

**Minutes of the 669th Meeting
Of the Board of the
LEESPORT BOROUGH AUTHORITY**

May 23, 2022

The Board of the Leesport Borough Authority met at 10 E. Wall St., Leesport, Pennsylvania on Thursday, May 19, at 7 pm. The meeting was called to order by Chairman Duane Knoll. Vice Chairman Jim Sweeney, Kim Cherry and Cody Madeira were also present. Charlie Berger attended via telephone due to health issues. Support staff present were Solicitor Paul Essig, Engineer H. David Miller and Business Manager Kim Naja. Christian Mease of Miller Environmental was also in attendance. The meeting began with the Pledge of Allegiance.

The 668th Minutes from the April meeting were approved as written.

VISITORS:

CORRESPONDENCE

Tompkins Bank	Notice of Interest Payment: \$25,367.19, 5/15/22
PMAA	WIN Conference, OMNI Bedford Springs 6/13-6/14/22
Entech	Ltr to ARRO Consulting re: PS7 Upgrade – required sewer main capacity

MUNICIPALITY REPORTS

Leesport Borough & Borough Authority

C. Madeira motioned to approve payment of the month's bills, \$12,455.64, seconded by C. Berger, unanimously approved.

J. Sweeney motioned to approve the transfer of \$350,000 from the Debt Service Reserve Account and \$481,299 from the Operating Account to the Special Construction Fund, seconded by K. Cherry. The motion carried 5-0.

K. Naja discussed the Account Summary report and reminded the LBA that when reviewing this report (once the monies have been deposited into the Special Construction Fund) to subtract a maximum of \$300,000 per year from the Operations Total to approximate the interest and principal payments due on the loan.

Bern TWP Report

P. Essig was finally able to reach Solicitor Becker and relayed to him that the LBA would be discussing any potential meeting dates at this meeting if they provided us with actual dates and times. Dates May 24, 25 or 26 at 2pm were offered by Dan Becker. Wednesday, May 25, at 2 was agreed to based on D.Knoll's availability. Paul will communicate this.

Ontelaunee TWP Report

No report.

ENGINEER'S REPORT

H.David Miller reviewed the engineering report. An inspection was attempted at the Perdue Depot but could not be completed yet as no one was around. It primarily needs to be determined if floor drains are inside the building. The Ashley Truck Depot had no floor drains.

The BOD sampling activities throughout the collection system have not revealed any "clear offender" in the residential areas to date. It seems prudent to back off on sampling activities for now and return to the quarterly sampling which had been in place earlier. This means Americold, the Leesport Farmer's Market, and Pump Stations 4 and 7 will each be sampled once per quarter. At this time only Americold needs to be sampled for the second quarter, 2022. Steve Moyer Subaru will continue to be sampled once per year.

H.David also inquired if the surcharge calculation had been revised any time recently. As the answer to that question was "no" it was agreed that Entech will review wwtp processing data and provide a revision. The target completion date for the new formula is September.

Also discussed was the upgrade of Ontelaunee PS 7. His letter to ARRO Consulting offered possible alternatives to actually going from an 8' to 10" diameter main. It is possible that lining the current pipes with PVC material would address the problem by increasing the pipe smoothness.

MILLER ENVIRONMENTAL REPORT

C. Mease reviewed the monthly report. He also discussed reviewing the maintenance equipment staging with H.D. and looking at an area inside the fence where items can be stored under tarps and also out of the way of Aeration Project staging needs.

Christian also discussed his conversation with a representative from Gayle Corporation who had provided cleaning instructions for the air relief valve. This procedure was attempted but three weeks later the problem seems to still be at hand and the valve may need to be replaced altogether. It is not a high priced item.

SOLICITOR

P. Essig had no further comments this night.

GENERAL

K. Naja noted that the LBA portion for the meter replacement project will be \$20,406. Because the addresses in question for the most part have meters greater than 10 years old the meters themselves will be replaced. Todd Duffy's estimate comes in at \$7,792, for 188 meters replaced and 30 registers (under warranty) changed out.

