

BOROUGH OF LEESPORT

OCTOBER 18, 2023

The meeting of the Council of the Borough of Leesport was called to order by President Ronald Strause on the above date for the Leesport Borough Council, 27 S. Canal Street, Leesport PA, 19533, in the Leesport Borough Hall, Leesport PA 19533, at 6 P.M. Present were Reimer, Maderia, Moyer, Walborn, Strause, Moquin and Orr. Also present were Mayor Thomas Fronina, MST Sandra L. Pascavage, Engineer Jason Newhard, Code Enforcement Officer Brad Pflum and Solicitor Chris Hartman, Esq.

FINANCIAL REPORT SEPTEMBER 30, 2023

GENERAL

CHECKING	786.53
MM	415,498.01
CD	33,059.72

WATER

CHECKING	805.09
MM	113,585.73
CD I	48,669.17
CD II	43,053.53

STATE

CHECKING	177.11
MM	42,703.31

CODE ENFORCEMENT DISTRICT JUSTICE

2,109.50
1,529.78

SPECIAL FUNDS

Sesquicentennial Fund	14,288.86
Recreation-Rec Board	112,612.62
Payroll fund	876.25
Pension	336,508.09 (8/31/2023)

A motion was made by Walborn and seconded by Moquin to accept tonight's agenda as advertised, all voted for the motion.

A motion was made by Reimer and seconded by Moyer to approve the September 2023, minutes, all yes.

A motion was made by Moyer and seconded by Madeira to approve the October bills, all yes.

STATE

10/20/2023	1606	Met Ed	2000	Accounts Payable	5,150.00
10/20/2023	1607	Telco Inc.	2000	Accounts Payable	287.75

WATER

10/20/2023	4281	Elite Opps	2000	Accounts Payable	2,100.00
10/20/2023	4282	Gen Serve	2000	Accounts Payable	31,768.50
10/20/2023	4283	Groff Tractor	2000	Accounts Payable	2,184.68
10/20/2023	4284	L/B Water	2000	Accounts Payable	44,530.89
10/20/2023	4285	M.J. Reider Associat...	2000	Accounts Payable	379.75
10/20/2023	4286	MET-ED	2000	Accounts Payable	3,260.00
10/20/2023	4287	Pa Rural Water	2000	Accounts Payable	529.00
10/20/2023	4288	Spotts, Stevens and ...	2000	Accounts Payable	6,757.57
10/20/2023	4289	21st Century Media -...	2000	Accounts Payable	303.00
10/20/2023	4290	Suburban Propane	2000	Accounts Payable	5,000.00
10/20/2023	4291	Summit Valley Outd...	2000	Accounts Payable	3,518.30

