

# BOROUGH OF LEESPORT

**JULY 19, 2023**

The meeting of the Council of the Borough of Leesport was called to order by President Ronald Strause.. on the above date for the Leesport Borough Council, 27 S. Canal Street, Leesport PA, 19533, in the Leesport Borough Hall, Leesport PA 19533, at 6 P.M. Present were Reimer, Maderia, Moyer, Walborn, Strause and Orr. Moquin was absent. Also present were Mayor Thomas Fronina, MST Sandra L. Pascavage, Engineer Jason Newhard, Code Enforcement Officer Brad Pflum and Solicitor Chris Hartman, Esq.

## **FINANCIAL REPORT**

**JUNE 30, 2023**

### **GENERAL**

|                 |                   |
|-----------------|-------------------|
| <b>CHECKING</b> | <b>181.91</b>     |
| <b>MM</b>       | <b>350,013.68</b> |
| <b>CD</b>       | <b>32,682.38</b>  |

### **WATER**

|                 |                   |
|-----------------|-------------------|
| <b>CHECKING</b> | <b>1,068.15</b>   |
| <b>MM</b>       | <b>142,489.50</b> |
| <b>CD I</b>     | <b>48,529.51</b>  |
| <b>CD II</b>    | <b>42,567.99</b>  |

### **STATE**

|                 |                  |
|-----------------|------------------|
| <b>CHECKING</b> | <b>234.55</b>    |
| <b>MM</b>       | <b>57,009.55</b> |

### **CODE ENFORCEMENT**

|                         |                 |
|-------------------------|-----------------|
| <b>DISTRICT JUSTICE</b> | <b>599.50</b>   |
|                         | <b>1,525.84</b> |

### **SPECIAL FUNDS**

|                              |                               |
|------------------------------|-------------------------------|
| <b>Sesquicentennial Fund</b> | <b>14,125.30</b>              |
| <b>Recreation-Rec Board</b>  | <b>136,733.59</b>             |
| <b>Payroll fund</b>          | <b>926.74</b>                 |
| <b>Pension</b>               | <b>326,744.70 (5/31/2023)</b> |

A motion was made by Walborn and seconded by Moyer to accept tonight's agenda as advertised, all voted for the motion.

A motion was made by Maderia and seconded by Reimer to approve the June, 2023, minutes, all yes.

A motion was made by Moyer and seconded by Walborn to approve the July bills, all yes.

A motion was made by Madeira and seconded by Reimer to approve the June financial report, all yes.

A motion was made by Walborn and seconded by Moyer to approve the June budget, all yes.

BILLS PAID

19-Jul-23

STATE

|            |      |              |                         |          |
|------------|------|--------------|-------------------------|----------|
| 07/21/2023 | 1600 | First Energy | 2000 · Accounts Payable | 4,150.00 |
| 07/21/2023 | 1601 | Frontier     | 2000 · Accounts Payable | 40.00    |
| 07/21/2023 | 1602 | Telco Inc.   | 2000 · Accounts Payable | 100.00   |

WATER

4290.00

|            |      |                          |                         |           |
|------------|------|--------------------------|-------------------------|-----------|
| 07/21/2023 | 4239 | Diversified Tech Corp    | 2000 · Accounts Payable | 335.00    |
| 07/21/2023 | 4240 | Elite Opps               | 2000 · Accounts Payable | 2,000.00  |
| 07/21/2023 | 4241 | Exeter Supply Inc.]      | 2000 · Accounts Payable | 615.56    |
| 07/21/2023 | 4242 | Highmark Blue Shiel...   | 2000 · Accounts Payable | 5,435.06  |
| 07/21/2023 | 4243 | Kuzans                   | 2000 · Accounts Payable | 2,956.12  |
| 07/21/2023 | 4244 | L/B Water                | 2000 · Accounts Payable | 18,190.96 |
| 07/21/2023 | 4245 | M.J. Reider Associat...  | 2000 · Accounts Payable | 649.65    |
| 07/21/2023 | 4246 | MET-ED                   | 2000 · Accounts Payable | 2,900.00  |
| 07/21/2023 | 4247 | Petty Cash-Sandra L....  | 2000 · Accounts Payable | 140.76    |
| 07/21/2023 | 4248 | Phonetics - Sensapho...  | 2000 · Accounts Payable | 131.40    |
| 07/21/2023 | 4249 | Southern States -Mas...  | 2000 · Accounts Payable | 2,853.99  |
| 07/21/2023 | 4250 | Spotts, Stevens and ...  | 2000 · Accounts Payable | 7,642.50  |
| 07/21/2023 | 4251 | Summit Valley Outd...    | 2000 · Accounts Payable | 14,307.71 |
| 07/21/2023 | 4252 | Twiford Electrical Se... | 2000 · Accounts Payable | 2,235.92  |
| 07/21/2023 | 4253 | United Concordia-De...   | 2000 · Accounts Payable | 327.96    |

