

# BOROUGH OF LEESPORT

**JANUARY 17, 2024**

The meeting of the Council of the Borough of Leesport was called to order by President Ronald Strause on the above date for the Leesport Borough Council, 27 S. Canal Street, Leesport PA, 19533, in the Leesport Borough Hall, Leesport PA 19533, at 6 P.M.

Present were Maderia, Moyer, Strause, Moquin, Fronina and Walborn.

Also present were Mayor David J. Reimer, Sr., MST Sandra L. Pascavage, Engineer Jason Newhard, Code Enforcement Officer Brad Pflum and Solicitor Chris Hartman, Esq.

Our men were complimented on a job well done with our two recent leaks and the plowing of snow during our recent snow storm. We would also like to thank the police, fire company and our EMS for their assistance.

A motion was made by Madeira and seconded by Fronina to accept tonight's agenda as advertised, all voted for the motion.

## **FINANCIAL REPORT DECEMBER 31, 2023**

### **GENERAL**

<b>CHECKING</b>	<b>626.50</b>
<b>MM</b>	<b>93,284.75</b>
<b>CD</b>	<b>33,433.09</b>

### **WATER**

<b>CHECKING</b>	<b>995.67</b>
<b>MM</b>	<b>44,567.40</b>
<b>CD I</b>	<b>49,292.87</b>
<b>CD II</b>	<b>43,533.88</b>

### **STATE**

<b>CHECKING</b>	<b>205.59</b>
<b>MM</b>	<b>22,391.99</b>

### **CODE ENFORCEMENT DISTRICT JUSTICE**

<b>5,487.25</b>
<b>1,347.84</b>

### **SPECIAL FUNDS**

<b>Sesquicentennial Fund</b>	<b>14,465.36</b>
<b>Recreation-Rec Board</b>	<b>94,802.73</b>
<b>Payroll fund</b>	<b>890.46</b>
<b>Pension</b>	<b>347,651.35 (11/30/2023)</b>

**BILLS PAID**

17-Jan-24

**STATE**

01/23/2024	1614	Frontier	2000 · Accounts Payable	38.26
01/23/2024	1615	Met Ed	2000 · Accounts Payable	6,150.00
				<b>6188.26</b>

**WATER**

01/23/2024	4319	AmTrust Financial S...	2000 · Accounts Payable	9,321.00
01/23/2024	4320	Elite Opps	2000 · Accounts Payable	2,050.00
01/23/2024	4321	Highmark Blue Shiel...	2000 · Accounts Payable	5,436.46
01/23/2024	4322	Kuzans	2000 · Accounts Payable	1,603.95
01/23/2024	4323	Longhorn Landscaping	2000 · Accounts Payable	2,500.00
01/23/2024	4324	M.J. Reider Associat...	2000 · Accounts Payable	304.80
01/23/2024	4325	MET-ED	2000 · Accounts Payable	3,220.00
01/23/2024	4326	Micro Air Computers...	2000 · Accounts Payable	140.00
01/23/2024	4327	Pro Keystone Garage...	2000 · Accounts Payable	571.76
01/23/2024	4328	Reading Eagle Co	2000 · Accounts Payable	371.60
01/23/2024	4329	Rhoads Energy	2000 · Accounts Payable	462.57
01/23/2024	4330	Southern States -Mas...	2000 · Accounts Payable	1,055.53
01/23/2024	4331	Spotts, Stevens and ...	2000 · Accounts Payable	984.00
01/23/2024	4332	Storks Plows	2000 · Accounts Payable	972.61
01/23/2024	4333	United Concordia-De...	2000 · Accounts Payable	327.96
				<b>29322.24</b>

