

**Minutes of the 671st Meeting
Of the Board of the
LEESPORT BOROUGH AUTHORITY**

July 25, 2022

The Board of the Leesport Borough Authority met at 10 E. Wall St., Leesport, Pennsylvania on Thursday, July 21 at 7 pm. The meeting was called to order by Chairman Duane Knoll. Vice Chairman Jim Sweeney, Board Members Kim Cherry and Cody Madeira were also present. Charlie Berger attended via telephone due to health issues. Support staff present were Engineer H. David Miller, Solicitor Paul Essig, and Business Manager Kim Naja. Christian Mease of Miller Environmental was also in attendance. The meeting began with the Pledge of Allegiance.

The 670th Minutes from the June meeting were approved as written.

VISITORS:

CORRESPONDENCE

Berks County Commissioners	Notice of Grant Application Approval for Aeration Project
Entech	Summary Recommendation Aeration Project Bids
USDA Rural Development	Ltr re: Grants and Loans available

MUNICIPALITY REPORTS

Leesport Borough & Borough Authority

C. Madeira motioned to approve payment of the month's bills, \$90,874.91, seconded by K. Cherry. The motion passed unanimously.

K. Naja discussed the opening balance of the Special Construction Fund, \$1,536,082. The initial deposits required from each party were calculated based on the Entech cost opinion total of \$1,662,597 and included the Bern proportion of 7.61%. The current balance in the account represents proportionate shares from LBA and Ontelaunee of 54% and 46%, respectively. This breakdown will be used for any further monetary calculations applied to the Special Construction account should it be necessary.

There was some brief discussion of the Berks County ARP Grant Agreement before it was signed off on.

K. Naja will look to reinvest the maturing CD of \$20,000. There is a possible opportunity for a 3% yield available.

Bern TWP Report

No word from BTMA regarding Stonehedge, though it is thought there may be interest in D. Knoll's proposal. P. Essig plans to contact Solicitor Becker to verify if this is the case.

Ontelaunee TWP Report

No report.

ENGINEER'S REPORT

H.D. Miller reviewed the engineering report. There is nothing further to report regarding the Ontelaunee PS7 upgrade as it relates to the section of LBA sewer main with limiting capacity.

The PCB PMP Annual Report is due in September. A work order similar to the Ch 94 work order will be provided.

H. David reviewed the recommendation for the Aeration Project Contracts. J. Sweeney motioned to award the General/Mechanical Contract to Blooming Glen Contractors, \$1,082,700, seconded by C. Madeira. The motion carried unanimously. C. Madeira motioned to award the Electrical Contract to Garden Spot Electric, Inc., \$244,900, seconded by J. Sweeney. The motion carried unanimously.

Entech will be providing the LBA with a work order covering 1) services during construction, 2) construction observation, and 3) temporary treatment coordination.

All were pleased and grateful to see the LBA awarded the \$415,000 ARP grant by the Berks County Commissioners for the Aeration Project. D. Knoll thanked Entech for their work and early involvement in the application process for these funds.

MILLER ENVIRONMENTAL REPORT

C. Mease reviewed the monthly report. The two SBR mixers have been delivered and are stored inside the gate. They were unable to be placed "uphill" further into the grass due to limitations with forklifts on grass surfaces.

Christian inquired if new pipes and flex couplings should also be ordered as part of the set up. At this time it is not thought that this will be needed (four couplings and two pipes).

Christian relayed a question from Dean Miller regarding any concerns the LBA might have regarding warranty issues with the items which have been ordered, given that the installation date is getting pushed further out in time. Duane appreciated the question and noted that he is willing to look past that if it means the items are here when they are needed, especially given the increasing lead times for everything.

Christian also discussed that he is putting together a list of a number of pieces of lab equipment which will need to be replaced soon

SOLICITOR

P. Essig requested that Entech let him review the general/mechanical and electrical contracts before they are released, just so his office is familiar with both and can have copies on hand.

GENERAL

186 water meters are being changed out within the next two weeks. 37 new meters appeared on the skipped meter list for the second quarter, 2022. A number of these 37 were Main St meters replaced in late 2019.

The meeting adjourned at 7:40. The next meeting is September 15, 2022 as a quorum will not be present in August.