60722.59

GENERAL

|            |      |                          |                          |           |
|------------|------|--------------------------|--------------------------|-----------|
| 07/21/2023 | 8427 | Anderson Ins Co., Inc    | 200.20 · Accounts Pay... | 1,143.75  |
| 07/21/2023 | 8428 | Esterly Concrete         | 200.20 · Accounts Pay... | 333.90    |
| 07/21/2023 | 8429 | Frontier                 | 200.20 · Accounts Pay... | 398.62    |
| 07/21/2023 | 8430 | Full Landscaping         | 200.20 · Accounts Pay... | 4,900.00  |
| 07/21/2023 | 8431 | Hartman, Valeriano, ...  | 200.20 · Accounts Pay... | 2,657.00  |
| 07/21/2023 | 8432 | JDR Contracting, LLC     | 200.20 · Accounts Pay... | 1,603.67  |
| 07/21/2023 | 8433 | Kantners Tire Service    | 200.20 · Accounts Pay... | 372.00    |
| 07/21/2023 | 8434 | Keystone Graphix         | 200.20 · Accounts Pay... | 979.90    |
| 07/21/2023 | 8435 | Leesport Recreation ...  | 200.20 · Accounts Pay... | 9,500.00  |
| 07/21/2023 | 8436 | Lift Inc.                | 200.20 · Accounts Pay... | 1,120.57  |
| 07/21/2023 | 8437 | Longhorn Landscape       | 200.20 · Accounts Pay... | 2,500.00  |
| 07/21/2023 | 8438 | LTL Consultants, LT...   | 200.20 · Accounts Pay... | 2,758.52  |
| 07/21/2023 | 8439 | MET-ED                   | 200.20 · Accounts Pay... | 270.00    |
| 07/21/2023 | 8440 | Micro Air Computers...   | 200.20 · Accounts Pay... | 127.20    |
| 07/21/2023 | 8441 | New Enterprise Ston...   | 200.20 · Accounts Pay... | 2,356.38  |
| 07/21/2023 | 8442 | Northern Berks Regi...   | 200.20 · Accounts Pay... | 38,685.02 |
| 07/21/2023 | 8443 | Office Basics            | 200.20 · Accounts Pay... | 174.16    |
| 07/21/2023 | 8444 | Rhoads Energy            | 200.20 · Accounts Pay... | 1,143.37  |
| 07/21/2023 | 8445 | Robert J. Davidson A...  | 200.20 · Accounts Pay... | 4,400.00  |
| 07/21/2023 | 8446 | Spotts, Stevens and ...  | 200.20 · Accounts Pay... | 380.00    |
| 07/21/2023 | 8447 | Storks Auto Inc.         | 200.20 · Accounts Pay... | 7,950.40  |
| 07/21/2023 | 8448 | Threns                   | 200.20 · Accounts Pay... | 1,549.00  |
| 07/21/2023 | 8449 | TPD Traffic              | 200.20 · Accounts Pay... | 1,973.75  |
| 07/21/2023 | 8450 | Twiford Electrical Se... | 200.20 · Accounts Pay... | 766.38    |
| 07/21/2023 | 8451 | Waste Industries Inc.    | 200.20 · Accounts Pay... | 16,864.00 |

104907.59

## Correspondence

1. our engineer's monthly report
2. NBRP monthly report
3. code enforcement report and copies of letters sent to residents
4. our trash and recycling totals
5. our chlorine totals for the month
6. our water report
7. minutes from the NBRP
8. a letter from Epting extending their project approval/rejection until September 20, 2023
9. Union Fire Company #1 of Leesport's monthly report
10. the year to date June 30, 2023, report from our EMS

## Guests

1. Glenn Peiffer of N. Centre Avenue mentioned that the fire police did a good job detouring the traffic from #61 to Spring Garden Street during the recent flooding event..and..
2. the water flow from Scott drive floods the rear of the homes on N. Centre Ave...he was told our engineer will check into it....

