

**Minutes of the 688th Meeting
of the Board of the
LEESPORT BOROUGH AUTHORITY**

January 19, 2024

The Board of the Leesport Borough Authority met at 10 E. Wall St., Leesport, Pennsylvania, on Tuesday, January 16, at 7 p.m. The meeting was called to order by Chairman Duane Knoll. Board Members Kim Cherry, Ron Kohler, and Cody Madeira were present. Support staff present were Engineer Tori Morgan, Solicitor Chris Hartman, and Business Manager Kim Naja. Dean Miller and Dave Mohn of Miller Environmental were also in attendance. The meeting began with the Pledge of Allegiance.

The 687th Minutes from the December meeting were approved as written.

VISITORS:

CORRESPONDENCE

Glatfelter Notice	PFAS Coverage Exclusion
LBA	Ltr to County Commissioners re: ARP Grant Aeration Project Status
FNC	Electronic Statement Enrollment

MUNICIPALITY REPORTS

Leesport Borough & Borough Authority

K, Cherry motioned to approve payment of the month's bills, \$30,288.50, seconded by C. Madeira and passed unanimously.

K. Naja noted the PFAS Coverage Exclusion notice and will forward copies on to Tori Morgan and Chris Hartman. We need to find out what coverage costs and if the LBA needs it. Kim will also discuss with Myers and Bell Insurance. At this time there are no regulations that impact wastewater treatment plants.

FNC (Financial Northeastern) notices will now be accessed electronically only.

Berks Soil and Stone has paid its tapping fee and engineering fees and dropped plans off this day. Entech was provided with the plans and will be following up. The plan is for them to connect into the LBA main on the LBA's neighboring property on Canal St. so there is no right-of-way issue involved with their connection point.

AERATION PROJECT / Payments from Special Construction:

Blooming Glen Pay Application 005

Payment Approval, \$180,276.86. C. Madeira motioned to approve payment, seconded by R. Kohler and passed unanimously.

Wind River Environmental Invoice/SBR Sludge Removal January

Payment Approval, \$8,971.79. K. Cherry motioned to approve payment seconded by C. Madeira and passed unanimously.

K. Naja noted that the Special Construction account will be overdrawn with the payment of these two invoices. The remainder of the ARP Grant is expected to arrive mid to late January but these bills should be paid now. R. Kohler motioned to transfer \$25,000 from the Operating Account to the Special Construction account to temporarily fund it. Once the Grant funds are received any remaining Operating Account money will be returned to Operating. C. Madeira seconded the motion and it passed unanimously.

The original cost opinion for the Aeration Project was \$1,662,597. The total spent through January is \$1,777,964. This account has earned 2% interest for much of the year and with the first ARP Grant Installment the balance

has kept pace with the handful of change orders and the lack of Bern's contribution.

ENGINEER'S REPORT

T. Morgan reviewed the engineering report. The Aeration Project remains on schedule. Start up of both SBR's began on Monday, January 15. The BioMag temporary treatment trailer may be needed into February as the magnetite is removed from the system.

Garden Spot Change Order #6 for the autodialer, \$3,661.97, is recommended for approval. K. Cherry motioned to approve the change order, seconded by C. Madeira and passed unanimously.

Garden Spot Change Order #7 for conduit relocation, \$27,210.95, still needs Entech review.

Entech is in the process of reviewing Bern's Draft Agreement. K. Naja provided data that may be included in the opening section after review. Also included with this is Stonehedge pump station data for the past three years. Tori wants to review it more carefully for consistency with the earlier drafts she and M. Poli edited for the Ontelaunee Draft Agreement.

There was some discussion about Borough ordinances dealing with sump pumps releasing water into the sanitary system. Kim will look into this further. Sump pump regulations regarding Stonededge need to meet or exceed Leesport's.

SOLICITOR

C. Hartman's comments were part of the Aeration Project and Bern Draft Agreement discussions.

MILLER ENVIRONMENTAL REPORT

D. Miller noted that the BioMag trailer was a good call to enable the plant to run in single basin mode during the aeration project. Also the construction project took up a lot of Miller Environmental employee time above and beyond their normal activities. The DEP visited the site in late December.