LEESPORT AUTHORITY

BILLS

July 2022

Type	Date	Num	Memo	Original Amount	Paid Amount
AQUA-AEROBICS					
Bill	07/21/2022		1033547.15HPenduramixers(2)	34,762.12	34,762.12
Total AQUA-AEROBICS					34,762.12
BOROUGH OF LEESPORT					
Bill	07/21/2022		Jan-Jun2022knaja	14,203.00	14,203.00
Total BOROUGH OF LEESPORT					14,203.00
CAPTAIN CLOG					
Bill	07/21/2022		64333.Jet&ReamMain@1stStr...	375.00	375.00
Total CAPTAIN CLOG					375.00
COMCAST					
Bill	07/21/2022		Business Internet 7/18-8/17	367.98	367.98
Total COMCAST					367.98
Commonwealth of PA CH302 Annual Fee					
Bill	07/21/2022		1254509.Operator Certification ...	100.00	100.00
Total Commonwealth of PA CH302 Annual Fee					100.00
CREATIVE PAYMENT SOLUTIONS					
Bill	07/21/2022		LSPA0120lost. 4/1-4/301arbox/...	25.00	25.00
Bill	07/21/2022		LSPA0122. 6/1-6/30arbox	25.00	25.00
Total CREATIVE PAYMENT SOLUTIONS					50.00
DIVERSIFIED TECHNOLOGY CORP					
Bill	07/21/2022		20578.DoorHanger/LateNotice ...	158.84	158.84
Total DIVERSIFIED TECHNOLOGY CORP					158.84
ENTECH ENGINEERING, INC.					
Bill	07/01/2022		79247.IPP activities	408.00	408.00
Bill	07/21/2022		79246.wwtp activities	496.25	496.25
Bill	07/21/2022		79246.collectionsytemmaint	1,532.50	1,532.50
Bill	07/21/2022		79248.FinalDesign&Bidding	2,026.25	2,026.25
Bill	07/21/2022		79248.FinalDesign&Bidding	5,167.16	5,167.16
Bill	07/21/2022		79546.IPPadmin	688.00	688.00
Bill	07/21/2022		79545.wwtp activities	317.50	317.50
Bill	07/21/2022		79545.collection system	933.75	933.75
Total ENTECH ENGINEERING, INC.					11,569.41
FRONTIER					
Bill	07/21/2022		610 926 2060	173.18	173.18
Total FRONTIER					173.18
HARTMAN, VALERIANO, MAGOVERN & LUTZ					
Bill	07/21/2022		197098.Mtgs,BTMAcomm, PS7...	1,860.28	1,860.28
Total HARTMAN, VALERIANO, MAGOVERN & LUTZ					1,860.28
LONGHORN LANDSCAPING					
Bill	07/21/2022		0622.Invoice.MowingContract	150.00	150.00
Total LONGHORN LANDSCAPING					150.00
MILLER ENVIRONMENTAL					
Bill	07/21/2022		110822219.AUG	23,218.60	23,218.60
Bill	07/21/2022		110822219.MaintFee	833.33	833.33

LEESPORT AUTHORITY

BILLS

July 2022

Type	Date	Num	Memo	Original Amount	Paid Amount
Bill	07/21/2022		110722218-A.BODsampling	1,080.00	1,080.00
Bill	07/21/2022		110722218-B.BODsampling	810.00	810.00
Bill	07/21/2022		110722218-C.BODsampling	495.00	495.00
Total MILLER ENVIRONMENTAL					26,436.93
OFFICE BASICS INC					
Bill	07/21/2022		DbIWinEnvelopes&Paper	246.17	246.17
Total OFFICE BASICS INC					246.17
Petty Cash					
Bill	07/21/2022		Petty Cash replenishment	290.00	290.00
Total Petty Cash					290.00
SUBURBAN TESTING LABS					
Bill	07/21/2022		2D00731.BODsamplesAmericold	33.00	33.00
Bill	07/21/2022		2D00732.BODsamplesAmericold	33.00	33.00
Bill	07/21/2022		2D00733.BODsamplesAmericold	33.00	33.00
Bill	07/21/2022		2D00734.BODsamplesAmericold	33.00	33.00
Total SUBURBAN TESTING LABS					132.00
TOTAL					90,874.91

LEESPORT BOROUGH AUTHORITY

ACCOUNT SUMMARY

	Opening	Deposits	Interest	Disbursements	6/30/22
Debt Service Reserve 0.02%(GOVT.Savings)	\$359,187.59		\$10.25	(350,000.00)	\$9,197.84
Operating 0.04%	\$850,413.61	\$109,257.50	\$26.08	(546,967.09)	\$412,730.10
Sewer Receipts 0.034%	\$141,458.23	\$66,778.35	\$5.26	(100,000.00)	\$108,241.84
Payroll 0.02%	\$1,280.98	\$1,100.00	\$0.02		\$2,381.00
Maintenance Reserve 0.03%	\$50,003.78		\$1.24		\$50,005.02
PLGIT	\$3,089.45		\$2.19		\$3,091.64
Special Construction 0.04%	\$1,536,081.74		\$6.74		\$1,536,088.48
				LBA OPERATIONS TOTAL	\$741,868.65
		TOTAL INTEREST	\$51.78	GRAND TOTAL	\$2,277,957.13

Comments:

Sewer Receipts: \$100,000 transferred to Operating;
 Operating Account: \$481,299 transferred to Special Construction, \$1,100 transferred to Payroll
 Debt Service Reserve Account: \$350,000 transferred to Special Construction
 Ontelaunee Township: \$704,775 deposited into Special Construction

FDIC Insured CD's / FNC

		Maturity	Earnings
3yr CD: Toyota Finl Savings Bnk 09/16/24 0.65%	\$75,000.00		Semi Annual Mar16 & Sep16
15 Mo CD: IberiaBank 07/29/2022 0.75%	\$19,900.00	\$20,000.00	
30 Mo CD HSBC BANK 09/29/2023 0.5%	\$59,700.00	\$60,000.00	

DREYFUS MM HOLDING ACCOUNT CD Earnings

\$1,621.21
\$156,221.21