

**Minutes of the 713th Meeting
of the Board of the
LEESPORT BOROUGH AUTHORITY**

February 23, 2026

The Board of the Leesport Borough Authority met at 10 E. Wall St., Leesport, Pennsylvania, on Tuesday February 17, at 7 p.m. The meeting was called to order by Chairman Duane Knoll. Board Members Ron Kohler, Cody Madeira, Dennis Chelius, and Pat O'Neill were present. Support staff present were Engineer H. David Miller and Business Manager Kim Naja. Christian Mease of Miller Environmental was also in attendance. The meeting began with the Pledge of Allegiance.

The 712^h Minutes from the January meeting were approved as written.

VISITORS:

CORREPENDENCE:

Alera Group: Lori Ruestle new account manager

Cummins Service: Generator Repairs & Maintenance Estimate \$5,768.72

Commonwealth Financing Authority: \$75,000 Small Water & Sewer Grant Awarded

MUNICIPALITY REPORTS

Leesport Borough & Borough Authority

D. Chelius motioned to approve payment of the month's bills, \$69,889.96, seconded by C. Madeira and passed unanimously.

The Canal Street project was discussed. The plan is to go to bid by March 15, 2026, and potential award in April. The project will be advertised as consisting of two phases, the first phase totals \$383,000. (The \$75,000 grant is applied to this phase of the project.) D. Chelius motioned for the LBA to move forward in acquiring the grant and proceeding with the sewer main upgrade project bidding process, seconded by P. O'Neill and passed unanimously.

The LBA is in agreement that a construction loan is needed for the total project completion. K. Naja will discuss a potential of \$450,000 construction loan with Tompkins Bank. P.O'Neill motioned for Chris Hartman to investigate any necessary loan approval procedures, seconded by R. Kohler. The motion passed unanimously.

The CIPP project will be put on hold until the Canal Street project has been completed.

The LBA discussed increasing its fee for the placement of Shut Off Notices on the doors of delinquent customer homes. The Borough is charging accounts \$100 for this activity. R. Kohler motioned to increase the sewer authority's shut off notice fee to \$40 from its current \$20 fee. D. Chelius seconded the motion and it passed unanimously.

The Seidel accounts were discussed. They missed their January payment but made a February payment. It was agreed that if the March payment was not received by March 14 Chris Hartman's office would be notified and a legal notice would be sent to them.

ENGINEER'S REPORT

H. David Miller covered his report during the Canal St discussion.

SOLICITOR

C. Hartman recommended approval of the Bern Draft with the Special Construction Account deposit requirement included. The Draft's language is acceptable now. C. Madeira motioned to approve the 2/16/26 Bern Agreement, seconded by D. Chelius and passed unanimously. Signed copies were provided to Chris.

P. O'Neill motioned that upon receipt of signed copies from Bern Chris will resume work on the Ontelaunee Agreement, seconded by D. Chelius and passed unanimously.

MILLER ENVIRONMENTAL

C. Mease reviewed the monthly report. For the most part all is well.

He is still waiting on the utility water pump installation. The electrical contractor is in the process of constructing the control panel.

During a recent power failure the generator also failed. Met Ed, Twiford Electric, and Cummins were all involved in resolving the issue. The generator battery also needed to be replaced.

GENERAL

The meeting adjourned at 8:20. Next meeting is March 17, 2026.

