

**Minutes of the 715<sup>th</sup> Meeting  
of the Board of the  
LEESPORT BOROUGH AUTHORITY**

**April 29, 2026**

The Board of the Leesport Borough Authority met at 10 E. Wall St., Leesport, Pennsylvania, on Tuesday April 21, at 7 p.m. The meeting was called to order by Chairman Duane Knoll. Board Members Cody Madeira, Dennis Chelius, and Pat O'Neill were present. Support staff present were Solicitor Chris Hartman, Engineer H. David Miller and Business Manager Kim Naja. Christian Mease of Miller Environmental was also in attendance. The meeting began with the Pledge of Allegiance.

The 714<sup>th</sup> Minutes from the March meeting were approved as written.

**VISITORS:**

**CORRESPONDENCE:**

Glatfelter Claims: Claim Confirmation #PAPF26030666 Garage Roof Storm Damage

Cummins Estimate: Generator Upgrade: \$12,941.79

PMAA Service Award Notice & Meeting Notices

PA DEP: Ch 94 Review Ltr – Attachment A Correction Request

Tompkins Bank Construction Loan Commitment Letter: \$450,000

**MUNICIPALITY REPORTS**

**Leesport Borough & Borough Authority**

C. Madeira motioned to approve payment of the month's bills, \$52,971.80, seconded by D. Chelius and passed 4-0.

D. Chelius motioned to approve the construction loan as defined in the Tompkins Bank Commitment Letter, to be signed by the Chairman and Vice Chairman, for \$450,000, and adopt Resolution 26-1 certifying this approval, seconded by P. O'Neill. The motion passed 4-0.

There was discussion of the garage roof repair/replacement job. The insurance claim paid \$31,809.99 (after the LBA \$2,500 deductible applied). It was discussed that if the job is greater than \$24,500 it must be put out to bid. K. Naja will obtain three telephone quotes for starters and the LBA will proceed from there once initial quotations have been obtained.

**ENGINEER'S REPORT**

H. David Miller reviewed the month's report. N Canal St Bids were opened on April 14. Low bidder was Barrasso Excavation Inc. at \$840,481 which is Total Base Bid + 1. Total Base Bid was \$727,830 and removed the sewer main area requiring an easement from the property owner before work can be done there. (Past documentation surrounding the area of 312 N Canal St is limited and conflicting.) D. Chelius motioned to award the project to Barrasso Excavation, seconded by C. Madeira and approved 4-0.

Also presented was Entech Work Order P250396.100, Services During Construction and Construction Observation, \$96,600 estimated for the combined total of both activities. C. Madeira motioned to approve the work order as stated, seconded by P. O'Neill and passed 4-0.

## **SOLICITOR**

C. Hartman stated that the N Canal St drawing found showing this area as an 'unopened street' is a legal description of the property but the issue needs to be cleaned up before the LBA or its contractors enter the property to perform the work. The property owners will need to agree to a survey of their property and agree to the easement. HD Miller has made initial contact with the current owners.

## **MILLER ENVIRONMENTAL**

C. Mease reviewed the monthly report. D. Chelius motioned to accept the Cummins quote for the generator repair, muffler, turbo replacement and labor, seconded by C. Madeira and passed 4-0.

The utility water pump control panel issues continue to be worked on.

The second visit by Kontrol Automation was due to continuing VFD issues.

## **GENERAL**

HD Miller received an email from D. Klopp of ARRO regarding an inquiry Ontelaunee had received and discussing the flow limitations at PS 7.

K. Naja noted that the Borough is transitioning to Neptune meters after continuing issues with radio meters and Ferguson, Master Meter's agent in the Northeast. Unused Master Meter radio meters have been sold to Ontelaunee Township. The LBA has been credited an unknown dollar amount for those meters and that has been applied to the purchase of the Neptune meters.

The 2025 financial audit field work was conducted earlier in April by Cherry Bekaert staff, formerly Herbein+ Co.

The meeting adjourned at 8:15. Next meeting is May 19, 2026.