Mayor – Mayor Fronina reported the following:

1. our men did a great job during and after the recent flooding event
2. our stage has begun
3. things are working better at our pool

## Committee Reports

**Sewer- Monthly Report – Madeira reported the following:**

- 1. our project work is under way and on schedule**
- 2. we do not have payment from Bern Twp as yet**
- 3. we met last evening**

Code Enforcement – Brad Pflum reported the following:

1. our monthly report is on file
2. Children and Youth and the ARL were recently at a home on Main St
3. an abandoned home on Canal Street recently was sold, we will be contacting the new owner regarding the mowing and cleanup and the removal of an illegal roof
4. the lower part of Grape St will be trimmed back from the road, we will have our landscaper take care of it
5. we will be checking on the chain link fence and its height also at the end of the street

Police- Chief Keiser reported the following:

1. Monthly Report is on file
2. we have been issuing parking tickets
3. NNO is August 1, 2023
4. we had our officers recently trained in new hand guns
5. our new cars are currently being outfitted and should have them shortly
6. we have interviewed seven (7) potential new hires today
7. we will be appointing 2 men to corporals
8. we are participating in NNO this year with a booth and cotton candy

Fire Company – Ethan Moquin reported the following:

1. we will host Corn Hole/Bingo September 23
2. we just sponsored a meat raffle
3. we received a \$14,400 grant that we used for electric cutters and the left over money was used to purchase water rescue supplies

Recycling – Orr reported the following:

1. our totals are on file

Engineer- Jason Newhard reported the following:

1. Monthly report
2. we have quotes for our 2023 road work for Miriam and Grant Avenues from PennBid that were opened on July 18, 2023, see below.... a motion was made by Madeira and seconded by Walborn to award Construction Master Services for \$148,588.50, all yes



**BID TABULATION**

1605 N. Cedar Crest Blvd., Suite 106  
Allentown, PA 18104  
Telephone: 610-849-9700  
Fax: 610-621-2001

Client: Borough of Leesport  
Project: 2023 Street Improvements  
Bid Opening Date: 7/18/23

Project No.: 100489.0034  
ENR Index: 13004.47 (5/22)

