Chelius, and Pat O'Neill were present. Support staff present were Engineer Chet Sattizahn and Business Manager Kim Naja. Christian Mease of Miller Environmental was also in attendance. The meeting began with the Pledge of Allegiance.

The 715<sup>th</sup> Minutes from the April meeting were approved as written.

**VISITORS:**

**CORRESPONDENCE:**

Glatfelter Claims: 2<sup>nd</sup> Payment on Garage Roof Claim: \$4,603.40

Northstar Design: Ltr to Entech re: AutoZone

Tompkins Bank Loan Installment May 15: \$33,171.24

**MUNICIPALITY REPORTS**

**Leesport Borough & Borough Authority**

C. Madeira motioned to approve payment of the month's bills, \$24,330.84, seconded by D. Chelius and passed unanimously.

There was discussion of the garage roof replacement. Since verbal estimates are greater than \$24,500 prevailing wages must be paid by whichever contractor does the job. If the LBA contracts to a COSTARS company the formal bidding process can be avoided. Middle Creek Roofing would like to present information about its composite product to the LBA. Bachman Construction may be making a second visit to the plant before providing an estimate.

K. Naja noted that she was depositing the insurance claim checks into the Maintenance Reserve account to keep this funding separate from the Operating account total.

**ENGINEER'S REPORT**

C. Sattizahn reviewed the month's report. He provided the Barasso-executed contract documents for the N Canal St project and D. Knoll signed off. The Notice to Proceed was signed this night as well (by C. Sattizahn). The Pre-Construction Meeting will occur on May 26 at the job site. If rain the meeting will be held in the Treatment Plant Conference Room.

There was no apparent progress on the 312 N Canal St easement issue.

**SOLICITOR**

No report.

## **MILLER ENVIRONMENTAL**

C. Mease reviewed the monthly report. Electrical faults continue while trying to run the centrifuge. Troubleshooting will continue. Cummins will be on site June 2 to perform the annual maintenance and also replace the generator components previously approved. The utility water pump replacement saga continues with Schultes. The electrical contractor has completed their part of the job. After start up there were overnight issues with water pressure which Schultes needs to address.

There was brief discussion of the quarterly BOD reporting and the coordination of sampling of the various locations.

## **GENERAL**

The meeting adjourned at 7:30. Next meeting is June 16, 2026.

# LEESPORT AUTHORITY

## OPERATING EXPENDITURES

May 2026

Date	Num	Memo	Account	Paid Amount
ALLTEMP ENTERPRISE				
05/19/2026		848484-5.HVACfilters	6303 · Building & Equipment	130.76
Total ALLTEMP ENTERPRISE				130.76
CHERRY BEKAERT				
05/19/2026		515382.AUDIT2025ProgressBill	6272 · Accounting /Bank Fees	7,500.00
Total CHERRY BEKAERT				7,500.00
COMCAST				
05/19/2026		Business Internet 04/18-05/17	6395 · Telephone & Internet	451.43
Total COMCAST				451.43
CREATIVE PAYMENT SOLUTIONS				
05/19/2026		LSPA0168. 4/1-4/30arbox	6272 · Accounting /Bank Fees	31.80
Total CREATIVE PAYMENT SOLUTIONS				31.80
Diversified Technology (services)				
05/19/2026		27271..MAY2026 SWR Bills	6244 · Sewer Billing	668.30
Total Diversified Technology (services)				668.30
ENTECH ENGINEERING, INC.				
05/19/2026		102416.IPPactiv	6268.1 · IPP/PMP (Collection Sy...	370.00
05/19/2026		102438.Bidding&ConstrucSvcsCAN...	6401.1 · PASmallSWRgrant	8,683.01
05/19/2026		102507.LeesportAveCleaning	6301.1 · Collection Sys/Entech (...)	832.50
05/19/2026		102507.Ch94Reviews	6264 · Operations & Assoc. Activ...	185.00
05/19/2026		102509.OPS&Mtgs	6264 · Operations & Assoc. Activ...	1,790.00
Total ENTECH ENGINEERING, INC.				11,860.51
FRONTIER				
05/19/2026		610 926 2060	6395 · Telephone & Internet	261.85
Total FRONTIER				261.85
HARTMAN, VALERIANO, MAGOVERN & LUTZ				
05/19/2026		10782..ConstrucLoans,Easementlss...	6271 · Legal Fees	1,272.00
Total HARTMAN, VALERIANO, MAGOVERN & LUTZ				1,272.00
KRIS WHOLAVER				
05/19/2026		APR26.OfficeCleaning	6303 · Building & Equipment	300.00
Total KRIS WHOLAVER				300.00
OFFICE SVCS KIM NAJA				
05/19/2026		042026.Mtgs,Banking,SewerSHUTO...	6290 · Administrative Contract S...	1,200.00
Total OFFICE SVCS KIM NAJA				1,200.00
SCHLEGEL TAX SERVICES				
05/19/2026		2851.1Q2026Activities	6666 · Payroll,Taxes,Benefits	150.00
Total SCHLEGEL TAX SERVICES				150.00
SUBURBAN TESTING LABS				
05/19/2026		P2601525.1BODTestingAmericold&...	6060 · Test Sampling or Chemic...	154.20
Total SUBURBAN TESTING LABS				154.20
TOMPKINS VISA COMMUNITY C ARD				
05/19/2026		LogMeInSubscription/WWTP	6259 · Dues,Rentals,Subscriptions	349.99

11:41 AM

05/14/26

# LEESPORT AUTHORITY OPERATING EXPENDITURES

May 2026

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Date	Num	Memo	Account	Paid Amount
		Total TOMPKINS VISA COMMUNITY C ARD		349.99
		TOTAL		24,330.84

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**LEESPORT BOROUGH AUTHORITY ACCOUNT SUMMARY**

	Opening	Deposits	Interest	Disbursements	4/30/26
<b>Debt Service Reserve</b> 0.02%(GOVT.Savings)	\$10,085.91		\$0.17		<b>\$10,086.08</b>
<b>Operating</b> 0.6%	\$224,652.48	\$31,809.99	\$117.13	(51,851.80)	<b>\$204,727.80</b>
<b>Sewer Receipts</b> 0.03%	\$131,351.76	\$13,064.98	\$3.45		<b>\$144,420.19</b>
<b>Payroll</b> 0.02%	\$1,421.66		\$0.02	(206.60)	<b>\$1,215.08</b>
<b>Maintenance Reserve</b> 0.03%	\$50,007.48		\$1.23		<b>\$50,008.71</b>
<b>PLGIT</b> 3.7%	\$412,654.58		\$1,210.50		<b>\$413,865.08</b>
<b>Special Construction</b> 0.7%	\$0.00	\$0.00	\$0.00	0.00	<b>\$0.00</b>
				<b>LBA OPERATIONS TOTAL</b>	<b>\$904,126.02</b>
			<b>TOTAL INTEREST</b>	<b>\$1,332.50</b>	<b>GRAND TOTAL</b>
					<b>\$904,126.02</b>

**Comments:**

<b>FDIC Insured CD's / FNC</b>	<b>Maturity</b>	<b>Earnings</b>
2yr CD: City Nat'l Bnk 01/24/28 3.65%	\$56,000.00	Semi-Annual
2yr CD: Goldman Sachs Bnk 07/03/26 4.25%	\$23,210.00	\$25,000.00
<b>DREYFUS MM HOLDING ACCOUNT CD Earnings</b>	\$593.08	
	<b>\$79,803.08</b>	