# LEESPORT AUTHORITY OPERATING EXPENDITURES

April 2026

Date	Num	Memo	Account	Paid Amount
COMCAST				
04/21/2026		Business Internet 03/18-04/17	6395 · Telephone & Internet	451.22
Total COMCAST				451.22
CREATIVE PAYMENT SOLUTIONS				
04/21/2026		LSPA0167. 3/1-3/31arbox	6272 · Accounting /Bank Fees	25.20
Total CREATIVE PAYMENT SOLUTIONS				25.20
ENTECH ENGINEERING, INC.				
04/21/2026		101592.CIPPrevisions	6401 · Collection System Maint. ...	230.00
04/21/2026		101940.CanalStUpgradeexpns	6268 · Collection System (Outsid...	5,436.25
04/21/2026		102005.GenEng,Mtgs	6263 · NPDES Permit & Paramet...	612.50
04/21/2026		102004.WWTPactv	6264 · Operations & Assoc. Activ...	462.50
04/21/2026		102003.IndUsersCoonnectionRequire...	6264 · Operations & Assoc. Activ...	915.00
04/21/2026		101925.2025Ch94	6267 · Chapter 94 Report	4,000.00
Total ENTECH ENGINEERING, INC.				11,656.25
FRONTIER				
04/21/2026		610 926 2060	6395 · Telephone & Internet	262.46
Total FRONTIER				262.46
HARTMAN, VALERIANO, MAGOVERN & LUTZ				
04/21/2026		10581..Liens,CanalSt,CentCabinetry,...	6271 · Legal Fees	2,118.72
Total HARTMAN, VALERIANO, MAGOVERN & LUTZ				2,118.72
INTUIT- Quick Books				
04/21/2026		QuickbooksPlusAnnualSub/ REIMB...	6259 · Dues,Rentals,Subscriptions	1,149.00
Total INTUIT- Quick Books				1,149.00
KONTROL AUTOMATION INC				
04/21/2026		68766.Toubleshoot PLCfault	6303 · Building & Equipment	750.00
04/21/2026		68759.Toubleshoot PLCfault&battery	6303 · Building & Equipment	648.00
Total KONTROL AUTOMATION INC				1,398.00
KRIS WHOLAVER				
04/21/2026		MAR26.OfficeCleaning	6303 · Building & Equipment	300.00
Total KRIS WHOLAVER				300.00
MILLER ENVIRONMENTAL				
04/21/2026		110526264.MAY	6100 · MILLER ENVIRONMENT...	27,750.26
04/21/2026		110526264.MaintFee	6102.a · OPScontractMaintFee (...)	833.33
Total MILLER ENVIRONMENTAL				28,583.59
OFFICE SVCS KIM NAJA				
04/21/2026		042026.Mtgs,Banking,SewerLateMail...	6290 · Administrative Contract S...	1,200.00
Total OFFICE SVCS KIM NAJA				1,200.00
Reading & Northern Real Estate Co				
04/21/2026		52506.Bridge/Shackamaxon &Y JDel...	6259 · Dues,Rentals,Subscriptions	1,092.72
Total Reading & Northern Real Estate Co				1,092.72
SUBURBAN TESTING LABS				
04/21/2026		P2601179.1BODTestingAmericold&...	6060 · Test Sampling or Chemic...	308.40
Total SUBURBAN TESTING LABS				308.40

11:54 AM

04/20/26

# LEESPORT AUTHORITY OPERATING EXPENDITURES

April 2026

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Date	Num	Memo	Account	Paid Amount
04/21/2026		TOMPKINS VISA COMMUNITY C ARD Forever Stamps	6259 · Dues,Rentals,Subscriptions	156.00
		Total TOMPKINS VISA COMMUNITY C ARD		156.00
TOTAL				48,701.56

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**LEESPORT BOROUGH AUTHORITY****ACCOUNT SUMMARY**

	Opening	Deposits	Interest	Disbursements	3/31/26
<b>Debt Service Reserve</b> 0.02%(GOVT.Savings)	\$10,085.74		\$0.17		<b>\$10,085.91</b>
<b>Operating</b> 0.6%	\$254,940.76	\$18,937.50	\$123.52	(49,349.30)	<b>\$224,652.48</b>
<b>Sewer Receipts</b> 0.03%	\$54,453.01	\$77,317.71	\$2.68	(421.64)	<b>\$131,351.76</b>
<b>Payroll</b> 0.02%	\$1,077.16	\$1,150.00	\$0.03	(805.53)	<b>\$1,421.66</b>
<b>Maintenance Reserve</b> 0.03%	\$50,006.21		\$1.27		<b>\$50,007.48</b>
<b>PLGIT</b> 3.7%	\$411,401.10		\$1,253.48		<b>\$412,654.58</b>
<b>Special Construction</b> 0.7%	\$0.00	\$0.00	\$0.00	0.00	<b>\$0.00</b>
				<b>LBA OPERATIONS TOTAL</b>	<b>\$909,976.95</b>
			<b>TOTAL INTEREST</b>	<b>\$1,381.15</b>	<b>GRAND TOTAL</b>
					<b>\$909,976.95</b>

**Comments:**

Sewer Receipts \$421.64 was a payment reversal

**FDIC Insured CD's / FNC**

		Maturity	Earnings
2yr CD: City Nat'l Bnk 01/24/28 3.65%	\$56,000.00		Semi-Annual
2yr CD: Goldman Sachs Bnk 07/03/26 4.25%	\$23,210.00	\$25,000.00	
<b>DREYFUS MM HOLDING ACCOUNT CD Earnings</b>	\$593.08		
	<b>\$79,803.08</b>		