

**Minutes of the 667th Meeting
Of the Board of the
LEESPORT BOROUGH AUTHORITY**

March 23, 2022

The Board of the Leesport Borough Authority met at 10 E. Wall St., Leesport, Pennsylvania on Thursday, March 17, at 7 pm. The meeting was called to order by Vice Chairman James Sweeney Jr. Kim Cherry and Cody Madeira were also present. (Chairman Duane Knoll arrived at 7:05.) Support staff present were Engineer H. David Miller and Business Manager Kim Naja. Christian Mease of Miller Environmental was also in attendance. The meeting began with the Pledge of Allegiance.

The 666th Minutes from the February meeting were approved as written.

VISITORS:

CORRESPONDENCE

Ontelaunee TWP Ltr re: support of LBA request for Berks Co ARP Funding for Aeration Project
PMAA Announcements for Various Meetings and Workshops

MUNICIPALITY REPORTS

Leesport Borough & Borough Authority

C. Madeira motioned to approve payment of the month's bills, \$97,245.41, seconded by K. Cherry. The motion passed unanimously.

K. Naja discussed CD rates available through FNC and the potential to obtain some better rates when one of the LBA's CD's matures this summer.

Also, a customer called to inquire if the LBA would approve of a resident installing a "non-return sewer meter". No one was really certain what this was. The customer had noted he would purchase the meter and pay a plumber to install it and use the water for yard and pool related needs.

Bern TWP Report

No report.

Ontelaunee TWP Report

No report.

ENGINEER'S REPORT

H. David Miller reviewed the engineering report.

The ARP application to the County has been submitted.

The plan is still to go to bid in June; however, if discussions with those working in the field suggest that lead times may be greater than initially anticipated it is possible it will be beneficial to go to bid before June. J.Sweeney motioned to authorize advertising for bids, seconded by C. Madeira, approved 4-0, actual date to be determined.

MILLER ENVIRONMENTAL REPORT

C. Mease reviewed the monthly report.

They have been having problems maintaining water pressure with the utility water pumps. The motors are new but the pumps are old (circa 2011). There may be issues with the decanter as well. Christian will be evaluating things further and will obtain quotations for pumps. The chlorine feed and polymer for the centrifuge are both impacted by this problem.

Christian also asked that Entech visit the site to advise on the storage of the various valves which have been ordered before the start of the aeration project.

There was some discussion of the impact the expansion of the aeration system will have on the dry tons leaving the plant. D. Knoll asked if that number would be impacted. Christian noted that the plant would be able to run more efficiently but that the problem of incoming wastewater being of high strength could still be with us. K. Naja noted that Ontelaunee was now consistently forwarding surcharges from their various customers producing high strength wastewater, and that the extra expense of treating the sludge was something paid for by Bern and Ontelaunee as well as the LBA. Two invoices were received from Miller Environmental this month covering additional sludge expenses from Spring, 2019 through the Spring of 2021.

SOLICITOR

P. Essig was not in attendance this night.

GENERAL

There was brief discussion of considering an increase to the quarterly sewer rates, primarily the per thousand gallon rate above the first 5000 gallons used. The minimums would not change. The last rate increase was in 2017. This will be a topic on the April agenda.

The meeting adjourned at 7:35. The next meeting is April 21, 2022.

LEESPORT AUTHORITY

BILLS

March 2022

| Type | Date | Num | Memo | Original Amount | Paid Amount |
|---------------------------------------|------------|-----|----------------------------------|-----------------|-------------|
| AQUA-AEROBICS | | | | | |
| Bill | 03/17/2022 | | 1032119.Valve&Actuatorw14'6"... | 20,423.43 | 20,423.43 |
| Bill | 03/17/2022 | | 1032185.ExplosionProofValve... | 12,252.74 | 12,252.74 |
| Total AQUA-AEROBICS | | | | | 32,676.17 |
| CAPTAIN CLOG | | | | | |
| Bill | 03/17/2022 | | 63810.Jet&ReamMain@63NCe... | 475.00 | 475.00 |
| Total CAPTAIN CLOG | | | | | 475.00 |
| CNA SURETY | | | | | |
| Bill | 03/17/2022 | | 69700591.K.NajaBOND | 600.00 | 600.00 |
| Total CNA SURETY | | | | | 600.00 |
| COMCAST | | | | | |
| Bill | 03/17/2022 | | Business Intern32/18- 4/17 | 367.98 | 367.98 |
| Total COMCAST | | | | | 367.98 |
| Commonwealth of PA | | | | | |
| Bill | 03/17/2022 | | 1236191.Annual Fee NPDES P... | 1,000.00 | 1,000.00 |
| Total Commonwealth of PA | | | | | 1,000.00 |
| CREATIVE PAYMENT SOLUTIONS | | | | | |
| Bill | 03/17/2022 | | LSPA0118.2/1-2/28arbox | 25.00 | 25.00 |
| Total CREATIVE PAYMENT SOLUTIONS | | | | | 25.00 |
| DELAWARE RIVER BASIN COMMISSION | | | | | |
| Bill | 03/17/2022 | | 222274.Annual Monitoring Fee ... | 660.00 | 660.00 |
| Total DELAWARE RIVER BASIN COMMISSION | | | | | 660.00 |
| ENTECH ENGINEERING, INC. | | | | | |
| Bill | 03/17/2022 | | 77381.FinalDesignAerationProj... | 3,665.00 | 3,665.00 |
| Bill | 03/17/2022 | | 77803.AerationProjectPhase1 | 577.50 | 577.50 |
| Bill | 03/17/2022 | | 77802.WWTPActivities | 1,285.00 | 1,285.00 |
| Bill | 03/17/2022 | | 77802.CollectionSysMaintenan... | 783.75 | 783.75 |
| Total ENTECH ENGINEERING, INC. | | | | | 6,311.25 |
| FRONTIER | | | | | |
| Bill | 03/17/2022 | | 610 926 2060 | 169.93 | 169.93 |
| Total FRONTIER | | | | | 169.93 |
| JONATHAN A HENNE PROPERTY SVCS | | | | | |
| Bill | 03/17/2022 | | 1259.SnowplowingSaltingWW... | 465.00 | 465.00 |
| Bill | 03/17/2022 | | 12659.SnowplowingSaltingWW... | 235.00 | 235.00 |
| Total JONATHAN A HENNE PROPERTY SVCS | | | | | 700.00 |
| Kline's Services | | | | | |
| Bill | 03/17/2022 | | 5327224.HI VAC SVCLeesport... | 2,180.98 | 2,180.98 |
| Total Kline's Services | | | | | 2,180.98 |
| MILLER ENVIRONMENTAL | | | | | |
| Bill | 03/17/2022 | | 110422215.APR | 21,494.72 | 21,494.72 |
| Bill | 03/17/2022 | | 110422215MaintFee | 833.33 | 833.33 |
| Bill | 03/17/2022 | | 110111123-A.SludgeReconci0... | 3,484.04 | 3,484.04 |
| Bill | 03/17/2022 | | 110111123-B.SludgeReconci2... | 13,289.09 | 13,289.09 |

