

**Minutes of the 692nd Meeting
of the Board of the
LEESPORT BOROUGH AUTHORITY**

May 23, 2024

The Board of the Leesport Borough Authority met at 10 E. Wall St., Leesport, Pennsylvania, on Tuesday, May 21, at 7 p.m. The meeting was called to order by Chairman Duane Knoll. Board Members Ron Kohler, Kim Cherry and Cody Madeira were present. Support staff present were Engineer H.David Miller, Solicitor Chris Hartman, and Business Manager Kim Naja. Christian Mease of Miller Environmental was also in attendance. The meeting began with the Pledge of Allegiance.

K. Cherry motioned to add the following item to the Agenda for approval: SBR1 Mixer Motor Failure on May 21, emergency purchase approval necessary, addition to Agenda seconded by C. Madeira and passed unanimously.

The 691st Minutes from the April meeting were approved as written.

VISITORS:

CORRESPONDENCE

PA DEP	Ltr re: Acceptance of 2023 Chapter 94 Report
PA DEP	Ltr re: Satisfaction of CAP & Removal of Overload Status at WWTP
LBA	Ltr to Resident re: Concerns about Drop Box Access
Tompkins Bank	May Interest Payment Notice: \$20,760.53
PA DEP	Ltr re: NPDES Permit Renewal Application Due 11/1/24

MUNICIPALITY REPORTS

Leesport Borough & Borough Authority

C. Madeira motioned to approve payment of the month's bills, \$5,108.85, seconded by K. Cherry and passed unanimously.

K. Naja asked the Board if there would be any objections to her contracting to have the office building power washed. No objections.

C. Madeira motioned to loan \$9,050.03 from the Maintenance Reserve account to the Special Construction Account to cover the final pay applications total of \$131,541.06 for the Aeration Project, seconded by R. Kohler and passed unanimously.

AERATION PROJECT / Payments from Special Construction:

Blooming Glen Pay Application #006

Payment Approval: \$127,405.34. K. Cherry motioned to approve payment, seconded by C. Madeira and passed unanimously.

Entech Engineering Invoice #90304

Payment Approval: R. Kohler motioned to approve payment to Entech of \$4,135.72, seconded by K. Cherry and passed unanimously.

ENGINEER'S REPORT

H.D. Miller reviewed the monthly engineering report. The Corrective Action Plan has been satisfied. Entech was contacted by Ontelaunee's engineer regarding a request from Materion Corporation to discharge 1 lb of titanium during a trial run at their facility. Entech sees no problem, titanium is inert. D. Knoll asked if the trial run was successful would that mean they would be routinely releasing titanium. The answer to that question remains to be seen. C. Hartman felt it would be wise to provide Materion with a date window to run their trial.

Entech will plan to have a first draft of the LBA-formatted Bern agreement by next meeting.

Entech and Miller Environmental discussed the SBR1 Mixer motor failure. Replaced fuses in the bucket did not fix problem. Garden Spot visited the plant to evaluate the situation and found that 2 of 3 legs had a ground fault error and that the problem was most likely an issue with the motor. Aqua Aerobics can replace the motor for \$8,265.46, not counting freight. The old motor will be pulled and sent to Reading Electric under Aqua Aerobics warranty. C. Madeira motioned to approve the replacement motor purchase, including a new cable, and the necessary equipment needed to accomplish the work, seconded by R. Kohler and passed unanimously. Entech will call the DEP to make them aware.

SOLICITOR

C. Hartman discussed how he should proceed with Bern. The LBA agreed that if the balance to what was requested in February, 2024 (\$92,593.06) was not received by June 18 that on June 19 he should send a letter and copy of the Complaint to be filed by LBA to Bern. R. Kohler noted that the payment required is due to the current intermunicipal agreement (all parties are operating under).

MILLER ENVIRONMENTAL REPORT

C. Mease reviewed the monthly report. There have continued to be decant weir issues in both SBR's. Aqua Aerobics will be evaluating to see if possible cable issues are involved.

