

# BOROUGH OF LEESPORT

**FEBRUARY 21, 2024**

The meeting of the Council of the Borough of Leesport was called to order by President Ronald Strause on the above date for the Leesport Borough Council, 27 S. Canal Street, Leesport PA, 19533, in the Leesport Borough Hall, Leesport PA 19533, at 6 P.M. Present were Maderia, Moyer, Strause, Goetz, Moquin, Fronina and Walborn. Also present were Mayor David J. Reimer, Sr., MST Sandra L. Pascavage, Engineer Jason Newhard, Code Enforcement Officer Brad Pflum and Solicitor Chris Hartman, Esq.

## **FINANCIAL REPORT JANUARY 31, 2024**

### **GENERAL**

<b>CHECKING</b>	<b>156.24</b>
<b>MM</b>	<b>114,916.10</b>
<b>CD</b>	<b>33,567.95</b>

### **WATER**

<b>CHECKING</b>	<b>673.75</b>
<b>MM</b>	<b>50,461.15</b>
<b>CD I</b>	<b>49,507.65</b>
<b>CD II</b>	<b>43,707.15</b>

### **STATE**

<b>CHECKING</b>	<b>217.36</b>
<b>MM</b>	<b>16,231.72</b>

### **CODE ENFORCEMENT DISTRICT JUSTICE**

<b>4,883.10</b>
<b>549.92</b>

### **SPECIAL FUNDS**

<b>Sesquicentennial Fund</b>	<b>14,526.64</b>
<b>Recreation-Rec Board</b>	<b>96,025.91</b>
<b>Payroll fund</b>	<b>917.64</b>
<b>Pension</b>	<b>359,048.47 (12/31/2023)</b>

A motion was made by Fronina and seconded by Madeira to accept tonight's agenda as advertised, all voted for the motion.

A motion was made by Moyer and seconded by Walborn to approve the January 2024, minutes, all yes.

A motion was made by Madeira and seconded by Fronina to approve the February bills, all yes.

## STATE

02/22/2024	1616	American Rock Salt	2000 · Accounts Payable	5,307.62
02/22/2024	1617	Frontier	2000 · Accounts Payable	38.66
02/22/2024	1618	Met Ed	2000 · Accounts Payable	4,150.00

**9496.28**

## WATER

02/22/2024	4334	AmTrust Financial S...	2000 · Accounts Payable	4,346.00
02/22/2024	4335	Berks County Public ...	2000 · Accounts Payable	125.00
02/22/2024	4336	Diversified Tech Corp	2000 · Accounts Payable	629.65
02/22/2024	4337	Element Risk Manag...	2000 · Accounts Payable	12,444.00
02/22/2024	4338	Elite Opps	2000 · Accounts Payable	2,000.00
02/22/2024	4339	Exeter Supply Inc.l	2000 · Accounts Payable	3,098.25
02/22/2024	4340	Highmark Blue Shiel...	2000 · Accounts Payable	5,436.46
02/22/2024	4341	Kris Wholaver	2000 · Accounts Payable	360.00
02/22/2024	4342	Kuzans	2000 · Accounts Payable	4,040.28
02/22/2024	4343	L/B Water	2000 · Accounts Payable	208.61
02/22/2024	4344	Longhorn Landscaping	2000 · Accounts Payable	2,500.00
02/22/2024	4345	M.J. Reider Associat...	2000 · Accounts Payable	974.70
02/22/2024	4346	MET-ED	2000 · Accounts Payable	3,580.00
02/22/2024	4347	New Enterprise Ston...	2000 · Accounts Payable	362.22
02/22/2024	4348	Spotts, Stevens and ...	2000 · Accounts Payable	1,679.31
02/22/2024	4349	Sigma Controls Inc	2000 · Accounts Payable	660.66
02/22/2024	4350	Summit Valley Outd...	2000 · Accounts Payable	33,924.84
02/22/2024	4351	Tompkins Financial ...	2000 · Accounts Payable	4,593.69
02/22/2024	4352	United Concordia-De...	2000 · Accounts Payable	327.96
02/22/2024	4353	Wex Co	2000 · Accounts Payable	1,041.67

