

**Minutes of the 693rd Meeting
of the Board of the
LEESPORT BOROUGH AUTHORITY**

June 25, 2024

The Board of the Leesport Borough Authority met at 10 E. Wall St., Leesport, Pennsylvania, on Tuesday, June 18, at 7 p.m. The meeting was called to order by Chairman Duane Knoll. Board Members Ron Kohler, Kim Cherry and Cody Madeira were present. Support staff present were Engineer H. David Miller, Solicitor Chris Hartman, and Business Manager Kim Naja. Christian Mease of Miller Environmental was also in attendance. The meeting began with the Pledge of Allegiance.

The 692nd Minutes from the May meeting were approved as written.

VISITORS:

CORRESPONDENCE

SUMMIT VALLEY OUTDOOR SOLUTIONS	Estimate for Street Side Repair of lateral @ 409 Leesport Ave.,
Financial Northeastern	\$3,755.99
BTMA	CD Purchase Confirmation: Citibank 1YR 5.35% \$84,000
Delaware River Basin Commission	Aeration Project: Final Payment Received \$46,593.06
	Groundwater Withdrawal Project Review Leesport Boro Well System

MUNICIPALITY REPORTS

Leesport Borough & Borough Authority

C. Madeira motioned to approve payment of the month's bills, \$84,020.76, seconded by R. Kohler and passed unanimously

Interest earned (\$190.37) on the May balance in the Special Construction fund was transferred to Maintenance Reserve as a partial repayment of the April transfer to cover final Aeration Project invoices. \$8,859.66 remains to be reimbursed to Maintenance Reserve.

C. Madeira motioned to reimburse Maintenance Reserve \$8,859.66 from the BTMA final payment, seconded by K. Cherry and passed unanimously.

C. Madeira motioned to reimburse the LBA Operations Account and Ontelaunee Township proportionately from the remainder of the BTMA final payment, seconded by R. Kohler and passed unanimously. A check will be issued to Ontelaunee and will close out the account for the Aeration Project.

ENGINEER'S REPORT

H.D. Miller reviewed the monthly engineering report. Nothing to report on the Metropolitan project. The Borough reported the Plan Review is extended to September 18, 2024.

Materion's titanium trial did not cause any noticeable issues.

The homeowner at 409 Leesport Ave. had clogs removed from the lateral and at that time bellies in the line on each side of the cleanout were observed. H David consulted with Summit Valley Outdoor Solutions and they were able to add a small amount of slope to the lateral by boring into the manhole. The lateral as built was essentially flat. LBA will pay for the street side portion of the project.

Kline's will be out on June 21 to do the regular flushing of the Leesport Ave line.

K. Cherry motioned to approve Entech Work Order P240521, NPDES Permit Renewal, \$5,900, seconded by C. Madeira and passed unanimously.

SOLICITOR

C. Hartman acknowledged receipt of Entech's BTMA Draft Agreement. Going forward he will be in communication with K. Naja to review/formalize the procedural portions of the Agreement before returning it to Entech for review.

MILLER ENVIRONMENTAL REPORT

C. Mease reviewed the monthly report. The mixer motor will be replaced on June 20.

Four relays have been ordered from Aqua Aerobics to address the decant weir issues.

GENERAL

The meeting adjourned at 7:55. Next meeting July 16, 2024.

