

# BOROUGH OF LEESPORT

**JUNE 21, 2023**

The meeting of the Council of the Borough of Leesport was called to order by President Ronald Strause., on the above date for the Leesport Borough Council, 27 S. Canal Street, Leesport PA, 19533, in the Leesport Borough Hall, Leesport PA 19533, at 6 P.M. Present were Reimer, Maderia, Moquin, Moyer, Walborn, Strause and Fronina . Also present were MST Sandra L. Pascavage, Engineer Jason Newhard, and Solicitor Chris Hartman, Esq.

After a moment of silence and the pledge to the flag, an executive session was called at 6:12 P.M., on personnel, they returned at 6:22 P.M.

A motion was made by Moyer and seconded by Reimer to accept tonight's agenda as advertised, all voted for the motion.

## **FINANCIAL REPORT**

**MAY 31, 2023**

### **GENERAL**

<b>CHECKING</b>	<b>627.55</b>
<b>MM</b>	<b>433,886.09</b>
<b>CD</b>	<b>32,556.21</b>

### **WATER**

<b>CHECKING</b>	<b>548.99</b>
<b>MM</b>	<b>231,793.42</b>
<b>CD I</b>	<b>48,482.55</b>
<b>CD II</b>	<b>42,405.62</b>

### **STATE**

<b>CHECKING</b>	<b>246.52</b>
<b>MM</b>	<b>61,895.37</b>

<b>CODE ENFORCEMENT</b>	<b>2,325.01</b>
<b>DISTRICT JUSTICE</b>	<b>884.51</b>

### **SPECIAL FUNDS**

<b>Sesquicentennial Fund</b>	<b>14,081.28</b>
<b>Recreation-Rec Board</b>	<b>126,517.83</b>
<b>Payroll fund</b>	<b>879.47</b>
<b>Pension</b>	<b>330,714.92 (4/30/2023)</b>

BILLS PAID

21-Jun-23

STATE	1594	VOID		
	1595	VOID		
	1596	VOID		
	06/23/2023 1597	Frontier	2000 - Accounts Payable	50.00
	06/23/2023 1598	Met Ed	2000 - Accounts Payable	4,150.00
06/23/2023 1599	Telec. Inc.	2000 - Accounts Payable	832.00	
				<b>5012.00</b>
WATER	4226	VOID		
	4227	VOID		
	4228	VOID		
	06/23/2023 4229	American Continent ...	2000 - Accounts Payable	2,686.31
	06/23/2023 4230	Coyne Chemical Inc.	2000 - Accounts Payable	3,955.00
	06/23/2023 4231	Delaware River Basi...	2000 - Accounts Payable	7,678.00
	06/23/2023 4232	christopher C. Hemmig	2000 - Accounts Payable	6,395.00
	06/23/2023 4233	Elite Water Ops	2000 - Accounts Payable	4,250.00
	06/23/2023 4234	Hartman Valeriano ...	2000 - Accounts Payable	1,530.00
	06/29/2023 4235	M.J. Reider Associat...	2000 - Accounts Payable	4,324.80
	06/29/2023 4236	MET-ED	2000 - Accounts Payable	1,670.00
	06/29/2023 4237	Summit Valley Outd...	2000 - Accounts Payable	4,563.64
	06/29/2023 4238	Well Care	2000 - Accounts Payable	428.40
				<b>37481.15</b>
GENERAL	8388	VOID		
	8389	VOID		
	8390	VOID		
	06/23/2023 8391	All Temp	200.20 - Accounts Pay...	328.60
	06/23/2023 8392	Anderson Ins Co., Inc	200.20 - Accounts Pay...	14,578.00
	06/23/2023 8393	Animal Rescue Leag...	200.20 - Accounts Pay...	611.00
	06/29/2023 8394	Basement Solutions	200.20 - Accounts Pay...	7,000.00
	06/29/2023 8395	Berks Co Conservati...	200.20 - Accounts Pay...	500.00
	06/29/2023 8396	Berks Soil & Stone	200.20 - Accounts Pay...	92.00
	06/29/2023 8397	Centerport Flower Sh...	200.20 - Accounts Pay...	318.00
	06/29/2023 8398	Frontier	200.20 - Accounts Pay...	401.09
	06/29/2023 8399	Genserve LLC	200.20 - Accounts Pay...	7,230.00
	06/29/2023 8400	Geo-Grof Inc.	200.20 - Accounts Pay...	1,050.00
	06/29/2023 8401	George Ely	200.20 - Accounts Pay...	1,006.42
	06/29/2023 8402	Highmark Blue Shield	200.20 - Accounts Pay...	5,435.06
	06/29/2023 8403	Keystone Engineering	200.20 - Accounts Pay...	532.50
	06/29/2023 8404	Kris Wholaver	200.20 - Accounts Pay...	375.00
	06/29/2023 8405	Kuzans Hardware	200.20 - Accounts Pay...	3,995.46
	06/29/2023 8406	Lift Inc.	200.20 - Accounts Pay...	164.66
	06/29/2023 8407	Longhorn Landscape	200.20 - Accounts Pay...	2,500.00
	06/29/2023 8408	LTL Consultants, LT...	200.20 - Accounts Pay...	3,403.66
	06/29/2023 8409	MET-ED	200.20 - Accounts Pay...	100.00
	06/29/2023 8410	Miller Municipal Su...	200.20 - Accounts Pay...	726.00
	06/29/2023 8411	New Enterprise Ston...	200.20 - Accounts Pay...	3,068.98
	06/29/2023 8412	Northern Berks Regi...	200.20 - Accounts Pay...	38,685.02
	06/29/2023 8413	Rhoads Energy	200.20 - Accounts Pay...	895.13
	06/29/2023 8414	RTC	200.20 - Accounts Pay...	1,550.00
	06/29/2023 8415	Sam's Club	200.20 - Accounts Pay...	418.43
	06/29/2023 8416	Seal Master/Allentown	200.20 - Accounts Pay...	1,582.00
	06/29/2023 8417	Southern States Bank...	200.20 - Accounts Pay...	3,139.58
	06/29/2023 8418	Sunrise Plumbing	200.20 - Accounts Pay...	1,359.00
	06/29/2023 8419	Truckco Inc.	200.20 - Accounts Pay...	65.00
	06/29/2023 8420	Twenty First Century	200.20 - Accounts Pay...	468.82
06/29/2023 8421	UGI Utilities, Inc.	200.20 - Accounts Pay...	300.00	
06/29/2023 8422	United Concordia Inc.	200.20 - Accounts Pay...	686.60	
06/29/2023 8423	USAbile Life	200.20 - Accounts Pay...	78.00	
06/29/2023 8424	Waste Industries Inc.	200.20 - Accounts Pay...	16,864.00	
06/29/2023 8425	William Orr	200.20 - Accounts Pay...	301.00	
06/29/2023 8426	Zimmerman Farm Se...	200.20 - Accounts Pay...	1,637.52	
				<b>121446.53</b>
06/30/2023 191	Highway Constructio...	439 - HIGHWAY CO...	86,715.00	