## GENERAL

**82333.30**

02/22/2024	8623	Assoc of Mayors of ...	200.20 · Accounts Pay...	60.00
02/22/2024	8624	Berks County Treasu...	200.20 · Accounts Pay...	238.83
02/22/2024	8625	Berks Soil & Stone	200.20 · Accounts Pay...	1,670.00
02/22/2024	8626	Comcast	200.20 · Accounts Pay...	274.83
02/22/2024	8627	Cougles Recycling Inc.	200.20 · Accounts Pay...	447.18
02/22/2024	8628	Fisher's Rental	200.20 · Accounts Pay...	2,996.40
02/22/2024	8629	Frontier	200.20 · Accounts Pay...	433.48
02/22/2024	8630	Hartman, Valeriano, ...	200.20 · Accounts Pay...	2,137.50
02/22/2024	8631	LTL Consultants, LT...	200.20 · Accounts Pay...	3,137.66
02/22/2024	8632	MET-ED	200.20 · Accounts Pay...	760.00
02/22/2024	8633	Micro Air Computers...	200.20 · Accounts Pay...	140.00
02/22/2024	8634	Miller's Lawnmower ...	200.20 · Accounts Pay...	1,141.85
02/22/2024	8635	Miller Municipal Su...	200.20 · Accounts Pay...	152.60
02/22/2024	8636	Northern Berks Regi...	200.20 · Accounts Pay...	38,655.74
02/22/2024	8637	Pa Assoc of Mun Ad...	200.20 · Accounts Pay...	150.00
02/22/2024	8638	Rhoads Energy	200.20 · Accounts Pay...	51.97
02/22/2024	8639	Seal Master/Allentown	200.20 · Accounts Pay...	718.44
02/22/2024	8640	SOS Copy Center	200.20 · Accounts Pay...	57.10
02/22/2024	8641	Storks Auto Inc.	200.20 · Accounts Pay...	1,003.81
02/22/2024	8642	Thren's Auto	200.20 · Accounts Pay...	271.47
02/22/2024	8643	Tompkins Financial	200.20 · Accounts Pay...	32,000.00
02/22/2024	8644	Triangle Communica...	200.20 · Accounts Pay...	212.00
02/22/2024	8645	Twenty First Century	200.20 · Accounts Pay...	84.56
02/22/2024	8646	UGI Utilities, Inc.	200.20 · Accounts Pay...	3,000.00
02/22/2024	8647	Waste Industries Inc.	200.20 · Accounts Pay...	19,005.00

**108800.42**

A motion was made by Walborn and seconded by Moyer to approve the January financial report, all yes.

A motion was made by Moyer and seconded by Madeira to approve the January budget, all yes.

### **Correspondence**

- 1. our engineer's monthly report**
- 2. NBRP monthly report**
- 3. code enforcement report and copies of letters sent to residents**
- 4. our trash and recycling totals**
- 5. our chlorine totals for the month**
- 6. our water report**
- 7. minutes from the NBRP**
- 8. copy of a HOP notice from PennDot for the Epting Project**
- 9. copy of a notice from PennDot regarding the Traffic Impact study for the Epting project**
- 10. copy of a letter from the BCPC with respect to Manderbach Ford Truck Center Plan submitted to Hamburg Borough with respect to our well head protection area encroachment**
- 11. a letter from FEMA announcing our HMP has been approved**
- 12. copy of a letter to the Epting group informing them the Remedial Investigation Report/Risk Assessment/Cleanup Plan for the Epting Tract has been approved**
- 13. a letter from C2C Design Group informing council that the Epting Project has given an extension to June 19, 2024, for their plan**
- 14. a copy of letter and module to DEP regarding the Sewage Planning Module for the Epting project being submitted**

Guests – none

Mayor – Mayor Reimer reported the following:

1. our guys are doing a great job plowing
2. we are reviewing our Onsolve account for our Code Red Alert System....75 % of our folks are signed up and getting announcements

### **Committee Reports**

Sewer - Madeira reported the following:

1. Monthly Report
2. Work is almost complete
3. Bern Twp has not contributed...our solicitor has sent a letter to their solicitor and has given them 120 days to respond or legal action will be filed....they owe the authority \$92,000
4. Ontelaunee Township has reduced their flow down stream at Pump #7
5. Epting development thought they had deemed approval from Ontelaunee..DEP and the township disagree
6. we will try to organize a joint meeting regarding the Epting Project with all parties directly involved
7. we have several items we would like to discuss with the Epting folks

Code Enforcement – Brad Pflum reported the following:

1. our monthly report is on file
2. we recently denied a permit application for 133 N. Centre Avenue, they need to have a land development plan to our planning commission for review

Police- Chief Keiser reported the following:

1. our monthly report is on file
2. there has been a high rate of accidents this month
3. we have 15 officers now for a full force
4. we have 3 new cars now out on the road
5. we have bids out now for outfitting the cars
6. we should have our decals shortly
7. we now have an animal chip identifier
8. we are looking for a large venue for our next National Night Out event
9. we would eventually like to have a kennel for lost animals, we now use Safety Net

Fire Company - Kenny Quell reported the following:

1. our monthly report is on file
2. a motion was made by Moquin and seconded by Walborn to pass and sign the Lock Box Ordinance #489, all yes
3. some of our upcoming events will be bingo and our Easter egg hunt, our Super Bowl Barbeque went very well

