

**Minutes of the 666th Meeting
Of the Board of the
LEESPORT BOROUGH AUTHORITY**

February 21, 2022

The Board of the Leesport Borough Authority met at 10 E. Wall St., Leesport, Pennsylvania on Thursday, February 17, at 7 pm. The meeting was called to order by Chairman Duane Knoll. Vice Chairman Jim Sweeney, Board Members Kim Cherry and Cody Madeira were also present. Charlie Berger attended via telephone due to health issues. Support staff present were Engineer H. David Miller, Solicitor Paul Essig, and Business Manager Kim Naja. Christian Mease of Miller Environmental was also in attendance. The meeting began with the Pledge of Allegiance.

The 665th Minutes from the January meeting were approved as written.

VISITORS:

CORRESPONDENCE

LBA Ltr to Ontelaunee re: Aeration Project Update and Cost Responsibilities
LBA Ltr to BTMA re: Aeration Project Update and Cost Responsibilities
LBA Ltr to Ontelaunee re: Amendment to Res-98, Local Limits
LBA Ltr to BTMA re: Amendment to Res-98, Local Limits

MUNICIPALITY REPORTS

Leesport Borough & Borough Authority

C. Berger motioned to approve payment of the month's bills, \$73,393.90, seconded by J. Sweeney. The motion carried unanimously. K. Naja reviewed the flood insurance coverage for the three buildings. The flood insurance premiums are included in this month's payments.

C. Madeira motioned to approve Resolution 22-1 amending Resolution 98-3 to update it to the 2021 Local Limits (as determined by headworks analysis), seconded by K. Cherry. The motion passed unanimously.

D. Knoll attended in the Borough's February workshop and shared the cost opinion for the Aeration upgrade project and the fact that Entech had applied for ARP funds through the County Sewer and Water subcommittee.

K. Naja updated the LBA on the latest number of radio meters not providing readings: 189. Also, there are 72 non-radio meters still in the system which do not work. Of those 72, 15 are commercial and may be part of the current corrective efforts by the Borough to address commercial users. C. Berger requested that a detailed report be put together to be discussed at the March Water Authority meeting.

Bern TWP Report

No report.

Ontelaunee TWP Report

No report.

ENGINEER'S REPORT

H. David Miller reviewed the engineering report.

He will be meeting with ARRO next week to discuss the BOD issues related to PS7 and manholes in the vicinity.

MILLER ENVIRONMENTAL REPORT

C. Mease reviewed the monthly report.

The new chlorine scale is expected to be installed Feb. 21 or thereabouts.

SOLICITOR

P. Essig noted that there is no response to report regarding the draft Sewer Service Agreement provided to Ontelaunee.

GENERAL

The meeting adjourned at 7:25. The next meeting is March 17, 2022.