**GENERAL**

01/23/2024	8601	Anderson Ins Co., Inc	200.20 · Accounts Pay...	1,041.00
01/23/2024	8602	Christopher C. Hem...	200.20 · Accounts Pay...	7,000.00
01/23/2024	8603	Comcast	200.20 · Accounts Pay...	274.83
01/23/2024	8604	Cougles Recycling Inc.	200.20 · Accounts Pay...	588.70
01/23/2024	8605	Element Risk Manag...	200.20 · Accounts Pay...	12,444.00
01/23/2024	8606	Fisher's Rental	200.20 · Accounts Pay...	2,996.40
01/23/2024	8607	Frontier	200.20 · Accounts Pay...	433.26
01/23/2024	8608	Gregory Evans	200.20 · Accounts Pay...	350.00
01/23/2024	8609	Hartman, Valeriano, ...	200.20 · Accounts Pay...	798.24
01/23/2024	8610	Kantners Tire Service	200.20 · Accounts Pay...	160.00
01/23/2024	8611	Lift Inc.	200.20 · Accounts Pay...	30.66
01/23/2024	8612	LTL Consultants, LT...	200.20 · Accounts Pay...	2,259.28
01/23/2024	8613	MET-ED	200.20 · Accounts Pay...	820.00
01/23/2024	8614	Northern Berks Regi...	200.20 · Accounts Pay...	38,655.74
01/23/2024	8615	Sams Club Inc.	200.20 · Accounts Pay...	170.64
01/23/2024	8616	Threns	200.20 · Accounts Pay...	136.02
01/23/2024	8617	Tompkins Financial	200.20 · Accounts Pay...	32,000.00
01/23/2024	8618	Twenty First Century	200.20 · Accounts Pay...	543.22
01/23/2024	8619	Twiford Electrical Se...	200.20 · Accounts Pay...	946.49
01/23/2024	8620	UGI Utilities, Inc.	200.20 · Accounts Pay...	1,800.00
01/23/2024	8621	Waste Industries Inc.	200.20 · Accounts Pay...	16,740.00
01/23/2024	8622	Wex - Sunoco Fleet ...	200.20 · Accounts Pay...	283.38
				<b>120471.86</b>

A motion was made by Moyer and seconded by Madeira to approve the December 2023, minutes, all yes.

A motion was made by Madeira and seconded by Walborn to approve the January 2024 Reorganizational meeting minutes, all yes.

A motion was made by Fronina and seconded by Walborn to approve the January bills, all yes.

A motion was made by Walborn and seconded by Moyer to approve the December financial report, all yes.

A motion was made by Fronina and seconded by Madeira to approve the December budget, all yes.

### **Correspondence**

- 1. our engineer's monthly report**
- 2. NBRP monthly report**
- 3. code enforcement report and copies of letters sent to residents**
- 4. our trash and recycling totals**
- 5. our chlorine totals for the month**
- 6. our water report**
- 7. minutes from the NBRP**

### **Guests**

1. Elaine Strause, representing the Leesport Lockhouse and the Historical Society with a 2024 calendar of events for our website

Mayor – Mayor Reimer reported the following:

1. the borough is in good shape and a thank you to all for your assistance
2. we have some vehicles that are not moving from the snow emergency routes when an emergency is called
3. we have some upcoming events on social media
4. the leak on #61 was an awful event, it was very well handled by our men and our police, fire company and EMS, a thank you to all.

### **Committee Reports**

Sewer - Madeira reported the following:

1. Monthly Report
2. Work is underway and all is moving along very well
3. Bern Twp has not contributed
4. the sewer authority has also voted to charge \$10 for a late notice and \$20 for the door hangers along with the borough's recent resolution

Code Enforcement – Brad Pflum reported the following:

1. our monthly report is on file
2. A resident on Main Street was asked to remove steps placed on their rear structure without a permit. They have now asked, when the illegal steps are removed from the rear structure, would they be allowed to be stored in the rear yard until a permit is obtained in the spring to use them on the rear of the home if approved. Council had no problem with the steps remaining in the rear of the home until a permit is issued in spring if approved.

Police- Chief Keiser reported the following:

1. our monthly report is on file
2. we have a full force now
3. we have presented to the men, "Challenge Coins" for their dedication inspiration and future services

Fire Company - Kenny Quell reported the following:

1. our monthly and yearly report for 2023 is on file
2. we are selling barbeque chicken tickets for Super Bowl Sunday

Recycling – Fronina reported the following:

1. our monthly report is on file
2. we have contacted WM regarding a yard waste dumpster and their hauling to a recycler that reports to DEP
3. a motion was made by Moquin and seconded by Walborn to do monthly yard waste recycling with Berks Soil and Stone for now, all yes.