Recycling – Goetz reported the following:

1. Monthly Report
2. We have paid Berks Soil & Stone for January and February
3. We are working with the county to find a yard waste recycler that reports to DEP
4. Jane Meeks, the county recycling coordinator, has contacted us to meet with her and DEP for a recycling grant application meeting in April

Engineer – Jason Newhard reported the following:

1. Monthly Report
2. Updates for SV Water line grant, a motion was made by Moyer and seconded by Walborn to have our engineer begin the design for the SV water line, all yes
3. Letter sent to SV School to contribute to cost of water line
4. We are preparing the grant application for reimbursement for our generators
5. Americold called to inform us they will be paying for their additional EDUs in March
6. We are contacting the state regarding the rain water on Main Street
7. We have applied for a permit from DEP to operate our new chlorine reading system
8. a motion was made by Walborn and seconded by Moquin to have our engineer begin the lead line inventory project for DEP that is due in October, all yes
9. we will be advertising for a new trash/recycling contract shortly

Solicitor – Chris Hartman, Esq., reported the following:

1. Please see Building and Properties and Unfinished Business

Buildings and Properties – Moyer reported the following:

1. We are inquiring about purchasing the 2 lots on Main St and the Emery property at the intersection of Water and Shackamaxon Sts.
2. Our solicitor has prepared a Deed of Dedication for the Emery property and it is being reviewed.
3. Our solicitor is doing research for the lot on Main Street east of the railroad, he has contacted their creditors regarding some monies owed by the owner
4. We are in touch with Frontier Communications' Real Estate director regarding their property on Main St west of the railroad.
5. We need a motion to spend \$2000 for cameras for our maintenance yard, a motion was made by Moyer and seconded by Madeira to spend up to \$2000 for cameras, all yes
6. Vote to spend up to \$13,290 for foam insulation in our Pole barn..a motion was made by Moyer and seconded by Fronina to spend \$13,290, all yes....We have tried to obtain quotes from other vendors, the other one we tried has just gone out of business and all others we have tried do not do pole barns

Memorials – Goetz reported the following:

1. our Memorial Day Event this year will be sponsored by the Rebecca's' organization, we will be in touch with them shortly
2. we have no further word from Tim Grant of Grant Signs regarding repair of our borough signs

Recreation - Moyer reported the following:

1. Monthly Report
2. Our cameras at the library and playground will be installed shortly
3. Our Community Days will be September 6 and 7
4. We will have our list of projects for 2024 shortly, we will email council a plan estimate tomorrow....there are grants available for the planning process
5. the brick sales are going slowly, should pick up in spring
6. we will have our April meeting at the pool
7. we will be working on our second pump shortly
8. we are checking with T-Mobile for service at the pool area
9. we have been contacted regarding movies at the new stage area
10. it was asked if we use time clocks for the recreational employees, we explained that we have for some time now

Water and Municipal Authority – Walborn reported the following:

1. Monthly Report
2. the Well Head Protection Ordinance will become part of our zoning ordinance according to our solicitor
3. We are moving along with our LP tanks, generators, French drains, chlorine analyzers, alarm system and RAFA system
4. We have contacted L/B Water to schedule our RAFA system install, we will set up a meeting for all involved to begin the installation process
5. Our engineer is preparing specs for the SV water line

6. We are applying for a permit from DEP to operate our new chlorine reading system
7. We have received an extension letter from the Epting Project until June 19, 2024
8. A motion was made by Walborn and seconded by Moquin to purchase a trailer for \$9,900, to use for all our water purposes, all yes

Roads and Lights – Madeira reported the following:

1. Monthly Report
2. we are working on our five year road plan
3. We recently had our first snow fall
4. a motion was made by Madeira and seconded by Moyer to make Fig and Magnolia Streets (service streets) no parking streets, to install a “No Trucks” sign on Peach Street on the west side of #61, and to install a stop sign at Degler and Leesport Avenues going east at our well #4, making that intersection a 4-way stop, all voted yes

EMC – Mayor Reimer reported the following:

1. our Hazard Mitigation Plan has been approved
2. we have a report that the training of our coordinator is up to date
3. our operations’ plan has also been approved by the county
4. Saturday, February 24, is the Connor Kleffel Soup Bowl event from 11 am to 1 pm
5. our spring newsletter will be mailed shortly
6. we are having a “buy a brick sale” for our stage to benefit recreation

Good and Welfare

1. our president welcomed Martin Goetz back to council and a special thank you to Jim Moquin for staying on council

A motion was made by Moyer and seconded by Goetz to adjourn at 7:48 P.M., all yes, meeting adjourned at 7:48 P.M.

Attested \_\_\_\_\_