LEESPORT AUTHORITY

BILLS

February 2022

Type	Date	Num	Memo	Original Amount	Paid Amount
COMCAST					
Bill	02/17/2022		Business Internet 2/18- 3/17	367.98	367.98
Total COMCAST					367.98
CREATIVE PAYMENT SOLUTIONS					
Bill	02/01/2022		Inv0114/Inv0115LOST.ARBox ...	50.00	50.00
Bill	02/17/2022		LSPA0117.1/1-1/31arbox	25.00	25.00
Total CREATIVE PAYMENT SOLUTIONS					75.00
Diversified Technology (services)					
Bill	02/17/2022		20081.FEBsewerbilling	663.05	663.05
Total Diversified Technology (services)					663.05
ENTECH ENGINEERING, INC.					
Bill	02/17/2022		76854.AerationProjectActivities	8,401.25	8,401.25
Bill	02/17/2022		76853.IPPActivities/Inspections	2,355.20	2,355.20
Bill	02/17/2022		76852.Mtgs,Comm,Corresp,wwtp	3,045.00	3,045.00
Bill	02/17/2022		77040.IPPActivities	675.50	675.50
Bill	02/17/2022		77040.PCBSampling/corresp	172.50	172.50
Bill	02/17/2022		77039.WWTPactivities	1,966.25	1,966.25
Bill	02/17/2022		77039.CollectionSysActivies	563.75	563.75
Total ENTECH ENGINEERING, INC.					17,179.45
ENVIRONMENTAL SERVICE & EQUIPMENT					
Bill	02/17/2022		13740.Cl scale replacement	1,860.00	1,860.00
Total ENVIRONMENTAL SERVICE & EQUIPMENT					1,860.00
ESRI					
Bill	02/17/2022		94188058.ARCGISDSKTPBAS...	400.00	400.00
Total ESRI					400.00
FOREMOST INSURANCE CO.					
Bill	02/17/2022		FLOOD2022-23. Garage	2,324.00	2,324.00
Bill	02/17/2022		FLOOD2022-23. MechanicalBldg	22,475.00	22,475.00
Bill	02/17/2022		FLOOD2022-23.OfficeLab	3,407.00	3,407.00
Total FOREMOST INSURANCE CO.					28,206.00
FRONTIER					
Bill	02/17/2022		610 926 2060	169.31	169.31
Total FRONTIER					169.31
HARTMAN, VALERIANO, MAGOVERN & LUTZ					
Bill	02/17/2022		194625.InterMuniAgmt, Lttrs, R...	1,229.28	1,229.28
Total HARTMAN, VALERIANO, MAGOVERN & LUTZ					1,229.28
Lash Tax Service					
Bill	02/17/2022		1954.3rdQ21	135.00	135.00
Total Lash Tax Service					135.00
MILLER ENVIRONMENTAL					
Bill	02/17/2022		110322214.MAR	21,494.72	21,494.72
Bill	02/17/2022		110322214MaintFee	833.33	833.33
Total MILLER ENVIRONMENTAL					22,328.05
OFFICE BASICS INC					

3:15 PM

02/16/22

LEESPORT AUTHORITY

BILLS

February 2022

Type	Date	Num	Memo	Original Amount	Paid Amount
Bill	02/17/2022		TonerCartridges,Staples	130.78	130.78
Total OFFICE BASICS INC					130.78
Bill	02/17/2022		P2000279.BODsamples	650.00	650.00
Total SUBURBAN TESTING LABS					650.00
TOTAL					<u>73,393.90</u>

LEESPORT BOROUGH AUTHORITY ACCOUNT SUMMARY

	Opening	Deposits	Interest	Disbursements	1/31/22
Debt Service Reserve 0.04%(GOVT.Savings)	\$359,128.15		\$12.20		\$359,140.35
Operating 0.04%	\$759,571.50	\$3,204.14	\$25.48	(59,912.25)	\$702,888.87
Sewer Receipts 0.04%	\$190,999.94	\$18,825.16	\$6.83	(445.07)	\$209,386.86
Payroll 0.02%	\$1,487.17		\$0.03	(205.80)	\$1,281.40
Maintenance Reserve 0.03%	\$50,006.29		\$1.27		\$50,007.56
PLGIT 0.05%	\$3,087.42		\$0.04		\$3,087.46
Special Construction 0.02%	\$1.00				\$1.00
				LBA OPERATIONS TOTAL	\$1,481,620.69
		TOTAL INTEREST	\$45.85	GRAND TOTAL	\$1,481,621.69

Comments:

FDIC Insured CD's / FNC

	Maturity	Earnings
3yr CD: Toyota Finl Savings Bnk 09/16/24 0.65%	\$75,000.00	Semi Annual Mar16 & Sep16
15 Mo CD: IberiaBank 07/29/2022 0.75%	\$19,900.00	\$20,000.00
30 Mo CD HSBC BANK 09/29/2023 0.5%	\$59,700.00	\$60,000.00
DREYFUS MM HOLDING ACCOUNT CD Earnings	\$1,228.19	
	\$155,828.19	

	Opening Balance	Running Balance
Aeration Upgrade	\$ 1,662,597	\$ 831,299
SPECIAL CONSTRUCTION FUND	\$ 704,775	\$ 704,775
PROJECTION	\$ 126,524	\$ 126,524
	LBA 50%	\$0.50
	ONTELAUNEE 42.39%	\$0.42
	BERN 7.61%	\$0.08