| Description  | Est Qty | Units    | Construction Master Svcs. LLC |                | New Enterprise Stone & Lime Inc. |                | Schlouch Inc.        |                | Ronnie C. Folk Paving Inc. |                |
|--|---------|----------|-------------------------------|----------------|----------------------------------|----------------|----------------------|----------------|----------------------------|----------------|
|  |         |          | Unit Price                    | Extended Price | Unit Price                       | Extended Price | Unit Price           | Extended Price | Unit Price                 | Extended Price |
| 1 Berco's and Insurance  | 1       | L.S.     | \$ 3,100.00                   | \$ 3,100.00    | \$ 1,240.00                      | \$ 1,240.00    | \$ 2,696.34          | \$ 2,696.34    | \$ 3,700.00                | \$ 3,700.00    |
| 2 Mobilization and Demobilization  | 1       | L.S.     | \$ 6,500.00                   | \$ 6,500.00    | \$ 6,390.00                      | \$ 6,390.00    | \$ 3,475.06          | \$ 3,475.06    | \$ 1,400.00                | \$ 1,400.00    |
| Grant Street- Leesport Ave to Reeser St.   |         |          |                               |                |                                  |                |                      |                |                            |                |
| 3a. Roadway milling full cartway   | 3010    | S.Y.     | \$ 2.10                       | \$ 6,321.00    | \$ 2.11                          | \$ 6,351.10    | \$ 3.40              | \$ 10,234.00   | \$ 2.80                    | \$ 8,428.00    |
| 3b. Furnish and install 1.5 inches avg. depth of Superpave Wearing Course Overlay.   | 3010    | S.Y.     | \$ 9.00                       | \$ 27,090.00   | \$ 9.38                          | \$ 28,233.80   | \$ 10.06             | \$ 30,280.60   | \$ 11.60                   | \$ 34,816.00   |
| Grant St - Elm St. to Degler Ave.  |         |          |                               |                |                                  |                |                      |                |                            |                |
| 4a. Roadway milling full cartway   | 1,525   | S.Y.     | \$ 2.10                       | \$ 3,202.50    | \$ 2.11                          | \$ 3,217.75    | \$ 3.35              | \$ 5,108.75    | \$ 2.80                    | \$ 4,270.00    |
| 4b. Furnish and install 1.5 inches avg. depth of Superpave Wearing Course Overlay.   | 1525    | S.Y.     | \$ 9.00                       | \$ 13,725.00   | \$ 9.38                          | \$ 14,304.50   | \$ 9.95              | \$ 15,173.75   | \$ 11.60                   | \$ 17,690.00   |
| Miriam Ave - Reeser St. to Leesport Ave.   |         |          |                               |                |                                  |                |                      |                |                            |                |
| 5a. Roadway milling full cartway   | 5200    | S.Y.     | \$ 2.10                       | \$ 10,920.00   | \$ 2.11                          | \$ 10,972.00   | \$ 2.89              | \$ 15,028.00   | \$ 2.80                    | \$ 14,560.00   |
| 5b. Furnish and install 1.5 inches avg. depth of Superpave Wearing Course Overlay.   | 5200    | S.Y.     | \$ 8.50                       | \$ 44,200.00   | \$ 9.38                          | \$ 48,776.00   | \$ 9.61              | \$ 49,972.00   | \$ 11.60                   | \$ 60,320.00   |
| 7. Furnish and install roadway base replacement consisting of 6 inches of 2A Stone and 4 inches of 25 mm bituminous base course. | 250     | S.Y.     | \$ 41.60                      | \$ 10,400.00   | \$ 50.00                         | \$ 12,500.00   | \$ 77.71             | \$ 19,427.50   | \$ 70.00                   | \$ 17,500.00   |
| 8. Furnish and install bituminous leveling course, maximum application 60 lbs./sq. on areas as directed by ENGINEER              | 200     | S.Y.     | \$ 95.65                      | \$ 19,130.00   | \$ 104.63                        | \$ 20,926.00   | \$ 106.72            | \$ 21,344.00   | \$ 110.00                  | \$ 22,000.00   |
| 9 Allowance for miscellaneous work as directed by ENGINEER   | 1       | Lump Sum | \$ 5,000.00                   | \$ 5,000.00    | \$ 5,000.00                      | \$ 5,000.00    | \$ 5,000.00          | \$ 5,000.00    | \$ 5,000.00                | \$ 5,000.00    |
| <b>TOTAL BID PRICE</b>   |         |          | <b>\$ 148,588.50</b>          |                | <b>\$ 167,911.16</b>             |                | <b>\$ 177,740.00</b> |                | <b>\$ 189,784.00</b>       |                |

Other Bids Received:  
5. Livengood Excavators, Inc. \$196,504.90  
6. H&K Group, Inc. \$204,342.12

3. we have quotes from Suburban and Countryside for LP tanks for our generators at wells #4 and 5 ...it was decided that 1000 gallon LP tanks leased would better serve the borough and lessen the chance of condensation...the two (2) CoStars' quotes were reviewed and a motion was made by Moyer and seconded by Reimer to have our engineer contact Countryside (even though they are the lower bid for the leasing of the tanks) and inquire if they would match the yearly maintenance fee of \$150 each tank and no minimum requirement of gallons purchased yearly, that was part of Suburban's bid, if not then we will accept Suburban's quote, all voted for the motion.
4. we have Epting's extension letter to September 20, 2023

Solicitor - Chris Hartman, Esq.