Engineer – Jason Newhard reported the following:

1. Monthly Report
2. Updates for SV Water line grant
3. Letter sent to SV School to contribute to cost of water line
4. We are preparing the grant application for reimbursement for our generators
5. We will contact Americold regarding their needed additional EDUs
6. We are contacting the state regarding the rain water on Main Street
7. We will contact Entech regarding their resurfacing of Gernants Rd
8. We have applied for a permit from DEP to operate our new chlorine reading system as a modification for a fee of \$50

Solicitor – Chris Hartman, Esq., reported the following:

1. Please see Building and Properties and Unfinished Business

Buildings and Properties – Moyer reported the following:

1. We are inquiring about purchasing the 2 lots on Main St and the Emery property at the intersection of Water and Shackamaxon Sts.
2. Our solicitor is preparing a Deed of Dedication for the Emery property, when the draft is approved by Council, we will send to the Emerys for approval, also we are contacting the owner of the lot on Main Street east of the railroad, our solicitor is awaiting a tax search on the property
3. We now have a contact for the Frontier property on Main St west of the railroad.
4. we will vote on purchasing cameras next month for our borough yard

Memorials – Strause reported the following:

1. our borough signs' company will be taking our signs shortly for maintenance
2. we have an order ready for our Home Town Heros' banners

Recreation - Moyer reported the following:

1. Monthly Report
2. Discuss playground cameras, our tech has installed some new ones for us
3. We are preparing our list of projects for 2024
4. We will be sending one of our employees for his pesticide license
5. We will have a dedicated outlet put in for our cameras
6. Our men will take training to install and service our new cameras
7. Our Community Days will be September 6 and 7
8. we have a draft agreement with a property owner on Canal Street that is currently being discussed
9. We are promoting our, “ Buy a Brick”, project, our goal is to sell 500 bricks for our stage area
10. We will be advertising for a manager for our pool for the upcoming season shortly
11. our engineer will be getting a quote for paving our pool parking area

Water and Municipal Authority – Walborn reported the following:

1. Monthly Report
2. Well Head Protection Ordinance discussion
3. We are moving along with our LP tanks, generators, French drains, chlorine analyzers, alarm system and RAFA system install
4. our engineer will do the design for the SV water line
5. A motion was made by Walborn and seconded by Moquin to pass Res # 262-2024, to charge \$10 for delinquent notices and \$20 for the door hangers beginning in January 2024, all yes. 1
6. We recently repaired a water main break
7. our engineer has contacted Americold regarding their purchasing their required EDUs
8. we will be creating a grid and plan for exercising our water main valves throughout our water system

Roads and Lights – Madeira reported the following:

1. Monthly Report
2. we are working on our five year road plan
3. we recently had our first snow fall, our men did a great job in keeping up with it and to keep our roads clean

Unfinished Business

1. We are working on our Knox Box Ordinance for our fire company , we will advertise to pass in February
2. James Emery has again offered the corner of Water and Shackamaxon Sts...
3. Our solicitor is preparing a Deed of Dedication draft to be sent to the Emerys for review after our engineer and council review the draft
4. Ontelaunee Twp's engineer contacted the borough regarding the reimbursement of their resurfacing Gernants Church Rd for a small portion owned by the borough (211 x 15 approximately \$4000), a motion was made by Fronina and seconded by Moyer to approve the reimbursement, all yes.
5. Our French drains will be dug this week at wells #3, 4, and 5

New Business

1. a motion was made by Madeira and seconded by Fronina to pass Res #263-2024 for our new code regulations for 2024, all yes
2. we will install a small temporary generator at well #1 in case of a power failure so well #1 can relay the message from our SCADA system to our other wells
3. a motion was made by Moyer and seconded by Madeira to pass Res #264 – 2024 approving an agreement with the Berks County Appeals Board, all yes
4. a motion was made by Walborn and seconded by Fronina to pay \$1536 for a yearly maintenance contract for our new generators at our wells and borough hall, all yes
5. we have a letter of interest from Martin Goetz to fill the remaining term left by our new mayor's council term to 2026, a motion was made by Fronina and seconded by Madeira to appoint Martin Goetz to fulfill our mayor's remaining term to 2026, all yes. The oath of office will be given to him at our February meeting before taking office.

An executive session was called at 7:21 P.M., on personnel , they returned at 7:34 P.M.

Good and Welfare

New Committee appointments were made for the coming 2024 year as follows:

DEPARTMENTS (FIRST NAME DENOTES CHAIRPERSON)

BUILDING AND PROPERTIES	MOYER, MADEIRA, MOQUIN
MEMORIALS	GOETZ, MADEIRA
PERSONNEL	MOQUIN, GOETZ, WALBORN, STRAUSE
RECREATION & GREENWAYS	MOYER, FRONINA
RECYCLING	GOETZ
ROADS & LIGHTS	MADEIRA, WALBORN
WATER	WALBORN, MOQUIN
POLICE COMMISSIONER	STRAUSE
ALTERNATE	GOETZ

A motion was made by Fronina and seconded by Moyer to adjourn at 7:38 P.M., all yes, meeting adjourned at 7:38 P.M.

Attested \_\_\_\_\_