LEESPORT AUTHORITY

BILLS

March 2022

| Type | Date | Num | Memo | Original Amount | Paid Amount |
|------------------------------|------------|-----|-------------------------------|-----------------|-------------|
| Total MILLER ENVIRONMENTAL | | | | | 39,101.18 |
| MYERS & BELL INSURANCE | | | | | |
| Bill | 03/17/2022 | | 1 of 4 installments | 5,111.00 | 5,111.00 |
| Total MYERS & BELL INSURANCE | | | | | 5,111.00 |
| OFFICE BASICS INC | | | | | |
| Bill | 03/04/2022 | | EnvelopesDBLwindow,Paper | 178.25 | 178.25 |
| Bill | 03/17/2022 | | OfficeFileCabinet & Organizer | 299.47 | 299.47 |
| Total OFFICE BASICS INC | | | | | 477.72 |
| SUBURBAN TESTING LABS | | | | | |
| Bill | 03/17/2022 | | P2000416.BODsamples | 623.75 | 623.75 |
| Total SUBURBAN TESTING LABS | | | | | 623.75 |
| Xylem Water Solutions | | | | | |
| Bill | 03/17/2022 | | 3556C13306.WastePumpNP4... | 6,765.45 | 6,765.45 |
| Total Xylem Water Solutions | | | | | 6,765.45 |
| TOTAL | | | | | 97,245.41 |

LEESPORT BOROUGH AUTHORITY ACCOUNT SUMMARY

| | Opening | Deposits | Interest | Disbursements | 2/28/22 |
|---|--------------|-----------------------|----------------|-----------------------------|-----------------------|
| Debt Service Reserve 0.04%(GOVT.Savings) | \$359,140.35 | | \$11.02 | | \$359,151.37 |
| Operating 0.04% | \$702,888.87 | \$9,982.50 | \$21.33 | (46,122.09) | \$666,770.61 |
| Sewer Receipts 0.04% | \$209,386.86 | \$63,161.19 | \$7.41 | | \$272,555.46 |
| Payroll 0.02% | \$1,281.40 | | \$0.02 | (28.67) | \$1,252.75 |
| Maintenance Reserve 0.03% | \$50,007.56 | | \$1.15 | | \$50,008.71 |
| PLGIT 0.05% | \$3,087.46 | | \$0.04 | | \$3,087.50 |
| Special Construction 0.02% | \$1.00 | | | | \$1.00 |
| | | | | LBA OPERATIONS TOTAL | \$1,508,654.59 |
| | | TOTAL INTEREST | \$40.97 | GRAND TOTAL | \$1,508,655.59 |

Comments:

FDIC Insured CD's / FNC

| | Maturity | Earnings |
|--|---------------------|---------------------------|
| 3yr CD: Toyota Finl Savings Bnk 09/16/24 0.65% | \$75,000.00 | Semi Annual Mar16 & Sep16 |
| 15 Mo CD: IberiaBank 07/29/2022 0.75% | \$19,900.00 | \$20,000.00 |
| 30 Mo CD HSBC BANK 09/29/2023 0.5% | \$59,700.00 | \$60,000.00 |
| DREYFUS MM HOLDING ACCOUNT CD Earnings | \$1,228.19 | |
| | \$155,828.19 | |

| | Opening Balance | Running Balance |
|----------------------------------|-----------------|--------------------|
| Aeration Upgrade | \$ 1,662,597 | \$ 831,299 LBA 50% |
| SPECIAL CONSTRUCTION FUND | \$ 704,775 | ONTELAUNEE 42.39% |
| PROJECTION | \$ 126,524 | BERN 7.61% |
| | | \$0.50 |
| | | \$0.42 |
| | | \$0.08 |