LEESPORT AUTHORITY

OPERATING EXPENDITURES

February 2026

Date	Num	Memo	Account	Paid Amount
COMCAST				
02/17/2026		Business Internet 01/18-02/17	6395 · Telephone & Internet	451.64
Total COMCAST				451.64
Commonwealth of Pennsylvania NPDES Permit				
02/17/2026		1453249.Annual Fee NPDES Permit...	6312 · NPDES FEES (Permit An...	1,000.00
Total Commonwealth of Pennsylvania NPDES Permit				1,000.00
CREATIVE PAYMENT SOLUTIONS				
02/17/2026		LSPA0165. 1/1-1/31arbox	6272 · Accounting /Bank Fees	32.00
Total CREATIVE PAYMENT SOLUTIONS				32.00
DESCCO				
02/17/2026		3285.WetWellBeamReplacement	6045 · Capital Expenses	7,500.00
Total DESCCO				7,500.00
Diversified Technology (services)				
02/17/2026		26807.FEB2026 SWR Bills	6244 · Sewer Billing	661.44
Total Diversified Technology (services)				661.44
ENTECH ENGINEERING, INC.				
02/01/2026		99354.SOcollections	6264 · Operations & Assoc. Activ...	1,152.50
02/17/2026		100688.Mtgs,GrantActivities	6264 · Operations & Assoc. Activ...	1,066.25
02/17/2026		100684.WWTPelectricupgrades	6264 · Operations & Assoc. Activ...	555.00
02/17/2026		100073.CIPPReview&projectmanual	6401 · Collection System Maint. ...	1,270.00
02/17/2026		100825.CIPPfinalrevisions	6401 · Collection System Maint. ...	803.75
02/17/2026		100830.CanalStUpgradeactivities	6268 · Collection System (Outsid...	556.83
Total ENTECH ENGINEERING, INC.				5,404.33
FRONTIER				
02/17/2026		610 926 2060	6395 · Telephone & Internet	262.49
Total FRONTIER				262.49
HARTMAN, VALERIANO, MAGOVERN & LUTZ				
02/17/2026		10261..LiensAdekola	6271 · Legal Fees	350.50
Total HARTMAN, VALERIANO, MAGOVERN & LUTZ				350.50
JONATHAN A HENNE PROPERTY SVCS				
02/17/2026		1330.Plowing&SaltingWWTP1/17-1/...	6303 · Building & Equipment	1,060.00
02/17/2026		1357.Plowing&SaltingWWTP1/25/26	6303 · Building & Equipment	230.00
02/17/2026		1376.Plowing&SaltingWWTP2/7/26	6303 · Building & Equipment	575.00
Total JONATHAN A HENNE PROPERTY SVCS				1,865.00
KRIS WHOLAVER				
02/17/2026		JAN26.OfficeCleaning	6303 · Building & Equipment	300.00
Total KRIS WHOLAVER				300.00
LRM, Inc.				
02/01/2026		25-873.Meter&Flow LoggerREPLAC...	5000 · Operations Purchase	13,042.71
Total LRM, Inc.				13,042.71
MILLER ENVIRONMENTAL				
02/17/2026		110326262.MAR	6100 · MILLER ENVIRONMENT...	27,750.26
02/17/2026		110326262.MaintFee	6102.a · OPScontractMaintFee (...)	833.33
02/17/2026		111225259-A.3rdQSampling	6060 · Test Sampling or Chemic...	1,215.00

LEESPORT AUTHORITY OPERATING EXPENDITURES

February 2026

Date	Num	Memo	Account	Paid Amount
02/17/2026		111225259-B.4thQSampling	6060 · Test Sampling or Chemic...	1,170.00
Total MILLER ENVIRONMENTAL				30,968.59
NEPTUNE FLOOD INC				
02/17/2026		ASR4191402.MechanicalBldg	6183 · Flood Insurance	3,523.40
02/17/2026		TNF4191644.Office/Lab	6183 · Flood Insurance	1,984.92
02/17/2026		ACT419.1735.Garage	6183 · Flood Insurance	922.94
Total NEPTUNE FLOOD INC				6,431.26
OFFICE SVCS KIM NAJA				
02/17/2026		022026.Mtgs,Banking,SewerCollecit...	6290 · Administrative Contract S...	1,200.00
Total OFFICE SVCS KIM NAJA				1,200.00
SCHLEGEL TAX SERVICES				
02/17/2026		2061.4Q25Payroll,W-2s, 1099s	6666 · Payroll,Taxes,Benefits	240.00
Total SCHLEGEL TAX SERVICES				240.00
SUBURBAN TESTING LABS				
02/17/2026		P2600113.1BODTestingAmericold&...	6060 · Test Sampling or Chemic...	180.00
Total SUBURBAN TESTING LABS				180.00
TOTAL				<u>69,889.96</u>

LEESPORT BOROUGH AUTHORITY**ACCOUNT SUMMARY**

	Opening	Deposits	Interest	Disbursements	1/31/26
Debt Service Reserve 0.02%(GOVT.Savings)	\$10,085.41		\$0.17		\$10,085.58
Operating 0.6%	\$202,381.01	\$61,274.43	\$100.19	(47,956.20)	\$215,799.43
Sewer Receipts 0.03%	\$99,607.52	\$13,823.72	\$2.63	(60,343.44)	\$53,090.43
Payroll 0.02%	\$785.54	\$1,200.00	\$0.02	(879.72)	\$1,105.84
Maintenance Reserve 0.03%	\$50,003.78		\$1.28		\$50,005.06
PLGIT 3.7%	\$408,993.04		\$1,270.42		\$410,263.46
Special Construction 0.7%	\$0.00	\$0.00	\$0.00	0.00	\$0.00
				LBA OPERATIONS TOTAL	\$820,152.88
			TOTAL INTEREST	\$1,374.71	GRAND TOTAL
					\$820,152.88

Comments:

Transfer from Sewer Receipts to Operating Account, \$60,000

Transfer from Operating to Payroll Account, \$1,200

FDIC Insured CD's / FNC

		Maturity	Earnings
2yr CD: City Nat'l Bnk 01/24/28 3.65%	\$56,000.00		Semi-Annual
2yr CD: Goldman Sachs Bnk 07/03/26 4.25%	\$23,210.00	\$25,000.00	
DREYFUS MM HOLDING ACCOUNT CD Earnings	\$593.08		
	\$79,803.08		