A motion was made by Fronina and seconded by Reimer to approve the May, 2023, minutes, all yes.

A motion was made by Walborn and seconded by Moquin to approve the June bills, all yes.

A motion was made by Madeira and seconded by Moquin to approve the May financial report, all yes.

A motion was made by Fronina and seconded by Moyer to approve the May budget, all yes.

#### Correspondence

1. our engineer's monthly report
2. NBRP monthly report
3. code enforcement report and copies of letters sent to residents
4. our trash and recycling totals
5. our chlorine totals for the month
6. our water report
7. minutes from the NBRP
8. an electronic copy of the resubmission of the Epting Arsenic Remediation to DEP
9. a letter from Traffic Planning and Design regarding the Epting traffic study

#### Guests

1. Elaine Strause of the Lockhouse and Historical Society reported that their event last weekend and bus trips went very well
  - a. upcoming is the Garden Tour
  - b. Community Days will be in September
  - c. the large sycamore tree aside of the Lockhouse has been removed
2. Charles Berger, Jr., thanked council for their floral tribute to his father, our former Mayor, who recently passed away. He mentioned that his father's passing was mentioned on a facebook page that he thought belonged to the borough. Council explained to him that the borough does not have a facebook page. It was decided that council will have a disclaimer added to our email regarding confidentiality in the future.

## Mayor

We have 2 applications for an interim mayor to be appointed to fill the unexpired term of our late mayor until the next general election. Thomas Fronina and Richard Sensenig.

1. A motion was made by Moquin and seconded by Madeira to appoint Thomas Fronina as interim mayor until the next general election, all voted yes, except Fronina abstained, motion carried 6-0.
2. a motion was made by Moyer and seconded by Reimer to accept Fronina's resignation from council with regret, all yes, except Fronina abstained, motion carried 6-0.
3. council has a letter of interest to fill the unexpired term of Fronina who left his council seat to take the mayor position from Charles Orr.
4. a motion was made by Strause and seconded by Reimer to appoint Charles Orr to fill the unexpired term of council left vacant by Fronina, all voted yes., motion carried 6-0.
5. Thomas Fronina and Charles Orr were both given their Oaths of Office and took their new positions.

## Committee Reports

Sewer- Madeira reported the following:

1. all is going well
2. our tentative project schedule is to begin June 1, demo by August, and completed by December 15, 2023
3. we have not received Bern's Twp contribution as yet

## Code Enforcement

1. our monthly report is on file

Personnel – Reimer reported the following:

1. a motion was made by Reimer and seconded by Moyer to increase our administrative assistant's hourly rate to \$19.50, all yes.

Police- Chief Keiser reported the following:

1. Monthly Report is on file
2. we have been issuing parking tickets
3. NNO is August 1, 2023
4. we had our officers recently tested for fire arms' handling
5. we will be purchasing our officers dress uniforms for special events
6. we will begin interviews for new officers after July 4

Fire Company – Chief Quell reported the following:

1. we recently received a letter of retirement from our fire chief, he is pleased to announce, he will not be retiring at this time.