LEESPORT AUTHORITY

OPERATING EXPENDITURES

June 1 - 18, 2024

Date	Num	Memo	Account	Paid Amount
AQUA-AEROBICS				
06/18/2024		1042394.Mixer&AssocParts	6303 · Building & Equipment	8,801.23
06/18/2024		1042341.Mixer&AssocPartsPro...	6303 · Building & Equipment	56.04
06/18/2024		1042511.DecantWeirTroublesh...	6303 · Building & Equipment	1,750.00
Total AQUA-AEROBICS				10,607.27
COMCAST				
06/18/2024		Business Internet 06/18-07/17	6395 · Telephone & Internet	401.25
Total COMCAST				401.25
CREATIVE PAYMENT SOLUTIONS				
06/18/2024		SPA0145. 5/1-5/31arbox	6272 · Accounting /Bank Fees	30.10
Total CREATIVE PAYMENT SOLUTIONS				30.10
DIVERSIFIED TECHNOLOGY CORP				
06/18/2024		23799.50%AnnualFees/LBA/B...	6259 · Dues,Rentals,Subscriptions	335.00
Total DIVERSIFIED TECHNOLOGY CORP				335.00
ENTECH ENGINEERING, INC.				
06/01/2024		90909.Mtgs, Comm	6264 · Operations & Assoc. Activities	440.00
06/01/2024		90910.ConstCerts/Doorhanger...	6264 · Operations & Assoc. Activities	1,527.50
06/01/2024		90911.Planning/BoroMappingR...	6268 · Collection System (Outside of W...	303.45
06/18/2024		91082.409LeesportAveStreetSi...	6268 · Collection System (Outside of W...	330.00
06/18/2024		91081.WWTPsbrMixer/mtgs/D...	6263 · NPDES Permit & Parameters (W...	1,455.00
06/18/2024		91080.Mapping/sewershutoffs	6268 · Collection System (Outside of W...	137.50
Total ENTECH ENGINEERING, INC.				4,193.45
FRONTIER				
06/18/2024		610 926 2060	6395 · Telephone & Internet	227.05
Total FRONTIER				227.05
HARTMAN, VALERIANO, MAGOVERN & LUTZ				
06/18/2024		5943.DEPcomms/ comm & Mtgs	6271 · Legal Fees	569.00
Total HARTMAN, VALERIANO, MAGOVERN & LUTZ				569.00
HAWK RIDGE PROFESSIONAL CLEANING				
06/18/2024		24087.PowerWashOfficeBldg&...	6303 · Building & Equipment	1,250.00
Total HAWK RIDGE PROFESSIONAL CLEANING				1,250.00
LEESPORT BORO				
06/18/2024		20240306.24"Manhole Kits (10)	6309 · Collection Sys. Maint. Plan (Prev...	2,394.80
Total LEESPORT BORO				2,394.80
LONGHORN LANDSCAPING				
06/18/2024		0624.Invoice.MowingContract/...	6303 · Building & Equipment	225.00
Total LONGHORN LANDSCAPING				225.00
MILLER ENVIRONMENTAL				
06/18/2024		110624241.JUN	6100 · MILLER ENVIRONMENTAL (W...	27,028.59
06/18/2024		110624241.MainFee	6102.a · OPScontractMaintFee (Monthly...	833.33
06/18/2024		110724242.JUL	6100 · MILLER ENVIRONMENTAL (W...	27,028.59
06/18/2024		110724242.MainFee	6102.a · OPScontractMaintFee (Monthly...	833.33
06/18/2024		110524240-A.BODsampling	6060 · Test Sampling or Chemicals (Infl...	1,350.00
Total MILLER ENVIRONMENTAL				57,073.84

10:48 AM

06/17/24

LEESPORT AUTHORITY OPERATING EXPENDITURES

June 1 - 18, 2024

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
MYERS & BELL INSURANCE				
06/18/2024	2024.Liab 4/1/24-3/31/25 2of4		6182 · Liability Insurance	5,498.00
Total MYERS & BELL INSURANCE				5,498.00
OFFICE SVCS KIM NAJA				
06/18/2024	062024.MAYBanking,BillPCrea...		6255 · Office & Admin (Includes RR Re...	1,000.00
Total OFFICE SVCS KIM NAJA				1,000.00
US Postmaster				
06/18/2024	PO Box Renewal Fee /		6259 · Dues,Rentals,Subscriptions	216.00
Total US Postmaster				216.00
TOTAL				84,020.76

LEESPORT BOROUGH AUTHORITY ACCOUNT SUMMARY

	Opening	Deposits	Interest	Disbursements	5/31/24
Debt Service Reserve 1.1%(GOVT.Savings)	\$11,227.96		\$10.46		\$11,238.42
Operating 1.1%	\$442,954.18	\$84,881.12	\$416.15	(5,157.61)	\$523,093.84
Sewer Receipts 1.09%	\$149,124.43	\$70,250.30	\$158.34	(93,760.53)	\$125,772.54
Payroll 1.1%	\$1,102.61		\$1.03		\$1,103.64
Maintenance Reserve 1.1%	\$50,079.13	\$687.94	\$43.92	(9,737.97)	\$41,073.02
PLGIT	\$3,346.64		\$14.62		\$3,361.26
Special Construction 1.1%	\$122,491.03	\$9,050.03	\$190.37	(131,541.06)	\$190.37
				LBA OPERATIONS TOTAL	\$867,081.65
		TOTAL INTEREST	\$834.89	GRAND TOTAL	\$867,272.02

Comments:

Special Construction: Payment to Entech,Blooming Glen
 Sewer Receipts: Tompkins Bank Interest Payment, \$73,000 transfer to Operating
 Maintenance Reserve: Loan to Special Construction \$9,050.03

FDIC Insured CD's / FNC

	Maturity	Earnings
3yr CD: Toyota Finl Savings Bnk 09/16/24 0.65%	\$75,000.00	Semi Annual Mar16 & Sep16
DREYFUS MM HOLDING ACCOUNT CD Earnings	\$86,438.93	
	\$161,438.93	