(The April minutes note that 277 meters were listed as "skipped". This number included commercial users and residential accounts which were essentially duplicates from earlier reporting. The total to be addressed with this specific project will be 218.)

The meeting adjourned at 7:45. The next meeting is June 16, 2022.

LEESPORT AUTHORITY

BILLS

May 2022

Type	Date	Num	Memo	Original Amount	Paid Amount
BERKS CO WATER & SEWER ASSOC.					
Bill	05/03/2022		Annual Membership Fee	100.00	100.00
Total BERKS CO WATER & SEWER ASSOC.					100.00
COMCAST					
Bill	05/19/2022		Business Internet 5/18-6/17	367.98	367.98
Total COMCAST					367.98
CREATIVE PAYMENT SOLUTIONS					
Bill	05/19/2022		LSPA0120.4/1-4/30arbox	25.00	25.00
Total CREATIVE PAYMENT SOLUTIONS					25.00
Diversified Technology (services)					
Bill	05/19/2022		20417.MAYsewerbilling	663.05	663.05
Total Diversified Technology (services)					663.05
FRONTIER					
Bill	05/19/2022		610 926 2060	172.12	172.12
Total FRONTIER					172.12
HERBEIN+ CO					
Bill	05/19/2022		194750.2021Audit&AUPFirstPr...	6,450.00	6,450.00
Total HERBEIN+ CO					6,450.00
Lash Tax Service					
Bill	05/19/2022		2556.1stQ22	135.00	135.00
Total Lash Tax Service					135.00
MILLER ENVIRONMENTAL					
Bill	05/19/2022		110422215-A.BODsampling	1,710.00	1,710.00
Total MILLER ENVIRONMENTAL					1,710.00
PAINTER PLUMBING & HEATING					
Bill	05/19/2022		8135.3PressureAssistmalfuncti...	1,800.00	1,800.00
Total PAINTER PLUMBING & HEATING					1,800.00
SOUTHERN STATES BANKCARD ASSOC.					
Bill	05/19/2022		GoToMyPCsubscription	349.99	349.99
Total SOUTHERN STATES BANKCARD ASSOC.					349.99
SUBURBAN TESTING LABS					
Bill	05/19/2022		P2000769.BODsamples	682.50	682.50
Total SUBURBAN TESTING LABS					682.50
TOTAL					12,455.64

LEESPORT BOROUGH AUTHORITY ACCOUNT SUMMARY

	Opening	Deposits	Interest	Disbursements	4/30/22
Debt Service Reserve 0.04%(GOVT.Savings)	\$359,163.58		\$11.80		\$359,175.38
Operating 0.04%	\$742,016.91	\$95.00	\$24.22	(34,020.28)	\$708,115.85
Sewer Receipts 0.04%	\$187,750.41	\$20,903.72	\$6.54		\$208,660.67
Payroll 0.02%	\$2,033.75		\$0.03	(518.28)	\$1,515.50
Maintenance Reserve 0.03%	\$50,001.28		\$1.23		\$50,002.51
PLGIT 0.05%	\$3,087.65		\$0.41		\$3,088.06
Special Construction 0.02%	\$1.00				\$1.00
				LBA OPERATIONS TOTAL	\$1,486,779.18
		TOTAL INTEREST	\$44.23	GRAND TOTAL	\$1,486,780.18

Comments:

FDIC Insured CD's / FNC

	Maturity	Earnings
3yr CD: Toyota Finl Savings Bnk 09/16/24 0.65%	\$75,000.00	Semi Annual Mar16 & Sep16
15 Mo CD: IberiaBank 07/29/2022 0.75%	\$19,900.00	\$20,000.00
30 Mo CD HSBC BANK 09/29/2023 0.5%	\$59,700.00	\$60,000.00

DREYFUS MM HOLDING ACCOUNT CD Earnings	\$1,621.21
	\$156,221.21

	Opening Balance	Running Balance
Aeration Upgrade	\$ 1,662,597	\$0.50
SPECIAL CONSTRUCTION FUND	\$ 831,299 LBA 50%	\$0.42
PROJECTION	\$ 704,775 ONTELAUNEE 42.39%	\$0.08
	\$ 126,524 BERN 7.61%	