GENERAL

K. Naja noted that the Borough Water Authority would be increasing their Shut Off Notice fee to \$20 and adding a late notice fee of \$10. D. Knoll (also a member of the Water Authority) agreed that the LBA should adopt these fees for its billing as well. C. Madeira motioned to adopt the fees in keeping with the Water Authority's fee structure, seconded by D. Knoll and passed unanimously.

The meeting adjourned at 8:00. Next meeting February 20, 2024.

LEESPORT AUTHORITY OPERATING EXPENDITURES

January 1 - 16, 2024

Date	Num	Memo	Account	Paid Amount
COMCAST				
01/16/2024		Business Internet 01/18-02/17	6395 · Telephone & Internet	401.25
Total COMCAST				401.25
CREATIVE PAYMENT SOLUTIONS				
01/16/2024		SPA0140. 12/1-12/29arbox	6272 · Accounting /Bank Fees	25.10
Total CREATIVE PAYMENT SOLUTIONS				25.10
ESRI				
01/16/2024		289391.2.ARCGIS Renewal 20...	6259 · Dues,Rentals,Subscriptions	440.00
Total ESRI				440.00
FRONTIER				
01/16/2024		610 926 2060	6395 · Telephone & Internet	228.01
Total FRONTIER				228.01
HARTMAN, VALERIANO, MAGOVERN & LUTZ				
01/16/2024		4574.Comm & Mtgs	6271 · Legal Fees	252.00
Total HARTMAN, VALERIANO, MAGOVERN & LUTZ				252.00
JONATHAN A HENNE PROPERTY SVCS				
01/16/2024		404.Plowing&SaltingWWTP01/...	6303 · Building & Equipment	345.00
Total JONATHAN A HENNE PROPERTY SVCS				345.00
MILLER ENVIRONMENTAL				
01/16/2024		110224237.JAN	6100 · MILLER ENVIRONMENTAL (W...	26,369.36
01/16/2024		110224237.MaintFee	6102.a · OPScontractMaintFee (Monthly...	833.33
Total MILLER ENVIRONMENTAL				27,202.69
OFFICE SVCS KIM NAJA				
01/16/2024		01012024.Comm,Banking,BillP...	6255 · Office & Admin (Includes RR Re...	1,000.00
Total OFFICE SVCS KIM NAJA				1,000.00
POSTER COMPLIANCE CENTER				
01/16/2024		Fed & State Compliance Poste...	6310 · Supplies	79.45
Total POSTER COMPLIANCE CENTER				79.45
SUBURBAN TESTING LABS				
01/16/2024		P4000081.BODTestingDunkin/...	6060 · Test Sampling or Chemicals (Infl...	315.00
Total SUBURBAN TESTING LABS				315.00
TOTAL				<u>30,288.50</u>

LEESPORT BOROUGH AUTHORITY**ACCOUNT SUMMARY**

	Opening	Deposits	Interest	Disbursements	12/31/23
Debt Service Reserve 0.02%(GOVT.Savings)	\$11,210.81		\$0.19		\$11,211.00
Operating 0.04%	\$394,743.27	\$103,508.73	\$14.79	(41,147.50)	\$457,119.29
Sewer Receipts 0.034%	\$107,242.14	\$70,275.16	\$2.99	(100,000.00)	\$77,520.29
Payroll 0.02%	\$1,415.78		\$0.02	(132.43)	\$1,283.37
Maintenance Reserve 0.03%	\$50,001.24		\$1.27		\$50,002.51
PLGIT	\$3,275.43		\$14.55		\$3,289.98
Special Construction 2%	\$526,402.90	\$0.00	\$803.31	(279,794.28)	\$247,411.93
				LBA OPERATIONS TOTAL	\$758,181.51
		TOTAL INTEREST	\$837.12	GRAND TOTAL	\$1,005,593.44

Comments:

Special Construction: Payment to Entech, Blooming Glen, Miller Environmental, Garden Spot, EVOQUA

Sewer Receipts: transfer to Operating

FDIC Insured CD's / FNC

	Maturity	Earnings
3yr CD: Toyota Finl Savings Bnk 09/16/24 0.65%	\$75,000.00	Semi Annual Mar16 & Sep16

DREYFUS MM HOLDING ACCOUNT CD Earnings	\$82,755.07
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\$157,755.07