5437.75

GENERAL

100331.69

10/20/2023	8507	A-1 Traffic Control P...	200.20	Accounts Pay...	795.00
10/20/2023	8508	Animal Rescue Leag...	200.20	Accounts Pay...	609.50
10/20/2023	8509	Berks Soil & Stone	200.20	Accounts Pay...	835.00
10/20/2023	8510	Cross Keys Millworks	200.20	Accounts Pay...	12,000.00
10/20/2023	8511	Frontier	200.20	Accounts Pay...	419.64
10/20/2023	8512	Hartman, Valeriano, ...	200.20	Accounts Pay...	3,241.11
10/20/2023	8513	Highmark Blue Shield	200.20	Accounts Pay...	5,435.06
10/20/2023	8514	Kantners Tire Service	200.20	Accounts Pay...	1,662.00
10/20/2023	8515	Kuzans Hardware	200.20	Accounts Pay...	4,712.77
10/20/2023	8516	Lee Tree Care	200.20	Accounts Pay...	4,980.00
10/20/2023	8517	Levco	200.20	Accounts Pay...	1,775.75
10/20/2023	8518	Lift Inc.	200.20	Accounts Pay...	1,048.47
10/20/2023	8519	Longhorn Landscape	200.20	Accounts Pay...	2,500.00
10/20/2023	8520	LTL Consultants, LT...	200.20	Accounts Pay...	1,534.74
10/20/2023	8521	Manderbach Ford Inc	200.20	Accounts Pay...	16,262.50
10/20/2023	8522	MET-ED	200.20	Accounts Pay...	300.00
10/20/2023	8523	Micro Air Computers...	200.20	Accounts Pay...	100.00
10/20/2023	8524	Motorola	200.20	Accounts Pay...	5,155.67
10/20/2023	8525	Northern Berks Regi...	200.20	Accounts Pay...	38,685.02
10/20/2023	8526	Ontelaunee Township	200.20	Accounts Pay...	1,800.00
10/20/2023	8527	PA State Mayors Ass...	200.20	Accounts Pay...	70.00
10/20/2023	8528	PSAB	200.20	Accounts Pay...	16,495.25
10/20/2023	8529	Rodney W. Beard	200.20	Accounts Pay...	943.50
10/20/2023	8530	Sandra L. Pascavage	200.20	Accounts Pay...	132.00
10/20/2023	8531	Southern States Bank...	200.20	Accounts Pay...	1,903.36
10/20/2023	8532	Thren's Auto	200.20	Accounts Pay...	387.66
10/20/2023	8533	Tompkins Financial	200.20	Accounts Pay...	32,000.00
10/20/2023	8534	Triangle Communica...	200.20	Accounts Pay...	1,174.00
10/20/2023	8535	Truckco Inc.	200.20	Accounts Pay...	975.00
10/20/2023	8536	Twiford Electrical Se...	200.20	Accounts Pay...	606.38
10/20/2023	8537	Union Fire Co. No. J...	200.20	Accounts Pay...	11,249.07
10/20/2023	8538	United Concordia Inc.	200.20	Accounts Pay...	327.96
10/20/2023	8539	Waste Industries Inc.	200.20	Accounts Pay...	17,256.00

187372.41

A motion was made by Madeira and seconded by Reimer to approve the September financial report. all yes.

A motion was made by Moyer and seconded by Walborn to approve the September budget. all yes.

Correspondence

- 1. our engineer's monthly report**
- 2. NBRP monthly report**
- 3. code enforcement report and copies of letters sent to residents**
- 4. our trash and recycling totals**
- 5. our chlorine totals for the month**
- 6. our water report**
- 7. minutes from the NBRP**
- 8. a letter to a resident that moved our traffic control device on W. Wall Street**
- 9. an update from the BCCD regarding the mosquito surveillance**
- 10. a zoning review letter from the BCPC regarding our well head protection draft ordinance**

Committee Reports

Sewer - Madeira reported the following:

- 1. Monthly Report**
- 2. Work is underway**
- 3. Bern Twp has not contributed, we will be meeting with their solicitor**
- 4. we will be sharing the cost of the new meter reading equipment with the borough**

Code Enforcement – Brad Pflum reported the following:

1. our monthly report is on file
2. we have given the Main Street folks an extension for their recent violation letters

Personnel – Reimer reported the following:

1. a motion was made by Reimer and seconded by Moquin to advertise for a part time maintenance person for 30 hours per week at \$22 hourly and after a 90 day probation period, the rate will be \$23 hourly, all voted for the motion

Police- Moquin reported the following:

1. our monthly report is on file
2. we will have a Trunk or Treat at the station on October 26, from 6 P.M. to 8 P.M.
3. we have hired one officer and they will start shortly
4. we will have a budget meeting October 24

Fire Company – Ken Quell reported the following:

1. our monthly report is on file
2. we will have our Trunk or Treat shortly
3. we have applied for a grant for water rescue equipment
4. Ken thanked the borough for the 1 mil tax increase for fire company use

Recycling – Orr reported the following:

1. our totals are on file
2. we are discussing bringing our recycling yard back to our area and applying for a grant through the Berks County Solid Waste Authority for equipment and fencing

Engineer- Jason Newhard reported the following:

1. Monthly Report
2. we should have an update shortly for the SV Water line grant
3. we will have the appraisals for the 2 lots shortly
4. the installation of the LP tanks for wells #4 and #5 are scheduled for Monday, October 23. installation
5. the driveway adjustments will be made tomorrow on Miriam and Grant Avenues due to the recent resurfacing....we will receive their bill after the adjustments

Solicitor – Chris Hartman, Esq., reported the following:

1. we have prepared a draft well head protection ordinance for council's review
2. we just received a letter from the Berks County Planning Commission regarding the draft well head protection ordinance to review
3. we will be working on a cost recovery ordinance for the fire company and a lockbox ordinance for the fire company also

Building and Properties – Moyer reported the following:

1. Monthly Report
2. we are looking into purchasing a piece of land from Frontier Communications
3. we will be contacting the owner of a lot on Main Street at the railroad crossing regarding purchasing the lot

Recreation – Moyer reported the following:

1. Monthly Report
2. We are preparing a list of projects for the future
3. We have made many improvements at the recreational area this year
4. We have plans to have the playground bathrooms refinished
5. We have a price for 8 cameras and recorders for the Rec area and the SV Library of \$4500, \$1200 of this amount is for the library....we have included the new stage also....a motion was made by Moyer and seconded by Madeira to have our both men trained for a 10 hour at \$75 per hour program totaling \$1500 for them to be able to install other cameras in the future for the Borough, all voted the motion
6. December 2, is our tree lighting
7. Treat or Trick is October 31
8. We will be winterizing shortly
9. thank you to our guys for the old stage removal

Water and Municipal Authority - Walborn reported the following:

1. Monthly Report
2. Well Head Protection Ordinance being worked on for next month
3. We are moving along with our LP tanks, generators, French drains, chlorine analyzers, alarm system and RAFA system
4. installation and grant for the SV water line still pending
5. We have a quote to purchase updated meter reading equipment through CoStars and our sewer authority to share the cost....a motion was made by Walborn and seconded by Moquin to purchase the Harmony Meter Reading system from Exeter Supply under the Co-Stars program for \$21,384.84 and the sewer authority will be sharing the cost, all voted yes
6. Review and sign Resolution #260 -2023, a water billing increase..a motion was made by Walborn and seconded by Moquin to sign and pass Resolution #260-2023, increasing our water minimum rate by \$10 an edu...this resolution was also passed at our Water Authority's meeting in September, all voted yes

Roads and Lights - Madeira reported the following:

1. Monthly Report
2. Our road work has been completed, they are still finishing up some driveways
3. we have a quote to purchase a Western Plow and trade our Boss Plow from Storks for \$5285.80 with an included trade in for the Boss plow of \$3000...a motion was made by Madeira and seconded by Moyer to purchase from Storks the Western Plow and trade the Boss plow for \$5285.80, all voted for the motion
4. we have a quote for the Scott Drive water issue
5. Simplicity Zero Turn Mower new engine \$2550 repair....a motion was made by Madeira and seconded by Moquin to have a new engine installed in our zero turn mower for \$2550, all voted yes

Unfinished Business

1. We are waiting for the appraisal for the Emery property on Water St and the vacant lot on Main Street
2. We advertised Halloween for October 31, 6 pm to 9 pm

New Business

1. a motion was made by Moquin and seconded by Madeira to advertise our 2024 budget to adopt in November, all voted for the motion...
2. a motion was made by Moquin and seconded by Madeira to advertise our 2024 tax rate at 8.72 mills....1 mill for recreation....1 mill for the fire fighting use and 6.72 mills for general purposes, all voted yes
3. We have a quote from Safety Net for our feral cat issues for 2024 for \$3500, we have voted previously to contract with ARL for \$2.50 per capita for 2024 but have not signed their contract as yet...we will do more research for next monthwe have contacted CELG for their advice

EMC – Reimer reported the following:

1. we have the EOP plan for the Ontelaunee Dam ready for signatures
2. we will be training this fall

Good and Welfare

Our Harvest Moon Festival will be November 4

A motion was made by Moyer and seconded by Moquin to adjourn at 6:58 P.M., all yes, meeting adjourned at 6:58 P.M.

Attested _____