Recycling – Orr reported the following:

1. our totals are on file

Engineer-

1. Monthly report
2. updates for SV school water/MS4 grant/loan
3. loan for resurfacing all roads has been denied
4. we will be using French drains at our wells for the chlorine analyzers' waste water
5. we need an extension letter from Epting for their development in Ontelaunee Township, the one we have expires July 8. A motion was made by Moyer and seconded by Madeira stating if we do not have an extension letter from them before July 8, we will reject their plan by a revocable rejection, all yes.
6. we have prepared the CCR for advertising on our website
7. we have renewed the DRBC docket along with a check for \$7000
8. we have contacted Elite propane for a quote for our generators at wells #4 and 5, we have not heard back from them. We will contact them again for a quote, we have a quote from Suburban Propane.
9. we will be advertising specs for our fall street work for Miriam and Grant Avenues

Solicitor -

1. An ordinance for reinspections of properties for resale has been advertised, the floor was opened to the public, hearing no comments, the floor was closed.. A motion was made by Reimer and seconded by Moquin to pass Ordinance #485 all yes, motion carried 7-0.
2. We have a resolution setting the cost of real estate reinspections.. to be passed. A motion was made by Moyer and seconded by Madeira to pass Resolution #257-2023, all yes, motion carried 7-0.
2. An ordinance regarding the MS4 Stormwater program has been advertised, the floor was opened to the public, hearing no comments, the floor was closed. A motion was made by Madeira and seconded by Walborn to pass Ordinance #486, all yes, motion carried 7-0.

Building and Properties – Moyer reported the following:

1. Monthly Report
2. Our siding will be completed shortly
3. We had 2 quotes to finish our bathroom and water cooler, Sunrise Plumbing for \$5450 and Hemmig Plumbing for \$4200
4. The generator has been set at the borough hall
5. We have a quote from Suburban Propane for propane tanks to lease at our wells #4 and 5 for our generators, our engineer will obtain a second quote for the Propane tanks

6. Ground penetrating radar has located the drainage pipe at the Lockhouse, we are having the large tree removed that is obstructing the drainage
7. We will be advertising 2 trucks shortly

Memorials – Strause reported the following:

1. our Memorial Day ceremony went very well
2. our banners have been hung with our new bucket truck

Recreation - Moyer and Fronina reported the following:

1. Our banners are hung
2. Playground cameras are needed ..the library would like to install cameras also, we may have found a T-Mobile hot spot
3. New lighting for pool and playground is being discussed, we have two lights that are being replaced. We rented a portable light for our recent swim meet.
4. New pumps are ordered, we had an issue with the baby pool pump recently.
5. The large shed will be replaced
6. The small shed was reroofed
7. Our water line was moved
8. We recently had concrete work done at the pool
9. We opened Memorial Day Weekend
10. We are having new windows installed in the concession stand
11. our large pool has two pumps to be replaced
12. we have a \$500 donation from Subaru for our concrete work
13. the Connor Kleffel Tournament will be this weekend
14. our councilman has fixed the swim team starting pads
15. our audio system is not performing too well
16. we have a new bench that was recently donated by Subaru
17. the old ground well at the pool will be taken to ground level shortly by our men

Water and Municipal Authority - Walborn and Moquin reported the following:

1. Monthly Report
2. Our totals are on file
3. Review of Well Head Protection Plan and Proposed ordinance to make part of our Zoning Ordinance
4. Review of Intermunicipal Agreement with Bern and Ontelaunee
5. RAFA Water monitoring to be installed
6. Chlorine monitoring system to be installed
7. Hemmig invoice for fire company valve installation
8. We have applied for a grant to install a new water service for SV school and have asked the school to help with our matching fee
9. Well #4 fencing to be decided
10. We are having French drains dug at our 3 wells
11. We are having 3 damaged hydrants replaced

Roads and Lights – Madeira reported the following:

1. We have purchased a new dump truck
2. Loan for our road's resurfacing was not approved
3. Specs for road work in the Gardens to advertise
4. Quote for line painting, we will have shortly
5. MS4 ordinance was advertised and passed
6. Decals for trucks and men's shirts ordered
7. Our new bucket truck is here
8. we will develop a capital plan for resurfacing our roads...a motion was made by Madeira and seconded by Moquin to have our engineer advertise for the fall road resurfacing of Miriam and Grant Avenues for our 2023 road's project, all yes.

Unfinished Business –

1. Well Head Protection Ordinance being worked on
2. Trucks' brakes' noise ordinance being worked on
3. Intermunicipal Agreement with Ontelaunee and Bern Twps. for our Well Head Protection Ordinance being worked on

New Business

1. We will be including a confidentiality clause to our emails, to be prepared by our solicitor

Good and Welfare –

Our new Mayor, Thomas Fronina, thanked council for his appointment to the position of mayor.

A motion was made by Moquin and seconded by Moyer to adjourn at 7:26 P.M., all yes, meeting adjourned at 7:26 P.M.

Attested \_\_\_\_\_