1. after much discussion with our solicitor, it was decided that we accept WMs offer to replace our recycling that was overlooked and not delivered to Cougles' by them for the last eight (8) months as long as it is the same quality of the recycling usually picked up in our town, our engineer will be in touch with Cougles and WM to inform them
2. our solicitor will have a confidentiality clause shortly for our emails

Building and Properties – Moyer reported the following:

1. Monthly Report
2. our borough hall siding has been completed
3. we have purchased new T shirts and jackets for our employees

Memorials – Strause reported the following:

1. we have contacted Grant's Signs regarding some maintenance needed for our signs, they have not responded as yet

Recreation – Moyer and Fronina reported the following:

1. Playground cameras are needed ..library would like to install cameras also
2. New lighting for pool and playground is being discussed
3. our new stage construction has begun
4. our borough employees have lowered our natural well to ground level and covered with a plate cover
5. our pumps have been repaired, we have one more to go
6. we will be preparing a list of projects for next year
7. our new light is working
8. our concession stand is working out well this year
9. our stage is coming along,....tomorrow, we will be taking photos with the stage benefactor, Rocky Santilli
10. we are looking into TMobile instead of Comcast for WiFi

Water and Municipal Authority - Walborn reported the following:

1. Monthly Report
2. Our totals are on file
3. Review of Well Head Protection Plan and Proposed ordinance to make part of our Zoning Ordinance
4. Review of Intermunicipal Agreement with Bern and Ontelaunee Twps

5. RAFA Water monitoring to be installed
6. Chlorine monitoring system to be installed
7. We have applied for a grant to install a new water service for SV school and have asked the school to help with our matching fee
8. we have an extension letter from the Epting Project until September 20, 2023
9. French drains will be dug at our Wells #3-4-5 as soon as our generators and LP tanks are placed before our chlorine analyzers and RAFA systems are installed
10. We are having fence and gate repairs done to the fence at well #4

Roads and Lights – Madeira reported the following:

1. we have purchased a new dump truck
2. we have been asked to look into resolving a water issue at Scott Drive
3. we have accepted our fall road work bid tonight....a motion was made by Madeira and seconded by Moyer to apply, by Resolution #258-2023, for a \$250,000 loan from Tompkins Financial, all yes.
4. our line painting will begin shortly
5. a motion was made by Madeira and seconded by Reimer to purchase a snow plow for our new truck from Stork's for \$7000, all yes
6. a motion was made by Madeira and seconded by Moyer to purchase a salt box insert for our new truck from Stork's for \$7950.40, all yes

Unfinished Business

1. Well Head Protection Ordinance being worked on
2. Trucks' brakes' noise ordinance being worked on
3. Intermunicipal Agreement with Ontelaunee and Bern Twps. for our Well Head Protection Ordinance being worked on
4. we are waiting for an appraisal for the Emery property on Water Street

NEW BUSINESS

1. The county will begin accepting credit card payments for real estate taxes, we have been asked by the county to have our real estate tax collector join their endeavor by having council sign a resolution to allow our tax collector to use credit cards also for tax collections. The county will supply the resolution for council to sign shortly.

2. The Historical Society has contacted PennDot regarding the placement of a banner across #61 announcing our upcoming Community Days

EMC – Reimer reported the following:

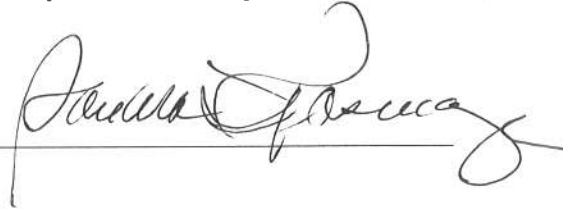
1. we have sent our report of our flood damage to the agencies
2. this is a work in progress
3. our radio should be here August 11
4. Walborn inquired if and when do we have to end our emergency, our EMC said we should remain in emergency status until the county closes theirs.

Good and Welfare –

1. we have recently seen some homeless persons in our town and will try to help them

A motion was made by Moyer and seconded by Madeira to adjourn at 7:14 P.M.. all yes, meeting adjourned at 7:14 P.M.

Attested \_\_\_\_\_

A handwritten signature in cursive script, appearing to read "Paula Frezza", written over a horizontal line.