The meeting adjourned at 7:50. Next meeting June 18, 2024.

LEESPORT AUTHORITY OPERATING EXPENDITURES

May 1 - 21, 2024

Date	Num	Memo	Account	Paid Amount
COMCAST				
05/21/2024		Business Internet 05/18-06/17	6395 · Telephone & Internet	401.25
Total COMCAST				401.25
CREATIVE PAYMENT SOLUTIONS				
05/21/2024		SPA0144. 4/1-4/30arbox	6272 · Accounting /Bank Fees	31.00
Total CREATIVE PAYMENT SOLUTIONS				31.00
Diversified Technology (services)				
05/21/2024		23657.MAY24 SWR Bills	6244 · Sewer Billing	663.05
Total Diversified Technology (services)				663.05
ENTECH ENGINEERING, INC.				
05/21/2024		90011.IPPActivities	6268.1 · IPP/PMP (Collection System A...	815.00
Total ENTECH ENGINEERING, INC.				815.00
FRONTIER				
05/21/2024		610 926 2060	6395 · Telephone & Internet	227.62
Total FRONTIER				227.62
HARTMAN, VALERIANO, MAGOVERN & LUTZ				
05/21/2024		5693.BERNcomms/IA's/ comm ...	6271 · Legal Fees	558.00
Total HARTMAN, VALERIANO, MAGOVERN & LUTZ				558.00
INTUIT- Quick Books				
05/21/2024		QuickbooksPlusAnnualSub	6259 · Dues,Rentals,Subscriptions	687.94
Total INTUIT- Quick Books				687.94
LONGHORN LANDSCAPING				
05/21/2024		0524.Invoice.MowingContract/...	6303 · Building & Equipment	150.00
Total LONGHORN LANDSCAPING				150.00
OFFICE SVCS KIM NAJA				
05/21/2024		042024.Banking,BillPayments/...	6255 · Office & Admin (Includes RR Re...	1,000.00
Total OFFICE SVCS KIM NAJA				1,000.00
SUBURBAN TESTING LABS				
05/21/2024		P4001159.BODTestingAmerico...	6060 · Test Sampling or Chemicals (Infl...	225.00
Total SUBURBAN TESTING LABS				225.00
TOMPKINS VISA COMMUNITY C ARD				
05/21/2024		LogMelnSub/SCADA-WWTP	6259 · Dues,Rentals,Subscriptions	349.99
Total TOMPKINS VISA COMMUNITY C ARD				349.99
TOTAL				5,108.85

LEESPORT BOROUGH AUTHORITY	ACCOUNT SUMMARY				
	Opening	Deposits	Interest	Disbursements	4/30/24
Debt Service Reserve 1.1%(GOVT.Savings)	\$11,217.85		\$10.11		\$11,227.96
Operating 1.1%	\$487,127.98	\$150.00	\$427.29	(44,751.09)	\$442,954.18
Sewer Receipts 1.09%	\$126,997.35	\$22,139.07	\$123.01	(135.00)	\$149,124.43
Payroll 1.1%	\$835.92	\$600.00	\$1.08	(334.39)	\$1,102.61
Maintenance Reserve 1.1%	\$50,034.02		\$45.11		\$50,079.13
PLGIT	\$3,332.55		\$14.09		\$3,346.64
Special Construction 1.1%	\$93,373.36	\$46,000.00	\$198.91	(17,081.24)	\$122,491.03
			LBA OPERATIONS TOTAL		\$819,273.88
		TOTAL INTEREST	\$819.60	GRAND TOTAL	\$941,764.91

Comments:

Special Construction: Payment to Entech, Garden Spot Electric
 Sewer Receipts: bounced payment

FDIC Insured CD's / FNC	Maturity	Earnings
3yr CD: Toyota Finl Savings Bnk 09/16/24 0.65%	\$75,000.00	Semi Annual Mar16 & Sep16
DREYFUS MM HOLDING ACCOUNT CD Earnings	\$86,438.93	
	\$161,438.93	