Minutes of the 697thMeeting of the Board of the LEESPORT BOROUGH AUTHORITY

October 18, 2024

The Board of the Leesport Borough Authority met at 10 E. Wall St., Leesport, Pennsylvania, on Tuesday, October 15, at 7 p.m. The meeting was called to order by Chairman Duane Knoll. Board Members Ron Kohler and Cody Madeira were present. Support staff present were Engineer H.David Miller, Solicitor Chris Hartman, and Business Manager Kim Naja. Christian Mease of Miller Environmental was also in attendance. The meeting began with the Pledge of Allegiance.

The 696th Minutes from the September meeting were approved as written.

VISITORS:

CORRESPONDENCE

PA DEP	Inspection Report & Notice of Violation
FNC	Goldman Sachs CD Purchase 4.25% 2 YR \$25,000
	Empower FCU Syracuse, NY CD Purchase 4.2% 1 YR \$55,000
Miller Environmental	Copy of Ltr: Reply to DEP NOV
Jonathan Henne Property Svcs	2024-25 Snow Removal Agreement
PMAA	Fall Meetings Notice
BTMA	Ltr re: Request to Use 6% Allocation for 2023 AUP

MUNICIPALITY REPORTS

Leesport Borough & Borough Authority

C. Madeira motioned to approve payment of the month's bills, \$39,046.53, seconded by R. Kohler and passed unanimously.

The Draft 2025 Budget was revised using 6% as the factor to account for BTMA's annual payment. The board discussed BTMA's letter requesting 6% (rather than 7.61%) be applied to the 2023 Agreed Upon Procedures calculation provided by Herbein + Co. Both board and solicitor felt applying 6% to 2023 was a stretch given it is the end of 2024 and the future intermunicipal agreement is still in draft form. The accountants base their audit on the signed agreement in place. The board agreed 7.61% remains the factor in use for the 2023 AUP. It was agreed that 6% can be used for the 2024 AUP calculation if a signed agreement is reached with respect to 2024.

K.Naja discussed LBA's two PLGIT accounts: both are liquid. PLGIT Reserve-Class restricts withdrawals to 2 per month. Both accounts have variable rates which are currently at 4.7 - 4.8%, Reserve-Class being slightly higher than Class. R. Kohler motioned to transfer \$200,000 from the Operating Account to PLGIT Reserve-Class, seconded by C. Madeira and passed unanimously.

ENGINEER'S REPORT

H.D.Miller reviewed the monthly report.

Entech will submit the NPDES renewal by the deadline of November 1.

H. David will be visiting Ontelaunee PS7 to check on the status of the E&H data logger which stopped recording data for export on July 23, 2024. This was discovered when C. Mease was there to download

third quarter flow readings a week or so ago.

SOLICITOR

C. Hartman had nothing further to report this night.

MILLER ENVIRONMENT AL

C. Mease reviewed the monthly report. The barrels stored in the mechanical building have been moved to the garage and he is in contact with Kelly Drum to schedule their further removal from the property. Christian detailed a Waste Management spill and clean up, call-out alarm issue associated with the land line and PLC failure associated with the influent pump. He is getting a quote for a new influent pump PLC as the current one (put into service from the shelf) consists of hardware no longer obtainable.

GENERAL

The meeting adjourned at 7:50. Next meeting November 19, 2024.

10:46 AM

10/14/24

LEESPORT AUTHORITY

OPERATING EXPENDITURES

October 2024

COMCAST 10/15/2024 Business Internet 10/18-11/17 6395 · Telephone & Internet 401.27 Total COMCAST 401.27 401.27 CREATIVE PAYMENT SOLUTIONS 6272 · Accounting /Bank Fees 25.50 Total CREATIVE PAYMENT SOLUTIONS 6274 · Operations & Assoc. Activities 1,115.00 10/15/2024 92741 (legal Reviews/IA 6264 · Operations & Assoc. Activities 1,115.00 10/15/2024 92742 Mig A Plant Assessment 6264 · Operations & Assoc. Activities 247.50 10/15/2024 92731 Various/CollSystemes 6264 · Operations & Assoc. Activities 247.50 10/15/2024 93094 Iklactivities 6264 · Operations & Assoc. Activities 247.50 10/15/2024 93092 JMgs, Comm, WWTP re 6284 · Operations & Assoc. Activities 247.50 10/15/2024 93092 JMgs, Comm, WWTP re 6295 · Telephone & Internet 228.34 10/15/2024 610 926 2060 6395 · Telephone & Internet 228.34 10/15/2024 610 926 2060 6395 · Telephone & Internet 228.34 10/15/2024 0924 Invoice-MowingContract/J 6303 · Building & Equipment 150.00 10/	Date	Num	Memo	Account	Paid Amount
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	TOTAL				39,046.53

LEESPORT BOROUGH AUTHORITY

ACCOUNT SUMMARY

	Opening	Deposits	Interest	Disbursements	9/30/24
Debt Service Reserve 1.1%(GOVT.Savings)	\$11,269.53		\$9.97		\$11,279.50
Operating 1.1%	\$477,214.09	\$36,567.50	\$443.72	(43,318.63)	\$470,906.68
Sewer Receipts 1.09%	\$277,011.25	\$66,966.79	\$288.83	(302.94)	\$343,963.93
Payroll 1.1%	\$1,109.22	\$1,100.00	\$1.41	(286.93)	\$1,923.70
Maintenance Reserve 1.1%	\$50,256.64		\$45.18		\$50,301.82
PLGIT	\$3,404.92		\$13.98		\$3,418.90
Special Construction 1.1%	\$0.01				\$0.01
			LBA OPE	RATIONS TOTAL	\$1,044,348.17
	T	TOTAL INTEREST	\$803.09	GRAND TOTAL	\$1,044,348.18

Comments:

Sewer Receipts disbursement was a check returned for NSF

FDIC Insured CD's / FNC		Maturity	Earnings	
2yr CD: Goldman Sachs Bnk 07/03/26 4.25%	\$23,210.00	\$25,000.00		
1yrCD: Citibank Natl Bnk 06/25/2025 5.35%	\$84,000.00			
DREYFUS MM HOLDING ACCOUNT CD Earnings	\$55,343.64			
	\$162,553.64			